



OPEN MEETING

REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL  
GOVERNING DOCUMENTS REVIEW COMMITTEE

Thursday, August 20, 2020 – 1:30 P.M.  
VIRTUAL MEETING  
Laguna Woods Village Community Center

**NOTICE & AGENDA**

1. Call to Order
2. Acknowledgment of Media
3. Approval of the Agenda
4. Approval of the Report from July 16, 2020
5. Chair's Remarks
6. Member Comments (Items Not on the Agenda)  
Laguna Woods Village owner/residents are welcome to participate in committee meetings and submit comments or questions regarding virtual committee meetings using one of two options:
  - a. Via email to [meeting@vmsinc.org](mailto:meeting@vmsinc.org) any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and manor number must be included.
  - b. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and manor number.
7. Response to Member Comments

Reports:

- |                                    |               |
|------------------------------------|---------------|
| 8. Occupancy Agreement Update      | Andre Torng   |
| 9. Guide to Operating Rules Update | Francis Gomez |

Items for Discussion and Consideration:

- |                                     |                 |
|-------------------------------------|-----------------|
| 10. Financial Qualifications Policy | Pamela Bashline |
| 11. Operating Rules Review          | Andre Torng     |
| 12. Code of Conduct                 | Andre Torng     |

Concluding Business:

13. Committee Member Comments
14. Future Agenda Items
  - a. Roles, responsibilities and protocols
  - b. Mission, vision, and strategic directives
  - c. Review GRF Donation Policy (Andre Torng)

United Mutual Governing Documents Committee  
August 20, 2020

- d. Discuss standardizing Village-wide working groups which aren't specific to certain Mutual a uniformed structure and scope of work
  - e. Requirements for heirs to become members
  - f. Committee Advisor Qualification Procedure and Policy
  - g. Establish Legal Support Requirement Resolution
15. Date of next meeting: September 17, 2020
16. Adjournment

Andre Torng, Chair  
Francis Gomez, Staff Officer