



OPEN MEETING

**MINUTES OF THE OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS
MUTUAL A CALIFORNIA NON-PROFIT MUTUAL BENEFIT
CORPORATION**

**Tuesday, September 13, 2022- 9:30 a.m.
Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

Directors Present: Anthony Liberatore, Pearl Lee, Cash Achrekar, Azar Asgari, Diane Casey, Maggie Blackwell, Lenny Ross, Andre Torng, Pat English

Directors Absent: Neda Ardani, Reza Bastani

Staff Present: CEO Siobhan Foster, Makayla Schwietert, Paul Nguyen, Steve Hormuth, Carlos Rojas, Robert Carroll, Eileen Paulin, Jose Campos, and Eric Nunez

Others Present: GRF: Elsie Addington, Juanita Skillman
Third: None
VMS: Manny Robledo, Norman Kahn, Cynthia Rupert

1. Call Meeting to Order/Establish Quorum

President Liberatore called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

2. Pledge of Allegiance to the Flag

Director Casey led the pledge of allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

4. Approval of Agenda

President Liberatore asked if there were any changes to the agenda.

Director Blackwell made a motion to approve the agenda. Director Achrekar seconded.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

5. Approval of Minutes

- a. August 9, 2022 – Regular Open Session
- b. August 25, 2022 – Agenda Prep Meeting

Hearing no objections, August 9, 2022 – Regular Open Session Minutes and August 25, 2022 – Agenda Prep Meeting Minutes were approved unanimously.

6. Report of the Chair

- President Liberatore commented on the posting of negative comments regarding a United Director.

7. Open Forum (Three Minutes per Speaker)

At this time Members addressed the Board of Directors regarding items not on the agenda

The following members made comments:

- A member commented on the Foundation of the Laguna Woods Village.
- A member commented on the Anti-Harassment Policy.
- A member commented on the election and directed residents watching to vote.

8. Responses to Open Forum Speakers – None

9. VMS Board Update – Director Robledo

VMS Director Robledo provided an updated on the following items:

- Accomplishments - Human Resources Department, General Manager Department, and Landscape Department
- Resident Services – Customer Satisfaction survey results.

Director Robledo answered questions and discussion ensued among the Directors.

10. CEO Report

CEO Siobhan Foster discussed the following items:

- Thank you to the residents for participating in the organics recycling program. The state will be reducing organic waste disposal by 75% by 2025. The city recently provided the Village with its first evaluation results and 4 of the 5 waste routes were in compliance. The noncompliant route was due to it containing 28% organic waste which exceeds 25%.
- Residents are encouraged to take advantage of the Friday yard clipping program by calling Resident Services at 949-597-4600 before noon on Thursday and the yard waste will be picked up Friday morning. Waste and clippings are to be placed on the curb by Thursday evening.

CEO Foster answered questions from the board.

11. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event that an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

a. **Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed the United Laguna Woods Mutual preliminary financials for the month of July 2022, such review is hereby ratified.**

b. **Recommendation from the Landscape Committee**

- (1) Recommendation to Deny Tree Removal Request: 35-G Calle Aragon – One Pink Flame Tree

RESOLUTION 01-22-56

Deny Removal of One Pink Flame Tree 35-G Calle Aragon

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17, Tree Removal Guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on August 22, 2022, the Landscape Committee reviewed a request to remove one Pink Flame tree from the Member at 35-G, who cited the reasons as litter/debris, overgrown and the resident has allergies due to the tree; and

WHEREAS, staff inspected the condition of the tree and found the tree to be in fair health; and

WHEREAS, the committee determined that the tree does not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of one Pink Flame tree located at 35-G Calle Aragon;

NOW THEREFORE BE IT RESOLVED, September 13, 2022, the Board of Directors denies the request for the removal of one Pink Flame tree located at 35-G; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby

authorized on behalf of the Corporation to carry out this resolution.

- (2) Recommendation to Deny Tree Removal Request: 2044-C Via Mariposa East – One Jacaranda Tree

RESOLUTION 01-22-57

**Deny Removal of One Jacaranda Tree
2044-C Via Mariposa East**

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17, Tree Removal Guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on August 22, 2022, the Landscape Committee reviewed a request to remove one Jacaranda tree from the Member at 2044-C, who cited the reasons as overgrown, sewer damage, poor condition, and the tree has fragile branches that fall during high winds resulting in potential damage; and

WHEREAS, staff inspected the condition of the tree and found the tree to be in fair health with no signs of movement at the ground level or record of sewer damage; and

WHEREAS, the committee determined that the tree does not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of one Jacaranda tree located at 2044-C Via Mariposa East;

NOW THEREFORE BE IT RESOLVED, September 13, 2022, the Board of Directors denies the request for the removal of one Jacaranda tree located at 2044-C; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- c. **Approve the Review of the United Sub-Leasing and Transfer of Trust Documents Approved in August 2022, and such review is hereby ratified (Check List)**
- d. **Recommendation from the Finance Committee**

- (1) Approve a Resolution for Recording a Lien against Member ID # 947-381-70

RESOLUTION 01-22-58

Recording of a Lien

WHEREAS, Member ID 947-381-70; is currently delinquent to United Laguna Woods Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, September 13, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 947-381-70 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

President Liberatore called for an approval of the Consent Calendar.

Director Blackwell made a motion to approve the Consent Calendar. Director Casey seconded.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

12. Unfinished Business

- a. **Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of Joint Hearing Body (MAY Initial Notification – revised September – postpone 28-day notification for member review and comment to comply with Civil Code §4360)**

RESOLUTION 01-21-XX

Inter-Board Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee

WHEREAS, the Board of Directors of United Laguna Woods Mutual (“United”), Golden Rain Foundation (“GRF”), and Third Laguna Hills Mutual (“Third”) require a clear and consistent policy to address claims of harassment, abuse and intimidation by directors to staff of Village Management Services, Inc., fellow directors and residents, as well as claims involving harassment, abuse and intimidation by residents to staff of VMS, directors and other residents; and

WHEREAS, this Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy (“Policy”) is intended to provide guidance relative to such behavior and issue a mechanism for addressing same by the Anti-Harassment, Anti-Abuse and Anti-Intimidation Joint Hearing Body Committee; and

WHEREAS, this Policy is being adopted by the Board of Directors of United, GRF, and Third in the exercise of their respective duties to maintain, protect and enhance the value and desirability of Laguna Woods Village and the interests of all of its members.

NOW THEREFORE BE IT RESOLVED, XXXX, 2022, that the Board of Directors of this Corporation hereby introduces the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee, as attached to the official minutes of this meeting; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Blackwell made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Casey seconded the motion.

Discussion ensued among the Board.

Multiple members commented on the Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of Joint Hearing Body.

Hearing no changes or objections, the motion was called to a vote and passed 6-3. Directors Ross, Torng, and Asgari opposed. Directors Ardani and Bastani were absent.

- b. Strategic Planning Update – President Liberatore (Oral Discussion)**
President Liberatore discussed the recent strategic planning meetings.

Discussion ensued among the board.

- c. Discuss and Consider 2021 Operating Deficit Transfer (September initial notification – 28-day notification for member review and comments to comply with Civil Code §4360).**
Director of Financial Services, Steve Hormuth, provided an overview of the 2021 Operating Deficit Transfer.

Director Blackwell made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Casey seconded.

Discussion ensued among the board.
Director Blackwell made a motion to end the debate. Director Casey seconded.

Hearing no changes or objections, the motion to end the debate was called to a vote and passed 5-3. Directors Torng, Achrekar, and Ross were opposed. President Liberatore did not vote. Directors Ardani and Bastani were absent.

Further discussion ensued among the board.

Hearing no changes or objections, the motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360 was called to a vote and passed 5-2-2. Directors Torng and Asgari opposed. Directors Ross and Achrekar abstained. Directors Ardani and Bastani were absent.

d. Discuss and Consider Reoccurring Town Hall Meeting – (Board Oral Discussion)

Director Casey provided an update and resident feedback regarding the recent Town Hall meetings.

A member commented on this item.

e. Update Committee Appointments

Discussion ensued among the board regarding the following resolution:

RESOLUTION 01-22-59

Golden Rain Foundation Committee Appointments

RESOLVED, September 13, 2022, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, adopted September 29, 2014, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

GRF Strategic Planning Committee

Cash Achrekar
Diane Casey
Anthony Liberatore, Alternate

GRF Community Activities Committee

Maggie Blackwell
Diane Casey

GRF Finance

Azar Asgari
Pat English
Diane Casey, Alternate

GRF Landscape Committee

Maggie Blackwell
Diane Casey

GRF Maintenance & Construction

Cash Achrekar
Lenny Ross

Clubhouses & Facilities Renovation Ad Hoc Committee

Diane Casey
Pat English

GRF Media and Communications Committee

Neda Ardani
Maggie Blackwell

GRF Mobility and Vehicles Committee

Maggie Blackwell
Pearl Lee

GRF Security and Community Access

Maggie Blackwell
Cash Achrekar

Disaster Preparedness Task Force

Diane Casey
Anthony
Liberatore
Cash Achrekar, Alternate

Laguna Woods Village Traffic Hearings

Neda Ardani
Anthony Liberatore, Alternate

Purchasing Ad Hoc Committee

Diane Casey
Neda Ardani

Information Technology Advisory Committee

Diane Casey
Cash Achrekar

Broadband Ad Hoc Committee

Diane Casey
Maggie Blackwell

Insurance Ad Hoc Committee

Anthony
Liberatore Cash
Achrekar Lenny
Ross

Website Ad Hoc Committee

Anthony Liberatore
Pearl Lee

Compliance Ad Hoc Committee

Maggie Blackwell
Pearl Lee

RESOLVED FURTHER, that Resolution 01-22-54, adopted August 9, 2022, is hereby superseded and cancelled.

RESOLVED FURTHER the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

President Liberatore called for an approval of Resolution 01-22-59.

Director Blackwell made a motion to approve Resolution 01-22-59. Director Ross seconded.

Hearing no changes or objections, the motion was called to a vote and passed 8-1. Director Asgari abstained. Directors Ardani and Bastani were absent.

13. New Business

a. United 2023 Business Plan Adoption (Annual Budget)

- **Entertain a Motion to Approve United Business Plan**
- **Entertain a Motion to Approve United Reserves Funding Plan**

RESOLUTION 01-22-60

2023 BUSINESS PLAN RESOLUTION

RESOLVED, September 13, 2022, that the Business Plan of this Corporation for the year 2023 is hereby adopted and approved; and

RESOLVED FURTHER, that pursuant to said Business Plan, the Board of Directors of this Corporation hereby estimates that the net sum of \$48,296,856 is required by the Corporation to meet the United Laguna Woods Mutual operating expenses, reserve contributions, and restricted fund contributions for the year 2023. In addition, the sum of \$16,792,194 is required by the Corporation to meet the Golden Rain Foundation and the Golden Rain Foundation Trust operating expenses and reserve contributions for the year 2023. Therefore, a total of \$65,089,050 is required to be collected from and paid by the members of the Corporation as monthly assessments; and

RESOLVED FURTHER, that the Board of Directors of this Corporation hereby approves expenditures from reserves in the sum of \$26,300,690, of which

\$13,651,507 is planned from the Reserve Fund and \$12,649,183 from the Property Taxes Fund; and

RESOLVED FURTHER, that the Board of Directors of this Corporation hereby determines and establishes monthly assessments of the Corporation as shown on each member's breakdown of monthly assessments for the year 2023, inclusive of property taxes and property insurance as filed in the records of the Corporation, and said assessments to be due and payable by the members of this Corporation on the first day of each month; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Jose Campos, Assistant Director of Financial Services provided an overview Business Plan for 2023.

Discussion ensued among the board.

A few members commented on the 2023 Business Plan and 2023 Reserve Fund.

RESOLUTION 01-22-61

2023 RESERVE FUND RESOLUTION

WHEREAS, Civil Code §5570 requires specific reserve funding disclosure statements for common interest developments; and

WHEREAS, planned assessment or other contributions to reserves must be projected to ensure balances will be sufficient at the end of each year to meet the Corporation's obligations for repair and/or replacement of major components during the next 30 years;

NOW THEREFORE BE IT RESOLVED, September 13, 2022, that pursuant to Civil Code § 5570 the Board hereby adopts the 30-Year Alternate Reserve Funding Plan (attached) prepared by Association Reserves TM for fiscal year 2023; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Blackwell made a motion to Approve the Resolution 01-22-60 and Resolution 01-22-61. Director Casey seconded.

There being no objections, the motion to approve Resolution 01-22-60 and

Resolution 01-22-61 was called to a vote and passed 8-1. Director Tornig opposed. Directors Ardani and Bastani were absent.

- b. Entertain a Motion to Approve Disabled Child/ Grandchild Application (September initial notification – 28-day notification for member review and comments to comply with Civil Code §4360).**

RESOLUTION 01-22-XX

DISABLED CHILD/GRANDCHILD APPLICATIONS

WHEREAS, United Laguna Woods Mutual (ULWM) is a non-profit mutual benefit corporation which is authorized, through its Board of Directors, to adopt, amend or repeal necessary or desirable rules and regulations; and

WHEREAS, a primary purpose of the common interest development is to promote the health, safety and welfare of the residents within the Development; and

WHEREAS, California Civil Code Section 51.3, which establishes and preserves accessible housing for senior citizens, provides that a child or grandchild of a senior citizen may be considered a “qualified permanent resident” so long as he has a disabling illness or injury and needs to live with the senior citizen because of the disabling condition, illness or injury; and

WHEREAS, ULWM has found it necessary to amend the Disabled Child/Grandchild Health Certification Application and integrate it with the Co-occupancy Permit Application to ensure a more complete application process; and

WHEREAS, authorization for co-occupancy is effective only when approved in writing by ULWM and issued in writing by an authorized VMS staff member(s);

NOW THEREFORE BE IT RESOLVED, (DATE), 2022, the Board of Directors of this Corporation hereby adopts amendments to the Disabled Child/Grandchild Health Certification and the Co-occupancy Application; and

RESOLVED FURTHER, that this resolution supersedes all prior Disabled Child/Grandchild Health Certification forms and the Co-occupancy Application; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Casey seconded.

Discussion ensued among the board.

Pamela Bashline, Community Services Manager, provided an overview of the disabled child/grandchild applications.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

- c. Recommendation to Approve a Resolution for Personal Items in Common Areas (**September initial notification – 28-day notification for member review and comments to comply with Civil Code §4360**).

RESOLUTION 01-22-XX

Personal Items in Common Areas

WHEREAS, all land outside the unit walls is considered common area, including the planting beds immediately adjacent to the units. The Board of Directors of this Corporation is concerned about the placement of privately-owned objects in the common areas, the possible safety hazards to persons, and maintenance problems caused by such placement; and

WHEREAS, the placement of privately-owned objects including plants, potted plants, statuary, and solar lights has become prevalent and unrestrained causing concerns about clutter, safety, and an obstruction to Mutual maintenance activities; and

WHEREAS, the Compliance Division and Landscape Committee receives numerous concerns from residents regarding the proliferation of privately-owned objects;

NOW THEREFORE BE IT RESOLVED, (DATE), 2022 that placement of privately-owned objects in the common areas, including planting beds, shall permit personal/non- standard landscape, within the following guidelines:

- Residents may not enlarge foundation planters.
- Residents may place decorative items, garden décor, statuary, potted plants, or freestanding solar lights within one single 36 square foot area immediately adjacent to their unit.
- Residents shall be responsible for the maintenance of this area including weeding, pruning and clean up. These items should be kept in good repair and potted plants should be well-maintained and any empty pots, gardening supplies or tools removed.

- Items placed in this area shall not impede the regular maintenance of the landscape and building, nor shall they block or interfere with Mutual irrigation systems.
- Residents understand that the area shall remain common area, subject to the use and passage of all residents.
- Upon sale of the unit, the Member or the estate will be financially responsible for the removal of all personal items and the re-landscaping of this area.
- If the personal plantings and/or decorative items in the common area directly adjacent to the manor are not maintained in a satisfactory manner may result in disciplinary action, including monetary penalties, suspension of member privileges and/or legal action.
- Members are responsible for ensuring that the rules, regulations and policies are followed by anyone they allow into the Community.
- Residents seeking a larger area or alteration of the Mutual owned landscape shall seek and obtain permission from the Board of Directors prior to any changes through the Landscape Request Form process.

Director Blackwell made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Casey seconded.

Discussion ensued among the board.

Kurt Wiemann, Landscape Services Director, discussed the resolution for personnel items in common area.

A few members commented on items placed in common area.

Hearing no changes or objections, the motion was called to a vote and passed 5-3-1. Directors Achrekar, Asgari, and Torng were opposed. Director Ross abstained. Directors Ardani and Bastani were absent.

- d. Recommendation to Approve a Resolution for Restrictions on Outside Plant Watering (**September initial notification – 28-day notification for member review and comments to comply with Civil Code §4360**).

RESOLUTION 01-22-XX

Outside Plant Watering Restrictions

WHEREAS, August 22, 2022, the United Landscape Committee recognized that

the State of California is experiencing record drought conditions requiring parts of Southern California to reduce exterior irrigation water use; and

WHEREAS, exterior water sources available to residents in United Mutual are potable water, accessed through hose bibs on the exterior of the units; and

WHEREAS, at this time, state and local mandates apply to potable water; and

WHEREAS, the United Landscape Committee determined that members and residents in United Mutual must limit exterior watering of outside plants with potable water from exterior mounted hose bibs using a hose or other methods;

NOW THEREFORE BE IT RESOLVED, on (DATE), 2022, that members and residents within United Mutual must limit the exterior watering of outside personal plants using potable water from exterior mounted hose bibs using a hose or other methods to Wednesdays and Sundays only, and no watering of common area plant material is permitted at any time from exterior mounted hose bibs; and

RESOLVED FURTHER, this resolution shall become in full force and effect on (DATE), 2022; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Director Blackwell made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Casey seconded.

Discussion ensued among the board.

A member commented on the outside plant watering restrictions.

Hearing no changes or objections, the motion was called to a vote and passed 8-1. Director Asgari opposed. Directors Ardani and Bastani were absent.

- e. Entertain a Motion to Establish an Investment Ad Hoc Committee for the purpose of improving investments and revenue generation

RESOLUTION 01-22-62

Investment Ad Hoc Committee Charter

WHEREAS, The United Finance Committee has expressed a desire to perform an in-depth review of United Laguna Woods Mutual investment portfolio.

NOW THEREFORE BE IT RESOLVED, September 13, 2022, the Board of

Directors hereby forms an Investment Ad Hoc Committee and assigns the duties and responsibilities as follows:

MISSION

The purpose of the Investment Ad Hoc Committee is to conduct an in-depth analysis of investments of the United Laguna Woods Mutual to ensure exceptional service from a professional investment manager and to adhere to the investment principles in the order of: (1) safety, (2) liquidity and (3) yield.

MEMBERSHIP

The Investment Ad Hoc Committee shall be comprised of five members, one ~~officer from the Boards of Directors~~ Director from the Board and four at-large members selected by the Boards of Directors to represent the Corporation based on their investment ~~or financial~~ expertise. ~~The at-large members will be owners and may or may not currently serve as Board Members or Committee Advisors.~~

DUTIES AND RESPONSIBILITIES

1. The Investment Ad Hoc Committee will be chaired by the Treasurer of the Board and will meet as often as determined necessary to accomplish the objectives.
2. The Investment Ad Hoc committee will study the history of investment strategies used in the Community, understand current investment policies, examine existing service agreements for professional investment services, review current investment portfolios, and evaluate yields.
- ~~3. The Investment Ad Hoc Committee will research and study ideas of revenue generation and will bring those ideas to the board.~~

RESOLVED FURTHER, the Investment Ad Hoc committee shall perform such other duties as may be assigned by the United Finance Committee during this assignment.

RESOLVED FURTHER, the Investment Ad Hoc Committee will be automatically disbanded upon conclusion of the duties and responsibilities assigned herein or when directed by the Board.

Director Asgari made a motion to Approve the Resolution 01-22-62. Director Ross seconded.

Discussion ensued among the board.

Director Lee made a motion to amend the resolution. Director Casey seconded.

Hearing no changes or objections, the motion to amend the resolution was called to a vote and passed 8-0-1. Director Achrekar abstained. Directors Ardani and Bastani were absent.

Multiple members commented on this item.

Director Blackwell made a motion to approve the amended Resolution 01-22-62. Director Casey seconded.

Hearing no changes or objections, the motion to approve amended Resolution 01-22-62 was called to a vote and passed 7-1-1. Director Torng opposed. Director Asgari abstained. Directors Ardani and Bastani were absent.

14. Director Comments (Two minutes per director)

- Director Asgari thanked and acknowledged Director Torng's and Director Ardani's hard work on the board.
- Director Ross commented ending the meeting on a positive note.
- Director Lee expressed her happiness with Director English's presence at today's meeting, and also commented on the need to stop negative campaigning.
- Director Torng commented on his goals for the community.

Director Casey made a motion to recess the Open Session meeting and to reconvene at the Closed Session meeting. Director English seconded.

Hearing no changes or objections, the motion was approved unanimously.

THIS ITEM WAS NOT DISCUSSED AT THE MEETING

15. Committee Reports

- a. Report of the Finance Committee / Financial Report – Director Asgari. The Committee met on August 30, 2022; next meeting September 27, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Treasurer's Report
 - (2) United Finance Committee Report
 - (3) Resales/Leasing Reports
- b. Report of the Architectural Control and Standards Committee – President Liberatore. The Committee met on August 18, 2022; next meeting September 15, 2022, at 9:30 a.m. in the Board Room and as a virtual

meeting.

- c. Report of Member Hearings Committee – Director Ardani. The Committee met on August 25, 2022; next meeting September 22, 2022, 9:00 a.m. in the Board Room and as a virtual meeting.
- d. Report of the Governing Documents Review Committee – Director Blackwell. The Committee met on August 18, 2022; next meeting September 15, 2022, 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Landscape Committee – Director Casey. The Committee met on August 22, 2022; next meeting September 26, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- f. Report of the Maintenance & Construction Committee – Director English. The Committee met on August 24, 2022; next meeting October 26, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- g. Report of the United Resident Advisory Committee – Director Lee. The committee met on September 8, 2022; next meeting October 13, 2022, at 4:00 p.m. in the Elm Room and as a virtual meeting.

THIS ITEM WAS NOT DICUSSED AT THE MEETING

16. GRF Committee Highlights

- a. Report of the GRF Finance Committee – Director Asgari. The Committee met on August 17, 2022; next meeting October 19, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- b. Report of the GRF Strategic Planning Committee— Director Casey. The Committee met on May 2, 2022; next meeting TBA.
- c. Report of the Community Activities Committee – Director Blackwell. The committee met on September 8, 2022; next meeting October 13, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the GRF Landscape Committee – Director Casey. The Committee met on June 8, 2021; next meeting September 14, 2022, at 1:30 p.m. as a virtual meeting.
- e. Report of the GRF Maintenance & Construction Committee – Director Achrekar. The Committee met on August 10, 2022; next meeting October 12, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Clubhouse (Facilities) Ad Hoc Committee – Director Casey. The Ad Hoc Committee met June 24, 2022; next meeting TBA.

- f. Report of the Media and Communication Committee – Director Ardani. The Committee met on July 18, 2022; next meeting September 19, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- g. Report of the Mobility and Vehicles Committee – Director Blackwell. The Committee met on August 3, 2022; next meeting October 5, 2022, 1:30 p.m. in the Board Room and as a virtual meeting.
- h. Report of the Security and Community Access Committee – Director Blackwell. The Committee met on August 29, 2022; next meeting October 31, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- i. Laguna Woods Village Traffic Hearings – Director Ardani. The Hearings were held on August 17, 2022; next hearings will be held September 21, 2022, at 9:00 a.m. as a virtual meeting.
- j. Report of the Disaster Preparedness Task Force – Director Casey. The Task Force met on July 26, 2022; next meeting September 27, 2022, at 9:30 in the Board Room a.m. and as a virtual meeting.
- k. Report of the Purchasing Task Force Ad Hoc Committee – Director Ardani. The Committee met on April 7, 2022; next meeting TBA.
- l. Report of the Information Technology Advisory Committee – Director Casey. The Committee met on August 26, 2022; next meeting September 30, 2022 as a virtual meeting.
- m. Report of the Insurance Ad Hoc Committee – Director Liberatore. The Committee met on July 25, 2022; next meeting TBA.
- n. Report of the Website Ad Hoc Committee – Director Liberatore. The Committee met on August 10, 2022; next meeting September 14, 2022 at 10:00 a.m. in the Willow Room.

17. Future Agenda Items – None

18. Recess - *At this time the meeting will recess for lunch and reconvene to Closed Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 1:33 p.m. into the Closed Session.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

Approval of Agenda

Approval of the Following Meeting Minutes;

(a) August 9, 2022 – Regular Closed Session

Discuss and Consider Member Disciplinary Matters

Discuss Personnel Matters

Discuss and Consider Contractual Matters

*Discuss and Consider Legal and Litigation
Matters*

19. Adjourn

The meeting was adjourned at 5:32 p.m.

DocuSigned by:

Maggie Blackwell

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Maggie Blackwell, 1st VP of the Board
United Laguna Woods Mutual