



## **OPEN MEETING**

### **REGULAR OPEN MEETING OF THE UNITED LAGUNA WOODS MUTUAL MAINTENANCE AND CONSTRUCTION COMMITTEE**

**Wednesday, February 24, 2021 - 9:30 AM**

#### **VIRTUAL MEETING**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

1. Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.
2. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and unit number.

#### **NOTICE and AGENDA**

*This Meeting May Be Recorded*

1. Call to Order
2. Acknowledgement of Media
3. Approval of Agenda
4. Approval of Meeting Report for November 20, 2020
5. Chair's Remarks
6. Member Comments - (*Items Not on the Agenda*)
7. Department Head Update

#### **Consent:**

*All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.*

8. Expenditure Report & Variance Explanations
9. Program's Reports
10. Solar Production Report
11. Copper Pipe Supply Line Leak Report

#### **Reports:**

12. Additional Staffing Request for Manor Alterations

#### **Items for Discussion and Consideration:**

13. Electric Vehicle Report
14. Ramp Request at Laundry Room 74
15. Project Log
16. Update on Paint Program Schedule with MS Project (oral discussion)
17. Review of Laundry Room Maintenance Protocol and PM Program

#### **Items for Future Agendas:**

- Revisions to Non-Emergency Chargeable Services List (April)
- Strategic locations of electric vehicle charging stations in the Village
- Copper pipe supply line leak report (February, June & December)
- Develop a responsibility matrix for residential unit components
- Drainage Improvements to prevent foundation issues



Concluding Business:

18. Committee Member Comments
19. Date of Next Meeting – April, 28, 2021
20. Adjournment

Carl Randazzo, Chair  
Ernesto Munoz, Staff Officer  
Telephone: (949) 268-2281