



UNITED LAGUNA WOODS
M U T U A L

OPEN MEETING

REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
GOVERNING DOCUMENTS REVIEW COMMITTEE

Thursday, April 16, 2020 – 1:30 p.m.
VIRTUAL MEETING

Laguna Woods Village Community Center
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Andre Torng - Chair, Juanita Skillman, Sue Margolis, Cash Achrekar, and Neda Ardani

MEMBERS ABSENT: Manuel Armendariz

ADVISORS PRESENT: None

ADVISORS ABSENT: Mary Stone and Bevan Strom

OTHERS PRESENT: Dick Rader, Elsie Addington, Maggie Blackwell, Anthony Liberatore, and Jeff Beaumont, Esq. of Beaumont Tashjian

STAFF PRESENT: Francis Gomez, Pamela Bashline, and Debbie Ballesteros

CALL TO ORDER

Andre Torng, Chair, called the meeting to order at 1:39 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF THE AGENDA

President Margolis made a motion to approve the agenda as presented. Director Ardani seconded the motion.

By unanimous vote the motion carried.

Without objection, the Committee agreed to take items out of order.

APPROVAL OF MEETING REPORTS

President Margolis made a motion to approve the February 20, 2020 meeting report as presented. Director Skillman seconded the motion.

By unanimous vote the motion carried.

CHAIR'S REMARKS

Chair Torng stated we are in a new age and requested feedback from the Committee on virtual meetings. Director Torng also discussed the different kinds of resolutions, need for a complete set of resolutions, and requested for a central depository of resolutions.

The Committee commented and asked questions. The website has a resolution index where all resolutions are listed and an operating rules handbook that includes selected resolutions.

Director Skillman directed staff to develop a user friendly operating rules handbook and report back to the Committee. Director Margolis seconded the motion.

With a vote of 3-1-0 (Director Achrekar opposed), the motion carried.

MEMBER COMMENTS ON NON-AGENDA ITEMS

None

RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS

None

REPORTS

Governing Document Study Report

Juanita Skillman discussed the hierarchy of governing documents. The Committee commented and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

California Civil Code Web Link

The Committee discussed the California Civil Code Web Link. The Committee members commented and asked questions.

Without objection, the Committee directed staff to add the California Civil Code web link on the Laguna Woods Village website.

Review and Discuss Membership Election & Voting Policy

The Committee reviewed and discussed the Membership Election & Voting Policy. The Committee members commented and asked questions.

Without objection, the Committee called a special meeting for Thursday, April 23, 2020, at 1:30 p.m. to review the Membership Election & Voting Policy.

Review Guide for Operating Rules

The Committee reviewed Guide for Operating Rules. The Committee members commented and asked questions.

Appeal Policy

The Committee discussed the Appeal Policy. The Committee members commented and asked questions.

President Margolis made a motion to approve the Appeal Policy. Director Ardani seconded the motion.

By unanimous vote the motion carried.

Review 3rd Sales Financial Qualifications Policy

The Committee took no action.

Establish Legal Support Requirement Resolution

The Committee took no action.

Mr. Beaumont left the meeting at 3:09 p.m.

Committee Member Comments

There were no comments.

Future Agenda Items

- Discuss standardizing Village-wide working groups which aren't specific to certain Mutual a uniformed structure and scope of work
- Requirements for heirs to become members
- Appeals Policy
- Roles, responsibilities and protocols
- Mission, vision, and strategic directives
- Review and Discuss Committee Advisor Qualification Procedure and Policy

The Committee directed staff to add 'Define Exclusive Use Common Area' under Future Agenda Items.


Date of next Meeting

The next special meeting is scheduled for Thursday, April 23, 2020 at 1:30 p.m. via virtual meeting.

The next meeting is scheduled for Thursday, May 21, 2020 at 1:30 p.m. via virtual meeting.

Adjournment

With no further business before the Committee, the Chair adjourned the meeting at 3:36 p.m.


Andre Torng, Chair
United Laguna Woods Mutual