



OPEN SESSION

**REGULAR OPEN MEETING OF UNITED LAGUNA WOODS MUTUAL
ARCHITECTURAL CONTROL & STANDARDS COMMITTEE**

**Thursday, December 17, 2020 – 9:30AM
VIRTUAL MEETING**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of two options:

1. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name of the committee in the subject line of the email. Name and unit number must be included.
2. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and unit number.

NOTICE and AGENDA

This Meeting May Be Recorded

1. Call to Order
2. Acknowledgment of Media
3. Approval of Agenda
4. Approval of Minutes - October 15, 2020
5. Chair's Remarks
6. Member Comments - *(Items Not on the Agenda)*
7. Division Manager Update
 - A. Temporary Staff, Computer Malware, Status of Programs & Data Recovery
 - i. New Phone Staff Added, New Hire Approvals (Attachment #1: Manor Alterations Org Chart)
 - ii. Resignation without Notice: United Mutual Inspector
 - iii. Computer Malware Resulted in Files Lost and Many Systems Are Now Running
 - B. Triage Consent Approval Status (Water Heater, A/C, Bathroom Integrity)
 - i. Changes Have Been Enacted and Additional MC's Have Been Issued
 - C. Asbestos Staff Training
 - i. Presently All Inspectors and Managerial Staff Have Updated Training

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

7. None

Status of Mutual Consents:

8. Review of MC Material and Quantity of Consents Issued (Attachment #2)

Items for Discussion:

9. Standard Plans & Classifications (Attachment #3)
10. Review Camera Investigation Procedure (Attachment #4)
11. Demolition & Renovation Mutual Consents Reviewed Simultaneously Presently Implemented
12. Contractor's Meeting and Future Communication Methodology (Attachment #5)
13. Items of Potential "Over-Reach" (Attachment #6)
14. Goals of Manor Alterations for 2021
15. Goals of United ACSC for 2021



UNITED LAGUNA WOODS
M U T U A L

Items for Future Discussion & Agendas:

- Standard Plans Update Cost Estimates

Concluding Business:

15. Committee Member Comments
16. Date of Next Meeting – January, 21, 2021
17. Adjournment