



**OPEN MEETING**

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL  
GOVERNING DOCUMENTS REVIEW COMMITTEE**

Thursday, December 17, 2020 – 1:30 p.m.  
VIRTUAL MEETING

Laguna Woods Village Community Center  
24351 El Toro Road, Laguna Woods, CA 92637

- MEMBERS PRESENT:** President Sue Margolis, Cash Achrekar and Manuel Armendariz
- MEMBERS ABSENT:** Anthony Liberatore and Reza Bastani
- ADVISORS PRESENT:** Dick Rader
- ADVISORS ABSENT:** None
- OTHERS PRESENT:** Elsie Addington and Juanita Skillman
- STAFF PRESENT:** Francis Gomez, Paul Nguyen, Blessilda Wright, Pamela Bashline and Jennifer Zion

**CALL TO ORDER**

President Margolis called the meeting to order at 1:34 p.m.

**ACKNOWLEDGEMENT OF PRESS**

The media was not present.

**APPROVAL OF THE AGENDA**

Without objection, the agenda was approved as submitted.

**APPROVAL OF MEETING REPORTS**

Without objection, the November 19, 2020 meeting report was approved as submitted.

**CHAIR'S REMARKS**

President Margolis advised the Committee that Director Liberatore has resigned and a new chair will be appointed.

**MEMBER COMMENTS ON NON-AGENDA ITEMS**

There were no member comments.

**RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS**

None.

## **REPORTS**

### **Guide to Operating Rules Review**

Francis Gomez, Operations Manager, provided an update on the Operating Rules. The Committee members made comments and asked questions.

### **Sublease Policy and Qualifiers Update**

Pamela Bashline, Community Services Manager, provided an update on the Sublease Policy consolidation. The Committee members made comments and asked questions. Without objection, the Committee requested select changes to the proposed resolution to be returned to the committee prior to resubmittal to the Board of Directors on January 12, 2021.

## **ITEMS FOR DISCUSSION AND CONSIDERATION**

None

### **Committee Member Comments**

None

### **Future Agenda Items**

- Roles, responsibilities and protocols
- Mission, vision, and strategic directives
- Review GRF Denotation Policy
- Discuss standardizing Village-wide working groups which aren't specific to certain Mutual a uniformed structure and scope of work
- Requirements for heirs to become members
- Committee Advisor Qualification Procedure and Policy
- Establish Legal Support Requirement Resolution

### **Date of Next Meeting**

The next meeting is scheduled for Thursday, January 21, 2021 at 1:30 p.m. via virtual meeting.

### **Adjournment**

With no further business before the Committee, the Chair adjournment the meeting at 2:13 p.m.

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Sue Margolis, President