



OPEN MEETING

REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
GOVERNING DOCUMENTS REVIEW COMMITTEE

Thursday, October 15, 2020 – 1:30 p.m.
VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Andre Torng - Chair, Sue Margolis, and Neda Ardani

MEMBERS ABSENT: None

ADVISORS PRESENT: None

ADVISORS ABSENT: None

OTHERS PRESENT: Dick Rader

STAFF PRESENT: Francis Gomez and Paul Nguyen

CALL TO ORDER

Andre Torng, Chair, called the meeting to order at 1:30 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF THE AGENDA

President Margolis made a motion to approve the agenda as submitted. Director Ardani seconded the motion.

By unanimous vote the motion carried.

Without objection, the Committee agreed to take items out of order.

APPROVAL OF MEETING REPORTS

President Margolis made a motion to approve the August 20, 2020 meeting report as presented. Director Ardani seconded the motion.

By unanimous vote the motion carried.

CHAIR'S REMARKS

Chair Torng discussed the need to review the Operating Rules Guidebook.

MEMBER COMMENTS ON NON-AGENDA ITEMS

There were no member comments.

RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS

None.

REPORTS

Guide to Operating Rules Review

Francis Gomez, Operations Manager, provided an update on the Operating Rules. The Committee members made comments and asked questions. Without objection, the Committee agreed to meet offline to discuss the new directives regarding the Guide to Operating Rules.

Occupancy Agreement Update

The Committee discussed the Occupancy Agreement. The Committee members made comments and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Code of Conduct

The Committee reviewed and discussed the Code of Conduct. The Committee members made comments and asked questions.

Committee Member Comments

None

Future Agenda Items

- Roles, responsibilities and protocols
- Mission, vision, and strategic directives
- Review GRF Donation Policy (Andre Torng)
- Discuss standardizing Village-wide working groups which aren't specific to certain Mutual a uniformed structure and scope of work
- Requirements for heirs to become members
- Committee Advisor Qualification Procedure and Policy
- Establish Legal Support Requirement Resolution

Date of next Meeting

The next meeting is scheduled for Thursday, November 19, 2020 at 1:30 p.m. via virtual meeting.

Adjournment

With no further business before the Committee, the Chair adjourned the meeting at 3:31 p.m.

DRAFT
Andre Torng, Chair
United Laguna Woods Mutual