



OPEN MEETING

REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL  
GOVERNING DOCUMENTS REVIEW COMMITTEE

Thursday, November 18, 2021 – 1:30 P.M.  
BOARD ROOM/VIRTUAL  
Laguna Woods Village Community Center

**NOTICE & AGENDA**

- |  |                  |
|--|------------------|
| 1. Call to Order   | Maggie Blackwell |
| 2. Acknowledgment of Media   | Maggie Blackwell |
| 3. Approval of the Agenda  | Maggie Blackwell |
| 4. Approval of the Report from August 19, 2021   | Maggie Blackwell |
| 5. Chair's Remarks   | Maggie Blackwell |
| 6. Member Comments (Items Not on the Agenda)   |                  |
| Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual committee meetings using one of two options:  |                  |
| a. Via email to <a href="mailto:meeting@vmsinc.org">meeting@vmsinc.org</a> any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included. |                  |
| b. Join the Committee meeting via Zoom at: <a href="https://us06web.zoom.us/j/99710468599">https://us06web.zoom.us/j/99710468599</a> or by dialing 669-900-6833 Access Code: 997 1046 8599   |                  |

7. Response to Member Comments

Reports:

- |   |              |
|---|--------------|
| 8. Electricity Rate for Dry Down Services | Manuel Gomez |
|---|--------------|

Items for Discussion and Consideration:

- |   |                  |
|---|------------------|
| 9. Overnight Guests Policy                                    | Maggie Blackwell |
| 10. Contractor Rules on Website and/or in Annual Mailing      | Maggie Blackwell |
| 11. Reading list for Directors Complete with Website Location | Maggie Blackwell |

Concluding Business:

- 12. Committee Member Comments
- 13. Future Agenda Items
- 14. Date of next meeting: December 16, 2021
- 15. Adjournment

Maggie Blackwell, Interim-Chair  
Francis Gomez, Staff Officer  
(949) 268-2570





**OPEN MEETING**

REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL  
GOVERNING DOCUMENTS REVIEW COMMITTEE

Thursday, August 19, 2021 – 1:30 P.M.  
BOARD ROOM/ VIRTUAL MEETING  
Laguna Woods Village Community Center  
24351 El Toro Road, Laguna Woods, CA 92637

**MEMBERS PRESENT:** Elsie Addington - Chair, Sue Margolis, Reza Bastani, and Diane Casey

**MEMBERS ABSENT:** None

**ADVISORS PRESENT:** Dick Rader, Juanita Skillman, and Mary Stone

**ADVISORS ABSENT:** Bevan Strom

**STAFF PRESENT:** Francis Gomez, Paul Nguyen, Pamela Bashline, and Siobhan Foster

**CALL TO ORDER**

Elsie Addington, Chair, called the meeting to order at 1:31 p.m.

**ACKNOWLEDGEMENT OF PRESS**

The Media was not present.

**APPROVAL OF THE AGENDA**

Chair Addington made a motion to approve the agenda as presented. Without objection the motion carried.

**APPROVAL OF MEETING REPORTS**

Without objection the Committee approved the meeting report of July 15, 2021 meeting.

**CHAIR'S REMARKS**

Chair Addington commented that this is her last Governing Docs Meeting and will miss it a lot. Additionally, she thanked the Committee Members, Advisors, and Staff for their wonderful work this month.

**MEMBER COMMENTS ON NON-AGENDA ITEMS**

None

## **RESPONSE TO MEMBER COMMENTS ON NON-AGENDA ITEMS**

None

## **REPORTS**

### **Review Pet Restriction**

Francis Gomez, Operations Manager, presented the revised Pet Restriction. The Committee members made comments and asked questions.

President Margolis made a motion to refer to and add a link to the City of Laguna Wood's municipal code on pet restriction. Director Casey seconded the motion.

By a vote of 3-0-1, the motion carried (Director Bastani Abstained)

## **ITEMS FOR DISCUSSION AND CONSIDERATION**

### **Status of 2021 Goals:**

Ms. Gomez presented the Goals for 2021 log included in the agenda packet. The Committee members made comments and asked questions.

No further action was taken as the Committee has completed its goals for 2021.

### **Committee Member Comments**

Dick Rader stated this was great Committee.

President Margolis said it was great working with this team.

Mary Stone said it was nice working with everyone and Director Addington did a great job with the Committee.

Juanita Skillman thanked everyone for a great year and that this Committee means a lot to her since she created it.

Chair Addington thanked Staff and everyone in the Committee.

Ms. Foster stated everyone did a fabulous job.

### **Future Agenda Items**

None

### **Date of next Meeting**

The next meeting is to be determined.

### **Adjournment**

With no further business before the Committee, the Chair adjourned the meeting at 2:35 p.m.

*Elsie Addington*

Elsie Addington (Aug 25, 2021 12:40 PDT)

Elsie Addington, Chair  
United Laguna Woods Mutual



**Resolution 01-18-33**  
**Revised Electricity Usage Reimbursement Policy**

**WHEREAS**, the Mutual has historically reimbursed members for electricity consumption related to the restoration of manors as a result of moisture intrusion, as well as for excess electricity consumed due to hot water supply line leaks; and

**WHEREAS**, the practice of reimbursing members for electricity usage has not been formally recorded as an explicit United Mutual policy;

**NOW THEREFORE BE IT RESOLVED**, March 13, 2018, that the Board of Directors of this Corporation hereby adopts the revised Electricity Usage Reimbursement Policy, in accordance with Resolution 01-06-75 (Damage Restoration Policy), as follows:

- For moisture-intrusion events where dry-down of property is required, the Mutual will reimburse for electricity used at a flat rate of \$32.00 for each room requiring the use of dry down equipment, as verified by the Moisture Intrusion Coordinator.
- For hot water leaks where excess electricity has been consumed, the Mutual will reimburse for excess electricity consumption for a maximum period of three Southern California Edison billing periods, as evidenced by detailed billing statements for each of the three periods involved. Additional electricity use beyond the period of three billing cycles is the responsibility of the Member and is not reimbursable by the Mutual.
- All reimbursements will be charged to the Contingency Fund.

**RESOLVED FURTHER**, that Resolution 01-10-268 adopted December 14, 2010 is hereby superseded and cancelled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

