



**SPECIAL OPEN MEETING**

**MINUTES OF THE SPECIAL OPEN MEETING OF THE  
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS MUTUAL  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Monday, December 4, 2023- 2:00 p.m.  
Board Room/Virtual Meeting  
24351 El Toro Road, Laguna Woods, California**

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Directors Present: Alison Bok, Sue Quam, Pearl Lee (entered meeting at 2:17 p.m.), Anthony Liberatore, Maggie Blackwell, Thomas Tuning, Mickie Choi Hoe, Nancy Carlson, Ellen Leonard,

Directors Absent: Georgiana Willis, Vidya Kale

Staff Present: Paul Nguyen

Candidates Present: Richard Rader, Cynthia Rupert

Others Present: GRF – None  
VMS – Diane Phelps

**1. Call Meeting to Order / Establish Quorum**

President Bok called the meeting to order at 2:00 p.m. and established that a quorum was present.

**2. State Purpose of Meeting – President Bok**

President Bok stated the purpose of the meeting.

**3. Approval of the Agenda**

Director Choi Hoe made a motion to approve the agenda. Director Tuning seconded.

Hearing no changes or objections, the amended Agenda was approved unanimously.

**4. Introduction of United Candidates**

President Bok introduced the United VMS Candidates:

- Kathryn Bravata
- Richard Rader
- Cynthia Rupert

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**5. Candidate Opening Statements**

The candidates were given two minutes to give an opening statement.

**6. Candidate Interviews**

The candidates were given 1-2 minutes to answer questions from the board.

**7. Candidate Closing Statements**

The candidates were given 2 minutes to give a closing statement.

**8. Entertain a Motion to commence Balloting**

Director Liberatore made a motion to commence balloting. Director Quam seconded.

Hearing no changes or objections, the motion was approved unanimously.

**9. Entertain a Motion to Cease Balloting**

Director Tuning made a motion to cease balloting. Director Quam seconded.

Hearing no changes or objections, the motion was approved unanimously.

**10. Tabulation of Ballots and Announce Results – Assistant Corporate Secretary**

Assistant Corporate Secretary, Paul Nguyen, tabulated the ballots and announced the results.

- Kathryn Bravata – 1 vote
- Richard Rader – 3 votes
- Cynthia Rupert – 5 votes

Cynthia Rupert was elected to a 3-year term ending in December 2026

**11. Member Comments - None**

**12. Director Comments**

- Multiple Directors thanked the candidates and congratulated Cynthia Rupert
- Director Liberatore discussed containing cost.
- Director Blackwell commented on audits and the cost

**13. Adjournment**

The meeting was adjourned at 3:22 p.m.

DocuSigned by:

*Maggie Blackwell*

Maggie Blackwell, Secretary of the Board  
United Laguna Woods Mutual