



Village Management Services, Inc.

## Joint Boards COVID-19 Resolution on Face Covering Rules, Large Gathering Rules, Fine Schedule and Collective Enforcement

It has been observed that many Laguna Woods Village residents have become lax, over time, in observing face covering /mask usage and social distancing requirements. The purpose of this resolution, which is to refocus residents on these practices for the common good, presents clear written rules for all to follow and provides for penalties/fines for habitual rule breakers.

Item	Description
1 Face coverings in public areas: Owners/Shareholders	<ul style="list-style-type: none"><li>• Require face coverings in Village public areas, including:<ul style="list-style-type: none"><li>○ Every public area within the Village (sidewalks, streets, parking lots, open areas, creek areas), including walking to and from manor, car, mailbox, laundry room, etc. Car interiors are not considered public areas.</li><li>○ Exception pursuant to state law: For active exercise within conditionally opened sports areas, specifically on golf courses, tennis/pickleball/paddle tennis courts, lawn bowling greens and in swimming pools when 6-foot social distancing requirement is met. Refer to GRF procedures pertaining to conditional reopening of these facilities for more information;</li><li>○ Exception pursuant to state law: Children 2 years of age and younger;</li><li>○ Exception pursuant to state law: Persons with a medical or mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated or otherwise unable to remove a face covering without assistance. These individuals are required to wear a face shield within the Village if possible; and</li><li>○ Exception pursuant to state law: Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication. These individuals are required to wear a face shield within the Village if possible.</li></ul></li></ul>

Item	Description
	<ul style="list-style-type: none"> <li>• Face covering: Material that is worn covering the nose and mouth. Face shields are not acceptable when worn without appropriate face covering.</li> <li>• Penalty owner/shareholders: There will be escalating fines based on the number of violations. <ul style="list-style-type: none"> <li>○ First violation: Fine \$0</li> <li>○ Second violation: Fine \$100</li> <li>○ Third violation: Fine \$250</li> </ul> </li> <li>• Suspension of privileges/rights: Suspension of membership privileges for a period of up to 30 days for a single noncontinuing violation. Membership privileges for any continuing violation may be suspended for so long as such continuing violation exists and remains uncured.</li> <li>• Hearing process: In accordance with the Davis-Stirling Common Interest Development Act.</li> </ul>
<b>2 Face covering check at gates in guest lanes</b>	<ul style="list-style-type: none"> <li>• Require each driver and passenger entering Village in the guest lane to demonstrate possession of face covering.</li> <li>• Deny access to drivers and passengers who do not have face coverings for each occupant in the vehicle.</li> </ul>
<b>3 Face coverings in public areas: Contractors (private and VMS), service providers, visitors</b>	<ul style="list-style-type: none"> <li>• Require face coverings in Village public areas, including: <ul style="list-style-type: none"> <li>○ Every public area within Village (sidewalks, streets, parking lots, open areas, creek areas), including walking to and from any manor, car, mailbox, laundry room, etc.; and</li> <li>○ For contractors and service providers: When loading and unloading vehicles, carrying tools and equipment to manor, taking breaks and similar activities.</li> <li>○ USPS employees must adhere to Postal Service policy, which requires employees to wear face coverings in areas where state and local governments have ordered or directed people to wear face coverings.</li> </ul> </li> <li>• Penalty for violations by contractors, service providers, visitors: <ul style="list-style-type: none"> <li>○ First violation: Village access suspended 14 days</li> <li>○ Second violation: Village access suspended 30 days</li> <li>○ Third violation: Village access suspended 60 days</li> </ul> </li> </ul>

Item	Description
<b>4 Large gatherings</b>	<ul style="list-style-type: none"> <li>• Prohibit large group gatherings in any open space; large groups are defined as more than 15 individuals per group.</li> <li>• Penalty owner/shareholders: There will be escalating fines based on number of violations.               <ul style="list-style-type: none"> <li>○ First violation: Fine \$0</li> <li>○ Second violation: Fine \$100</li> <li>○ Third violation: Fine \$250</li> </ul> </li> <li>• Suspension of privileges/rights: Suspension of membership privileges for a period of up to 30 days for a single noncontinuing violation. Membership privileges for any continuing violation may be suspended for so long as such continuing violation exists and remains uncured.</li> <li>• Hearing process: In accordance with the Davis-Stirling Common Interest Development Act.</li> </ul>
<b>5 Indoor activities</b>	<ul style="list-style-type: none"> <li>• Prohibit indoor activities at GVA recreation rooms.</li> </ul>
<b>6 Temperature checks: Community Center</b>	<ul style="list-style-type: none"> <li>• Maximize number of Community Center employees who telecommute; limit number of Community Center employees who must be present on any given day.</li> <li>• Require temperature checks of employees entering Community Center.</li> <li>• Deny access to employees with temperature greater than 100.4 degrees pursuant to CDC guidelines.</li> </ul>
<b>7 Temperature checks: Contractors (private and VMS) and service providers</b>	<ul style="list-style-type: none"> <li>• Require contractors and service providers to require daily employee temperature checks as part of their pandemic response plans prior entering the Village.</li> <li>• Contractors and service providers must not send employees to the Village when temperatures exceed 100.4 degrees pursuant to CDC guidelines.</li> </ul>

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### **Timeline**

- Effective date: Monday, June 29, 2020
- Warning period: Monday, June 29, to Sunday, July 5, 2020
- Enforcement begins: Monday July 6, 2020
- Updated: Tuesday, July 28, 2020
- Duration: Maximum of 120 days from effective date

### **Enforcement Notes**

- Citations will be issued to violators as residents of United Mutual, Third Mutual or Mutual No. Fifty regardless of violation location.
- Hearing will occur in accordance with the Davis-Stirling Common Interest Development Act.
- United Mutual, Third Mutual or Mutual No. Fifty would take responsibility for levying of fines and suspension of cable television service for nonpayment.
- GRF would take responsibility for suspension of GRF membership as part of any continuing violation.

### **Disclaimer**

- This policy is intended to reduce risk of exposure to the COVID-19 virus but is not a guarantee of your health/safety. Residents should use their own good judgment in determining the amount of risk of exposure in using any shared facilities or amenities. Risk of exposure involves many factors out of the control of the Village corporations and management, including the compliance (or noncompliance) and safe/unsafe behavior of others using the same facilities or amenities.
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