



**REPORT OF THE REGULAR OPEN MEETING OF THE
UNITED LAGUNA WOODS MUTUAL
LANDSCAPE COMMITTEE**

**Monday, May 20, 2024 – 1:30 P.M.
24351 El Toro Road, Laguna Woods, CA 92637
Board Room and Virtual with Zoom**

REPORT

COMMITTEE MEMBERS PRESENT:	Sue Quam – Chair, Vidya Kale, Anthony Liberatore
COMMITTEE MEMBERS ABSENT:	None
OTHERS PRESENT:	Ellen Leonard, Mickie Choi Hoe
ADVISORS PRESENT:	Ann Beltran
STAFF PRESENT:	Kurt Wiemann, Megan Feliz

1. Call to Order

Chair Quam called the meeting to order at 1:35 p.m.

2. Acknowledgment of Media

No media were present.

3. Approval of the Agenda

Chair Quam requested that Item #18 be moved to after the guest speaker and the committee charter item be moved to the June Meeting. Hearing no objection, the agenda was approved as amended.

4. Approval of the Meeting Report for February 26, 2024

The committee unanimously approved the meeting report.

5. Chair's Remarks

Chair Quam explained the importance of increasing service levels, AB 1572, and looking to the future during United's budget season.

6. Department Head Update

6a. Project Log

Mr. Wiemann notified the committee that turf reduction is still in progress in the approved areas and is being done by in-house crews. He informed the committee that all other turf reductions are on hold until the mapping is completed due to AB 1572. Slope renovation is ahead of schedule; they completed all areas and will begin the second rotation in June.

6b. Water Use Comparison Chart

None

6c. Tree Work Status Report

None

6d. Quarterly KPI's

Mr. Wiemann gave an extensive quarterly update PowerPoint presentation.

7. Member Comments (Items not on the agenda)

2-member comments were made. Various topics included:

- Fruit Trees
- Land Grabbing of Common Areas
- Trimming of neighbor Shrubs

8. Response to Member Comments

Mr. Wiemann and the Chair addressed some of the member comments.

9. Guest Speaker- Matt Davenport, Monarch Environmental, Inc.

Mr. Davenport addressed to the committee explaining his scope of work for the departmental review, and what he will be doing in the operational review he will be completing.

Items for Discussion and Consideration

10. Budget Discussion

Chair Quam made several comments and suggestions on the 2025 landscape

budget. She also asked the committee for direction about the budgets for bench and picnic benches; discussion ensued

11. 864-D Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to deny removing all plant material. Director Liberatore seconded the motion, and the motion passed unanimously.

12. 544-A Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to approve the tree removal. Director Liberatore seconded the motion, and the motion passed unanimously.

13. 945-C Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to approve the tree removal. Chair Quam seconded the motion, and the motion passed unanimously.

14. 321-C Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to approve the tree removal. Chair Quam seconded the motion. The motion passed with a 2-0-1 vote, and Director Liberatore obtained it.

15. 2152-B Tree Removal Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Liberatore moved to accept the staff's recommendation to deny the tree removal. Chair Quam seconded the motion. The motion passed 2-0-1, and Director Kale obtained.

16. B677 Off-Schedule Tree Trimming Request

Mr. Wiemann presented a brief overview of the recommendation. Discussion ensued on the removal.

Director Kale moved to accept the staff's recommendation to approve the off-schedule trimming of two trees. Director Liberatore seconded the motion, and the motion passed unanimously.

17. Quality Control Presentation

Mr. Wiemann presented an extensive PowerPoint presentation on the new quality control position and software.

Concluding Business

18. Committee Member Comments

Various comments were made.

19. Date of Next Meeting – June 24, 2024 at 1:30 p.m.

20. Adjournment at 3:26 p.m.


Sue Quam (May 25, 2024 10:58 PM)

Sue Quam, Chair

Sue Quam, Chair
Kurt Wiemann, Staff Officer
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