



**OPEN SESSION**

**MINUTES OF THE AGENDA PREP MEETING OF THE BOARD OF DIRECTORS  
OF UNITED LAGUNA WOODS MUTUAL,  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, November 28, 2023, at 2:00 p.m.  
24351 El Toro Road, Laguna Woods, California  
WILLOW ROOM/VIRTUAL MEETING**

**The purpose of this meeting is to discuss items for the regular board meeting agenda**

Directors Present: Alison Bok, Sue Quam, Pearl Lee, Mickie Choi Hoe (left at 12:10 p.m.), Maggie Blackwell, Anthony Liberatore, Tom Tuning, Nancy Carlson, Ellen Leonard

Directors Absent: Vidya Kale, Georgiana Willis

Staff Present: Siobhan Foster, Carlos Rojas, Paul Nguyen

Others Present: None

**1. Call Meeting to Order / Establish Quorum –President Bok**

President Bok called the meeting to order at 12:00 p.m. and established that a quorum was present.

**2. Approval of the Agenda**

President Bok called for an approval of the agenda.

Hearing no changes or objections, the agenda was approved by consent.

**3. Chair Report**

President Bok discussed the following:

- Committee Assignments
- Guest Speaker from J.P. Morgan
- Town Hall
  - B of A for December
  - Earthquake Insurance for January
  - TBD for February
  - Disaster Preparedness for March
- Landscape Tour
- VMS Representative Meeting on Monday, December 4, 2023
- United Assessment

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**4. Discuss and Consider Items for the United Board Regular Meeting (open and closed sessions) on December 12, 2023**

Director Tuning made a motion to approve the open agenda. Director Choi Hoe seconded.

Hearing no changes or objections, the motion to approve the open agenda was approved by unanimous consent.

Director Blackwell made a motion to approve the closed agenda. Director Tuning seconded.

Hearing no changes or objections, the motion to approve the closed agenda was approved by unanimous consent.

**5. Director Comments - None**

**6. Adjournment**

President Bok adjourned the meeting at 1:03 p.m.

DocuSigned by:

*Maggie Blackwell*

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Maggie Blackwell, Secretary of the  
United Mutual Laguna Woods