



**OPEN MEETING**

**MINUTES OF THE OPEN MEETING OF THE  
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS  
MUTUAL A CALIFORNIA NON-PROFIT MUTUAL BENEFIT  
CORPORATION**

**Tuesday, July 12, 2022- 9:30 a.m.  
Board Room/Virtual Meeting  
24351 El Toro Road, Laguna Woods, California**

---

Directors Present: Anthony Liberatore, Pearl Lee, Neda Ardani, Cash Achrekar, Azar Asgari, Diane Casey, Maggie Blackwell, Lenny Ross, Reza Bastani, Andre Torng

Directors Absent: Pat English

Staff Present: CEO Siobhan Foster, Makayla Schwietert, Paul Nguyen, Steve Hormuth, Robert Carroll, an Eric Nunez

Others Present: GRF: Juanita Skillman, Elsie Addington  
Third: None  
VMS: Robert Kahn

**1. Call Meeting to Order/Establish Quorum**

President Liberatore called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

**2. Pledge of Allegiance to the Flag**

Director Achrekar led the pledge of allegiance.

**3. Acknowledge Media**

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

**4. Approval of Agenda**

President Liberatore asked if there were any changes to the agenda.

Director Blackwell requested Item 12c. Discuss and Consider Rescinding Resolution 01-20-52 Membership Trust Transfer, be removed from the agenda. Director Achrekar seconded.

Discussion ensued among the board.

A member commented on her stance rearding Item 12c.

Hearing no changes or objections, the motion was called to a vote and failed 3-7. Directors Blackwell, Casey, and Lee were in favor. Director English was absent. President Liberatore did not vote.

Director Asgari requested to move Item 11b(3). to Unfinished Business as Item 12d. Recommendation to Approve a Resolution for 15% reduction of Landscape Irrigation within United Mutual. Director Ardani seconded.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

Hearing no changes or objections, the amended agenda was approved unanimously.

## **5. Approval of Minutes**

- a. July 12, 2022 – Regular Open Session
- b. July 28, 2022 – Agenda Prep Meeting

Hearing no objections, July 12, 2022 – Regular Open Session Minutes and July 28, 2022 – Agenda Prep Meeting Minutes were approved unanimously.

## **6. Report of the Chair – None**

## **7. Open Forum (Three Minutes per Speaker)**

*At this time Members addressed the Board of Directors regarding items not on the agenda*

The following members made comments:

- A member commented on further information needed regarding the upcoming United Annual Election.
- A member commented on landscape issues.

## **8. Responses to Open Forum Speakers**

- Director Ross provided an update to a member comment from last month's meeting regarding plumbing issues, as it has now been resolved.
- Director Ross provided an update to a member comment from last month's meeting regarding a request for the new refrigerator, as the status is still pending.
- Director Ross provided an update to a member comment from last month's meeting regarding a request for a new oven. A new oven has been installed, and the issue has been resolved.

## **9. VMS Board Update – Director Kahn**

VMS Director Kahn provided an updated on the following items:

- After retirement of former CEO, a restructure of the General Managers office was completed to provide efficiency and streamlining for various departments.
- Catherine Laster, Services Manager, has been responsible to oversee the staffing shortage concerns amongst various departments, including the Recreation Department.
- Further part-time employment has been created for residents who can work various positions throughout the community.
- The HR Department provided to the VMS Board on July 31, 2022 that the

Recreation Department had 37 job openings. As an update from the HR Department, VMS has been able to successfully hire new 20 employees. On August 8, 2022, all newly hired 20 employees began their work at VMS.

Director Kahn answered questions and discussion ensued among the Directors.

## 10. CEO Report

CEO Siobhan Foster discussed the following items:

- Table Tennis Facilities at the Community Center Hours will be open until 9:00 p.m. on Tuesday and Thursdays, and Noon – 5:00 p.m. on Saturday and Sunday evenings.
- The expanded hours for the Fitness Center at the Community Center included hours until 8:00 p.m. on Tuesday and Thursdays, and from 8:00 a.m.- Noon on Saturday and Sundays.
- Starting August 6, 2022, the MAC Learning Center on the Third Floors is open Saturdays from Noon – 3:00 p.m. on a two-month trial basis.
- Work scheduled at Gate 6, on Thursday August 11, 2022. Work time will depend on the weather permitted. As Gate 6 will be closed, it is advised to use Gate 5 for exit purposes, during the scheduled work.
- The 2023 Business plan meeting will occur the week of August 10, 2022 at 1:30 p.m. in the Board Room and televised.

## 11. Consent Calendar

*All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event that an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.*

**a. Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed the United Laguna Woods Mutual preliminary financials for the month of June 2022, such review is hereby ratified.**

**b. Recommendation from the Landscape Committee**

- (1) Recommendation to Approve Tree Removal Request: 28-A Avenida Castilla – Two of the Three Canary Island Pine Trees

### **RESOLUTION 01-22-47**

**Approve Removal of Two of Three Requested Canary Island Pine  
Trees  
28-A Avenida Castilla**

**WHEREAS**, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17, Tree Removal Guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

**WHEREAS**, on July 14, 2022, the Landscape Committee reviewed a request to remove three Canary Island Pine trees from the Member at 28-A, who cited the reasons as litter/debris, overgrown and poor condition, and;

**WHEREAS**, staff inspected the condition of the trees and determined two of the three requested Canary Island Pine trees do have codominant leaders, which presents a likelihood that one of the branches on either tree could experience a catastrophic failure, and;

**WHEREAS**, the committee determined that two of the three trees do meet the guidelines established in Resolution 01-13-17, and thereby recommends approving the request for the removal of two Canary Island Pine trees, located at 28-A Avenida Castilla.

**NOW THEREFORE BE IT RESOLVED**, August 9, 2022, the Board of Directors approves the request for the removal of two of the three requested Canary Island Pine trees, located at 28-A;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- (2) Recommendation to Deny Tree Removal Request: 426-A Avenida Castilla – One Canary Island Pine Tree

### **RESOLUTION 01-22-48**

#### **Deny Removal of One Canary Island Pine Tree 426-A Avenida Castilla**

**WHEREAS**, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17, Tree Removal Guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.

- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

**WHEREAS**, on July 14, 2022, the Landscape Committee reviewed a request to remove one Canary Island Pine tree from the Member at 426-A, who cited the reasons as litter/debris, overgrown and the resident cannot keep up with the removal of pine needles, which requires three hours per week, and;

**WHEREAS**, staff inspected the condition of the tree and found the tree to be in good health, and;

**WHEREAS**, the committee determined that the tree does not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of one Canary Island Pine tree, located at 426-A Avenida Castilla.

**NOW THEREFORE BE IT RESOLVED**, August 9, 2022, the Board of Directors denies the request for the removal of one Canary Island Pine tree, located at 426-A;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

**c. Recommendation from the Architectural Control and Standards Committee**

- (1) Variance Request – 646-C Avenida Sevilla, (Cordoba) New Patio Screen Wall Openings and Patio Trellis with Lighting

**RESOLUTION 01-22-49**

**Variance Request**

**WHEREAS**, 646-C Avenida Sevilla, a Cordoba style manor, is requesting board approval of a variance to modify the front entry screen wall with new openings and interior trellis feature; and,

**WHEREAS**, Neighborhood Awareness Notices were sent to Owners at 646-A, 646-B, and 646-D, and adjacent owners at 647-A, 647-B, and 647-C on July 7, 2022, notifying them that an application to make an alteration to a neighboring unit had been made and that comments or objections could be made in writing to the Architectural Controls and Standards Committee or in person at the Architectural Controls and Standards committee meeting on July 21, 2022; and

**WHEREAS**, the Architectural Controls and Standards Committee reviewed the variance and moved a recommendation for approval to the Board;

**NOW THEREFORE BE IT RESOLVED**, on August 9, 2022, the Board of Directors hereby approves/denies the request to modify the front entry screen wall with new openings and interior trellis feature; and

**RESOLVED FURTHER**, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 646-C Avenida Sevilla and all future Mutual Members at 646-C Avenida Sevilla; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- (2) Variance Request – 895-C Ronda Sevilla, (Seville) Approve Existing Patio Modifications

### **RESOLUTION 01-22-50**

#### **Variance Request**

**WHEREAS**, 895-C Ronda Sevilla, a Seville style manor, is requesting board approval of a variance to allow the shareholder to keep the removed portion of the screen wall, pavers in front of entry doors and constructed trellis with the conditions stated in Appendix A; and,

**WHEREAS**, Neighborhood Awareness Notices were not sent to adjacent manors as the work is existing, no prior complaints have been received and no new construction is proposed in this request for variance; and

**WHEREAS**, the Architectural Controls and Standards Committee reviewed the variance and moved a recommendation for approval to the Board;

**NOW THEREFORE BE IT RESOLVED**, on August 9, 2022, the Board of Directors hereby approves the request to keep the removed portion of the screen wall, pavers in front of entry doors and constructed trellis; and

**RESOLVED FURTHER**, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 895-C Ronda Sevilla and all future Mutual Members at 895-C Ronda Sevilla; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- d. **Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed the United Laguna Woods Mutual preliminary financials for the month July 2022, such review is hereby ratified.**

**e. Recommendation from the Finance Committee**

- (1) Approve a Resolution for Recording a Lien against Member ID # 947-423-56

**RESOLUTION 01-22-51**

**Recording of a Lien**

**WHEREAS**, Member ID 947-423-56; is currently delinquent to United Laguna Woods Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, August 9, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 947-423-56 and;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- (2) Approve a Resolution for Recording a Lien against Member ID # 947-366-53

**RESOLUTION 01-22-52**

**Recording of a Lien**

**WHEREAS**, Member ID 947-366-53; is currently delinquent to United Laguna Woods Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, August 9, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 947-366-53 and;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

President Liberatore called for an approval of the Consent Calendar.

Hearing no changes or objections, the motion to approve the Consent Calendar was approved unanimously.

**12. Unfinished Business**

- a. Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of Joint Hearing Body **(MAY Initial Notification – Revised August – postpone 28-day notification for member review and comment to comply with Civil Code §4360)**

**RESOLUTION 01-21-XX**

**Inter-Board Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee**

**WHEREAS**, the Board of Directors of United Laguna Woods Mutual (“United”), Golden Rain Foundation (“GRF”), and Third Laguna Hills Mutual (“Third”) require a clear and consistent policy to address claims of harassment, abuse and intimidation by directors to staff of Village Management Services, Inc., fellow directors and residents, as well as claims involving harassment, abuse and intimidation by residents to staff of VMS, directors and other residents; and

**WHEREAS**, this Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy (“Policy”) is intended to provide guidance relative to such behavior and issue a mechanism for addressing same by the Anti-Harassment, Anti-Abuse and Anti-Intimidation Joint Hearing Body Committee; and

**WHEREAS**, this Policy is being adopted by the Board of Directors of United, GRF, and Third in the exercise of their respective duties to maintain, protect and enhance the value and desirability of Laguna Woods Village and the interests of all of its members.

**NOW THEREFORE BE IT RESOLVED**, August 9, 2022, that the Board of Directors of this Corporation hereby introduces the Anti-Harassment, Anti-Abuse and Anti-Intimidation Policy and Charter of the Joint Hearing Body Committee, as attached to the official minutes of this meeting; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Blackwell made a motion to approve the Resolution for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Casey seconded the motion.

Discussion ensued among the Board.



Multiple members commented on the Inter-Board Anti-Harassment, Anti-Abuse, and Anti-Intimidation Policy and Formation of Joint Hearing Body.

Hearing no changes or objections, the motion was called to a vote and failed 5-5.

- b. Strategic Planning Update – President Liberatore (Oral Discussion)**  
President Liberatore discussed strategic planning and commented about the meeting on June 17, 2022.

Discussion ensued among the board.

- c. Discretionary Investment Change to Treasuries (July Initial Notification — postpone 28-day notification for member review and comment to comply with Civil Code §4360 has been satisfied)**

**RESOLUTION 01-22-XX**

**DISCRETIONARY INVESTMENT CHANGE TO TREASURIES**

**WHEREAS**, the United Laguna Woods Mutual Discretionary Investment balance as of June 30, 2022 was \$14,372,440.12; and

**WHEREAS**, the discretionary account is an investment account that allows the Corporation's investment manager to buy and sell investments without the Board's consent for each trade; and

**WHEREAS**, the funds maintained in the discretionary account, in the opinion of the managing agent, are not required within a reasonable time to pay obligations of the corporation; and

**WHEREAS**, the Board desires to transfer discretionary investment funds to Bank of America where the funds will be used to purchase US treasuries insured by the federal government;

**NOW THEREFORE BE IT RESOLVED**, August 9, 2022 that the Board of this corporation hereby authorizes the full discretionary investment account balance, currently held by Fidelity Investments, be transferred to the Bank of America reserve bank account; and

**RESOLVED FURTHER**, that the Board of this corporation hereby authorizes the managing agent of this corporation to purchase US treasuries at the current available rates with the following maturities: 25% of account balance maturing in 6 months; 25% of account balance maturing in 12 months; 25% of account balance maturing in 18 months; 25% of account balance maturing

in 24 months; and

**RESOLVED FURTHER**, that the Board of this corporation hereby authorizes the managing agent of this corporation to provide old investment manager, SageView, a ninety-day termination notice as outlined in the investment advisory services agreement dated October 1, 2019; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Asgari made a motion to approve Resolution 01-22-XX. Director Ross seconded.

Director of Financial Services, Steve Hormuth, provided an update regarding the Discretionary Investment Change to Treasuries.

Discussion ensued among the board.

Multiple members commented on the Discretionary Investment Change to Treasuries.

Hearing no changes or objections, the motion was called to a vote and failed 3-5-2. Directors Asgari, Achrekar, and Ross were in favor. Directors Bastani and Torng abstained. Director English was absent.

**d. Update Committee Appointments**

Discussion ensued among the board regarding the following resolution:

**RESOLUTION 01-22-54**

**Golden Rain Foundation Committee Appointments**

**RESOLVED**, August 9, 2022, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, adopted September 29, 2014, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

**GRF Strategic Planning Committee**

Cash Achrekar  
Diane Casey  
Anthony Liberatore, Alternate

**GRF Community Activities Committee**

Maggie Blackwell  
Diane Casey

**GRF Finance**

Azar Asgari Pat  
English  
Diane Casey, Alternate

**GRF Landscape Committee**

Maggie Blackwell  
Diane Casey

**GRF Maintenance & Construction**

Cash Achrekar  
Lenny Ross

**Clubhouses & Facilities Renovation Ad Hoc Committee**

Diane Casey  
Pat English

**GRF Media and Communications Committee**

Neda Ardani  
Maggie Blackwell

**GRF Mobility and Vehicles Committee**

Maggie Blackwell  
Pearl Lee

**GRF Security and Community Access**

Maggie Blackwell  
Cash Achrekar

**Disaster Preparedness Task Force**

Diane Casey Anthony  
Liberatore  
Cash Achrekar, Alternate

**Laguna Woods Village Traffic Hearings**

Neda Ardani  
Anthony Liberatore, Alternate

**Purchasing Ad Hoc Committee**

Diane Casey Neda  
Ardani

**Information Technology Advisory Committee**

Diane Casey Cash  
Achrekar

**Broadband Ad Hoc Committee**

Diane Casey

**Insurance Ad Hoc Committee**

Anthony Liberatore  
Cash Achrekar Lenny  
Ross

**Website Ad Hoc Committee**

Anthony Liberatore  
Pearl Lee

**Compliance Ad Hoc Committee**

Maggie Blackwell  
Pearl Lee

**RESOLVED FURTHER**, that Resolution 01-22-45, adopted July 12, 2022, is hereby superseded and cancelled.

**RESOLVED FURTHER** the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

President Liberatore called for an approval of Resolution 01-22-54.

Hearing no changes or objections, the motion to approve the Resolution was approved unanimously.

**THIS ITEM WAS MOVED DURING THE APPROVAL OF AGENDA**

- e. Recommendation to Approve a Resolution for 15% reduction of Landscape Irrigation within United Mutual

**RESOLUTION 01-22-55**

**Irrigation Water Mandate**

**WHEREAS**, July 14, 2022, the Landscape Committee recognized that the State of California is experiencing record drought conditions requiring parts of Southern California to reduce exterior irrigation water use; and

**WHEREAS**, the current water restriction mandates request a voluntary reduction in potable water use of 15 percent and irrigation water sources in United Mutual are mostly potable water; and

**WHEREAS**, the Landscape Committee determined that a 15 percent reduction of landscape irrigation is a prudent and proactive approach to the ongoing drought conditions in the region;

**NOW THEREFORE BE IT RESOLVED**, on August 9, 2022, that a 15 percent reduction in irrigation water use shall be applied to all irrigation within United Mutual; and

**RESOLVED FURTHER**, this resolution shall become in full force and effect on August 9, 2022; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Director Casey made a motion to approve Resolution 01-22-55. Director Asgari seconded.

Discussion ensued among the board.

Hearing no changes or objections, the motion was called to a vote and passed 8-0-2. Directors Ardani and Bastani abstained. Director English was absent.

**13. New Business**

**a. Discuss and Consider Reoccurring Town Hall Meeting – (Board Oral Discussion)**

President Liberatore discussed Reoccurring Town Hall Meeting and the first one coming up on Friday, July 12, 2022.

Discussion ensued among the Board.

**b. Discuss 2021 Operating Deficit**

Director Asgari made a motion to table this item for next month's meeting. Director Ardani seconded.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

**c. Discuss and Consider Rescinding Resolution 01-20-52 Membership Trust Transfer. (August Initial Notification – postpone 28-days for Member review and comment to comply with Civil Code §4360)**

**RESOLUTION 01-22-XX**

**SIMPLE MEMBERSHIP TRUST TRANSFERS AND FIRST TIME SUBLEASES  
REVIEW CONFIRMATION CHECKLISTS**

**WHEREAS**, the Governing Documents Review Committee (the "Committee") of United Laguna Woods Mutual ("United") held a meeting on July 21, 2022 at which a quorum of the Committee was present; and

**WHEREAS**, the Committee has been charged with identifying areas of improvement including; and

**WHEREAS**, the Amended and Restated Bylaws, dated August 2, 2017, give United the authority to establish policy and perform various administrative responsibilities and activities; and

**WHEREAS**, such administrative responsibilities include review and action regarding simple trust transfers, wherein an existing Board-approved member(s) desires to transfer his membership into a revocable living trust with no other changes; and

**WHEREAS**, such administrative responsibilities include review and action regarding first-time subleases, wherein an existing Board-approved member(s) desires to sublease his stock cooperative for a period of not less than 30 days

and which sublease authorization is renewable annually;

**NOW, THEREFORE, BE IT RESOLVED**, on September 13, 2022, that the Board of Directors of this Corporation, rescinds Resolution 01-20-52 which increases rather than reduces the Board's paperwork and because the review confirmation checklists track only routine transactions while applications regarding all other membership transfers and problematic first-time sublease authorizations are routed to the Board for review and action; and

**RESOLVED FURTHER**, that the directors, officers and agents of United are hereby authorized on behalf of United to carry out the purposes of this Resolution.

Director Blackwell made a motion to rescind the Resolution. Director Casey seconded.

There being no objections, the motion was called to a vote and failed

#### **14. Director Comments (Two minutes per director) - None**

#### **THIS ITEM WAS NOT DISCUSSED AT THE MEETING**

#### **15. Committee Reports**

- a. Report of the Finance Committee / Financial Report – Director Asgari. The Committee met on July 26, 2022; next meeting August 30, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
  - (1) Treasurer's Report
  - (2) United Finance Committee Report
  - (3) Resales/Leasing Reports
- b. Report of the Architectural Control and Standards Committee – President Liberatore. The Committee met on July 21, 2022; next meeting August 18, 2022, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- c. Report of Member Hearings Committee – Director Ardani. The Committee met on July 28, 2022; next meeting August 25, 2022, 9:00 a.m. in the Board Room and as a virtual meeting.
- d. Report of the Governing Documents Review Committee – Director Blackwell. The Committee met on July 21, 2022; next meeting August 18, 2022, 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Landscape Committee – Director Casey. The Committee met on July 14, 2022; next meeting August 22, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- f. Report of the Maintenance & Construction Committee – Director English. The Committee met on June 22, 2022; next meeting August 24, 2022, at

9:30 a.m. in the Board Room and as a virtual meeting.

- g. Report of the United Resident Advisory Committee – Director Lee. The committee met on July 14, 2022; next meeting August 11, 2022, at 4:00 p.m. in the Elm Room and as a virtual meeting.

**THIS ITEM WAS NOT DISCUSSED AT THE MEETING**

**16. GRF Committee Highlights**

- a. Report of the GRF Finance Committee – Director Asgari. The Committee met on June 15, 2022; next meeting August 17, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- b. Report of the GRF Strategic Planning Committee— Director Casey. The Committee met on May 2, 2022; next meeting TBA.
- c. Report of the Community Activities Committee – Director Blackwell. The committee met on July 14, 2022; next meeting August 11, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the GRF Landscape Committee – Director Casey. The Committee met on June 8, 2021; next meeting September 14, 2022, at 1:30 p.m. as a virtual meeting.
- e. Report of the GRF Maintenance & Construction Committee – Director Achrekar. The Committee met on June 8, 2022; next meeting August 10, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
  - (1) Clubhouse (Facilities) Ad Hoc Committee – Director Casey. The Ad Hoc Committee met June 24, 2022; next meeting TBA.
- a. Report of the Media and Communication Committee – Director Ardani. The Committee met on July 18, 2022; next meeting August 15, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- b. Report of the Mobility and Vehicles Committee – Director Blackwell. The Committee met on June 1, 2022; next meeting August 3, 2022, 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the Security and Community Access Committee – Director Blackwell. The Committee met on June 27, 2022; next meeting August 22, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Laguna Woods Village Traffic Hearings – Director Ardani. The Hearings were held on June 15, 2022; next hearings will be held August 17, 2022, at 9:00 a.m. as a virtual meeting.
- e. Report of the Disaster Preparedness Task Force – Director Casey. The Task Force met on July 26, 2022; next meeting September 27, 2022, at 9:30 in the Board Room a.m. and as a virtual meeting.

- f. Report of the Purchasing Task Force Ad Hoc Committee – Director Ardani. The Committee met on April 7, 2022; next meeting TBA.
- g. Report of the Information Technology Advisory Committee – Director Casey. The Committee met on August 5, 2022; next meeting August 12, 2022 as a virtual meeting.
- h. Report of the Insurance Ad Hoc Committee – Director Liberatore. The Committee met on July 25, 2022; next meeting TBA.
- i. Report of the Website Ad Hoc Committee – Director Liberatore. The Committee met on July 6, 2022; next meeting August 10, 2022 at 10:00 a.m. in the Sycamore Room.

**17. Future Agenda Items – None**

**18. Recess** - *At this time the meeting will recess for lunch and reconvene to Closed Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 1:59 p.m. into the Closed Session.

**Summary of Previous Closed Session Meetings per Civil Code Section §4935**

*Approval of Agenda*

*Approval of the Following Meeting Minutes;*

- (a) July 6, 2022 – Special Closed Session*
- (b) July 12, 2022 – Regular Closed Session*
- (c) July 13, 2022 – Special Closed Session*
- (d) July 28, 2022 – Special Closed Session*

*Discuss and Consider Member Disciplinary Matters*

*Discuss Personnel Matters*

*Discuss and Consider Contractual Matters*

*Discuss and Consider Legal and Litigation Matters*

**19. Adjourn**

The meeting was adjourned at 4:00 p.m.

DocuSigned by:

*Neda Ardani*

33AA1B659E4B444...

Neda Ardani, Secretary of the Board  
United Laguna Woods Mutual



United Laguna Woods Mutual  
Regular Board Meeting Minutes  
June 14, 2022  
Page 17 of 17