



OPEN SESSION

**MINUTES OF THE AGENDA PREP MEETING OF THE BOARD OF DIRECTORS
OF UNITED LAGUNA WOODS MUTUAL,
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, December 28, 2023, at 9:00 a.m.
24351 El Toro Road, Laguna Woods, California
WILLOW ROOM/VIRTUAL MEETING**

The purpose of this meeting is to discuss items for the regular board meeting agenda

Directors Present: Alison Bok, Sue Quam, Pearl Lee, Mickie Choi Hoe, Maggie Blackwell, Tom Tuning, Nancy Carlson, Ellen Leonard, Vidya Kale, Georgiana Willis

Directors Absent: Anthony Liberatore

Staff Present: Siobhan Foster, Carlos Rojas, Catherine Laster, Paul Nguyen

Others Present: None

1. Call Meeting to Order / Establish Quorum –President Bok

President Bok called the meeting to order at 9:01 a.m. and established that a quorum was present.

2. Approval of the Agenda

President Bok called for an approval of the agenda.

Director Leonard made a motion to approve the agenda. Director Choi seconded.

Hearing no changes or objections, the agenda was approved by consent.

3. Chair Report

President Bok discussed the following:

- Removal of sneeze screen in the Board Room
- If any Director had questions about the Committee assignments
- Third Mutual Survey

Director Blackwell left the meeting at 9:53 a.m.

Director Quam left the meeting at 10:00 a.m.

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4. Discuss and Consider Items for the United Board Regular Meeting (open and closed sessions) on January 9, 2024

Director Tuning made a motion to approve the open agenda. Director Willis seconded.

Hearing no changes or objections, the motion to approve the open agenda was approved by unanimous consent.

Director Lee made a motion to approve the closed agenda. Director Choi Hoe seconded.

Hearing no changes or objections, the motion to approve the closed agenda was approved by unanimous consent.

5. Director Comments - None

6. Adjournment

President Bok adjourned the meeting at 10:18 a.m.

DocuSigned by:

Maggie Blackwell

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Maggie Blackwell, Secretary of the
United Mutual Laguna Woods