



OPEN MEETING

**MINUTES OF THE OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS MUTUAL A
CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, March 12, 2024 - 9:30 a.m.
Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

Directors Present: Alison Bok, Anthony Liberatore, Pearl Lee, Vidya Kale, Maggie Blackwell, Mickie Choi Hoe, Nancy Carlson, Georgiana Willis, Ellen Leonard, Thomas Tuning, Sue Quam

Directors Absent: None

Staff Present: CEO Siobhan Foster, Paul Nguyen, Makayla Schwietert, Carlos Rojas, Steve Hormuth, Catherine Laster, Francis Gomez, Kurt Wiemann, Bart Mejia

Others Present:
GRF: None
Third: None
VMS: Manny Robledo, Cynthia Rupert

1. Call Meeting to Order/Establish Quorum

President Bok called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

2. Pledge of Allegiance to the Flag

Director Willis led the pledge of allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

4. Approval of Agenda

President Bok asked if there were any changes to the agenda.

Hearing no changes or objections, the motion was approved unanimously.

5. Approval of Minutes

- a. February 13, 2024 – Regular Open Meeting
- b. February 22, 2024 – Agenda Prep Meeting

Hearing no changes or objections, the meeting minutes were approved by unanimous consent.

6. Report of the Chair

President Bok commented on the following items:

- At almost 80% of the annual rainfall, allowing to conserve water for the community.
- The upcoming annual election will contain four (4) directors whose terms expire.
- Any interest in applying for open positions are welcomed to do so.

7. Open Forum (Three Minutes per Speaker)

At this time Members addressed the Board of Directors regarding items not on the agenda

The following members made comments:

- A member commented on the Foundation of Laguna Woods Village.
- A member commented on a neighbor dispute regarding common area walkway.
- A member commented on accessing physical and digital copies of the agenda packets.
- A member commented on neighboring sewer lines collapsing, causing sewage to back into their own pipes, and requested the Board push to repair the sewer lines.
- A member commented on the need for obtaining loans and additionally discussed allegations of abuse.
- Assistant Corporate Secretary read a member comment regarding neighbor dispute pertaining to frogs in the common area.

8. Responses to Open Forum Speakers

a. Response to Open Forum Speakers

- CEO Foster addressed some of the members who commented to ensure updates will be provided.
- Directors Blackwell and Leonard addressed the member who commented on the sewage issue.

b. Response to Past Open Forum Speakers – Director Kale

Director Kale provided updates to the previous Open Forum speakers from the February Board meeting and advised on updates.

9. VMS Board Update – Director Robledo

Director Robledo discussed the following topics:

- Ad Hoc Committee created to internally review various departments and provide asset comparisons.

Director Robledo answered questions from the Board.

10. CEO Report

CEO Siobhan Foster discussed the following items:

- 2025 Budget process
- Clubhouse 1 renovations underway
- Aquatics schedule – effective March 6, 2024
- Hold on no more (convenient new resident services callback feature alleviated phone traffic during peak call times and reduces hold times)
- SCE proposed rate hike

CEO Foster answered questions from the board.

11. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the Board by one motion. If an item is removed from the Consent Calendar by members of the Board, such item(s) shall be the subject of further discussion and action by the Board.

a. Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the Board consisting of the Treasurer and at least one other Board member reviewed the United Laguna Woods Mutual preliminary financials for the month of January 2024, such review is hereby ratified.

b. Recommendation from the Landscape Committee

1. Recommendation to Deny the Retention of Potted Plants in Front of Patio Wall Located at 29-D Calle Aragon

RESOLUTION 01-24-18

Deny Retention of Potted Plants 29-D Calle Aragon

WHEREAS, November 8, 2022, that the Board of Directors adopted Resolution 01-22-75, Personal Items in Common Areas:

- Residents may not enlarge foundation planters.
- Residents may place decorative items, garden décor, statuary, potted plants, or freestanding solar lights within one single 36 square foot area immediately adjacent to their unit.
- Residents shall be responsible for the maintenance of this area including weeding, pruning and clean up. These items should be kept in good repair and potted plants should be well-maintained and any empty pots, gardening supplies or tools removed.
- Items placed in this area shall not impede the regular maintenance of the landscape and building, nor shall they block or interfere with Mutual irrigation systems.
- If the personal plantings and/or decorative items in the common area directly adjacent to the manor are not maintained in a satisfactory manner may result in disciplinary action, including monetary penalties, suspension of member privileges and/or legal action.

WHEREAS, on February 26, 2024, the Landscape Committee reviewed a landscape request from the Member at 29-D for the retention of potted plants in front of patio wall area and;

WHEREAS, the committee determined the potted plants interfere with regular maintenance of the turf, shrubs and trees. The committee recommends denying the request to keep potted plants located at 29-D Calle Aragon.

NOW THEREFORE BE IT RESOLVED, March 12, 2024, the Board of Directors denies the landscape request at 29-D;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

2. Recommendation to Deny the Request for the Removal of One Chinese Elm Tree Located at 27-B Avenida Castilla

RESOLUTION 01-24-19

**Deny Removal of one Chinese Elm Tree
27-B Avenida Castilla**

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17, Tree Removal Guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on February 26, 2024, the Landscape Committee reviewed a request from the Member at 27-B to remove one Chinese Elm tree, the reasons cited for removal is leaf debris and a wound on the trunk from a vehicular collision; and

WHEREAS, staff inspected the condition of the tree and found it to be in fair health with a balanced canopy, no lean and healing from the vehicular collision; and

WHEREAS, the committee determined that the tree does not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of one Chinese Elm tree located at 27-B Avenida Castilla;

NOW THEREFORE BE IT RESOLVED, March 12, 2024, the Board of Directors denies the request for the removal of one Chinese Elm tree located at 27-B; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

3. Recommendation to Deny the Request for the Removal of One King Palm Tree Located behind 180-A Avenida Majorca

RESOLUTION 01-24-20

**Deny Removal of one King Palm Tree
180-A Avenida Majorca**

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17, Tree Removal Guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on February 26, 2024, the Landscape Committee reviewed a request from the Member at 180-A to remove one King Palm tree, the reasons cited for removal is the liability of fallen palms frond and seed pods and potential for rats; and

WHEREAS, staff inspected the condition of the tree and found it to be in good health with a vertical canopy, and no lean towards the manor; and

WHEREAS, the committee determined that the tree does not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of one King Palm tree located at 180-A Avenida Majorca;

NOW THEREFORE BE IT RESOLVED, March 12, 2024, the Board of Directors denies the request for the removal of one King Palm tree located at 180-A; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

4. Recommendation to Deny the Request for the Removal of One Magnolia Tree Located at 397-D Avenida Castilla

RESOLUTION 01-24-21

**Deny Removal of one Magnolia Tree
397-D Avenida Castilla**

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17, Tree Removal Guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.

- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on February 26, 2024, the Landscape Committee reviewed a request from the Member at 397-D to remove one Magnolia tree, the reasons cited for removal is possible root intrusion and structural damage to the plumbing; and

WHEREAS, staff inspected the condition of the tree and found it to be in good health with a balance canopy, and no lean towards the manor; and

WHEREAS, plumbing staff inspected the sewer pipes with a camera; no tree roots were observed; and

WHEREAS, the committee determined that the tree does not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of one Magnolia tree located at 397-D Avenida Castilla;

NOW THEREFORE BE IT RESOLVED, March 12, 2024, the Board of Directors denies the request for the removal of one Magnolia tree located at 397-D; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

5. Recommendation to Deny the Request for the Removal of Two Liquidambar Trees Located at 519-C Avenida Castilla

RESOLUTION 01-24-22

Deny Removal of two Liquidambar Trees 519-C Avenida Castilla

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01-13-17, Tree Removal Guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on February 26, 2024, the Landscape Committee reviewed a request from the Member at 519-C to remove two Liquidambar trees, the reasons cited for removal is tree litter

and concerns of broken branches in high winds; and

WHEREAS, staff inspected the condition of the tree and found it to be in fair health with a vertical canopy's, and no lean; and

WHEREAS, the committee determined that the tree does not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of two Liquidambar trees located at 519-C Avenida Castilla;

NOW THEREFORE BE IT RESOLVED, March 12, 2024, the Board of Directors denies the request for the removal of two Liquidambar trees located at 519-C; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

c. Recommendation from the Architectural Control and Standards Committee

1. Recommendation to Approve a Variance Request to Add Windows at Manor 372-D Avenida Castilla

RESOLUTION 01-24-23

Variance Request

WHEREAS, Member located at 372 Avenida Castilla Unit D, a Cordoba style manor, requests the Architectural Control and Standards Committee approval of a variance to install 4 new windows (2'x2') in Master Bedroom, one window (4'x1') in shower, and tongue and groove wood ceiling with can lights at entry; and

WHEREAS, a Neighborhood Awareness Notice was sent to members of affected units notifying them that an application to make an alteration to a neighboring unit had been made and that comments or objections could be made in writing to the Architectural Control and Standards Committee or in person at the Architectural Control and Standards Committee Meeting on February 15, 2024; and

WHEREAS, the Architectural Control and Standards Committee reviewed the variance and moved for approval of the variance to install 4 new windows (2'x2') in Master Bedroom, one window (4'x1') in shower, and tongue and groove wood ceiling with can lights at entry;

NOW THEREFORE BE IT RESOLVED, on March 12, 2024, the United Laguna Woods Mutual Board hereby approves the variance to install 4 new windows (2'x2') in Master Bedroom, one window (4'x1') in shower, and tongue and groove wood ceiling with can lights at entry; and

RESOLVED FURTHER, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the property's member at 372 Avenida Castilla Unit D, and all future mutual members at 372 Avenida Castilla Unit D; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

2. Recommendation to Approve a Variance Request to Extend Living Room into Patio Area at Manor 301-A Avenida Sevilla

RESOLUTION 01-24-24

Variance Request

WHEREAS, Member located at 301 Avenida Seville Unit A, a Madrid style manor, requests the Architectural Control and Standards Committee approval of a variance to extend living room into patio area 5'-11"x 17'-3"; and

WHEREAS, a Neighborhood Awareness Notice was sent to members of affected units notifying them that an application to make an alteration to a neighboring unit had been made and that comments or objections could be made in writing to the Architectural Control and Standards Committee or in person at the Architectural Control and Standards Committee Meeting on February 15, 2024; and

WHEREAS, the Architectural Control and Standards Committee reviewed the variance and moved for approval of the variance to extend living room into patio area 5'-11"x 17'-3";

NOW THEREFORE BE IT RESOLVED, on March 12, 2024, the United Laguna Woods Mutual Board hereby approves the variance to extend living room into patio area 5'-11"x 17'-3"; and

RESOLVED FURTHER, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the property's member at 301 Avenida Seville Unit A, and all future mutual members at 301 Avenida Seville Unit A; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

3. Recommendation to Deny the Variance Request to Install a Fence and gate at Manor 59-G Calle Cadiz

RESOLUTION 01-24-25

Variance Request

WHEREAS, Member located at 59 Calle Cadiz Unit G, a Granada style manor, requests the Architectural Control and Standards Committee approval of a variance to install a wrought iron fence and gate at entry; and

WHEREAS, a Neighborhood Awareness Notice was sent to members of affected units notifying them that an application to make an alteration to a neighboring unit had been made and that comments or objections could be made in writing to the Architectural

Control and Standards Committee or in person at the Architectural Control and Standards Committee Meeting on February 15, 2024; and

WHEREAS, the Architectural Control and Standards Committee reviewed the variance and moved for denial of the variance to install a wrought iron fence and gate at entry based on the proposed alterations being in conflict with existing United Mutual Common Area Usage policies;

NOW THEREFORE BE IT RESOLVED, on March 12, 2024, the United Laguna Woods Mutual Board hereby denies the variance to install a wrought iron fence and gate at entry; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- d. **Approve the Review of the United Sub-Leasing and Transfer of Trust Documents Approved in February 2024, and such review is hereby ratified.**
- e. **Recommendation from the Finance Committee - None**
- f. **Update United Committee Assignment**

RESOLUTION 01-24-26

United Laguna Woods Mutual Committee Appointments

RESOLVED, March 12, 2024, that the following persons are hereby appointed to serve the Corporation in the following capacities:

Architectural Controls and Standards Committee

Anthony Liberatore (Chair)
Sue Quam
Ellen Leonard
Maggie Blackwell, Alternate

Finance Committee

Mickie Choi Hoe (Chair)
Thomas Tuning
Alison Bok
Anthony Liberatore, Alternate
Non-Voting Advisors: Robert Tucker, Eric Carlson, Ken Benson

Governing Documents Review Committee

Maggie Blackwell (Chair)
Anthony Liberatore
Nancy Carlson

Tom Tuning, Alternate

Non-Voting Advisors: Dick Rader, Juanita Skillman, Mary Stone

Landscape Committee

Sue Quam (Chair)

Anthony Liberatore

Vidya Kale

Non-Voting Advisors: Ann Beltran, Mary Sinclair

Landscape Tree Ad Hoc

~~Sue Quam, (Chair)~~

~~Georgiana Willis~~

~~Non-Voting Advisors: Cheryl Nielsen, Mary Sinclair, Ken Benson,
Jack Salvador, Carl Randazzo, Robert Reyes~~

Maintenance and Construction Committee

Alison Bok (Chair)

Pearl Lee

Mickie Choi Hoe, Alternate

Ellen Leonard

Non-Voting Advisors: Ralph Magid

Members Hearing Committee

Pearl Lee (Chair)

Maggie Blackwell

Nancy Carlson

Vidya Kale, Alternate

Alison Bok, Alternate

Georgiana Willis, Alternate

New Resident Orientation

Alison Bok (Chair)

Pearl Lee

Anthony Liberatore

Resident Advisory Committee

Anthony Liberatore (Chair)

Pearl Lee, Alternate

~~Ellen Leonard~~

Georgina Willis

RESOLVE FURTHER that all directors are considered alternate members of each committee "Alternate." Each Alternate may serve as a substitute for another director that is unable to attend a meeting ("Substitute"). Committee Member Alternates cannot substitute for more than two (2) consecutive meetings. This will allow any director to ask any other director to sit in their stead

during a temporary absence or unavailability. Of course, we can modify this and structure this any way the Board feels is best. However, the concept is that the Board, in advance, will approve any director sitting on a committee on a temporary basis when necessary to fill in for another director.

RESOLVED FURTHER Resolution 01-24-10, adopted February 13, 2024, is hereby superseded and canceled.

RESOLVED FURTHER the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

g. Laguna Hills Memorial Day Half Marathon, 5K & 10K

Director Carlson made a motion to approve the Consent Calendar. Director Blackwell seconded.

Hearing no changes or objections, the motion was approved unanimously.

12. Unfinished Business

- a. Entertain a Motion to Approve the Updated Bench Policy (**February initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied**)

Director Blackwell read the following resolution.

RESOLUTION 01-24-27

Bench Policy

WHEREAS, Resolution 01-12-34 adopted February 14, 2012 states the type of bench, color, and model of bench; and

WHEREAS, the landscape committee recognizes it does not address location, placement, adjacent surfaces or other safety considerations; and

NOW THEREFORE BE IT RESOLVED, March 12, 2024, that the Board of Directors of this Corporation introduces the revised Bench Policy which gives guidance and direction on the type of bench, color, and model of bench, request procedure, placement, and safety considerations; and

RESOLVED FURTHER, Heritage Bench style made of recycled plastic slats in cedar color and a heavy-duty cast aluminum frame, powder coated in black for all benches. Benches should have the following requirements:

- Benches should have a seat height of 17" to 19" above ground or floor space.
- Clear "firm and stable" ground space adjacent to benches should be included and should be a minimum of 30" x 48".
- Seat backs should be provided that extend the full length of the seat.
- Benches should include armrests; and

RESOLVED FURTHER, for benches located on paved walkways, the bench should be

placed behind the back of the sidewalk. In locations where this is not possible, there should be at least four feet of clear space in front of the bench to allow for pedestrian traffic while someone is seated on the bench and thirty inches on at least one side to permit a wheelchair to sit beside the bench; and

RESOLVED FURTHER, in unpaved areas, such as passive parks and landscaped areas, benches shall be placed where there is clear access to the bench on unobstructed, weather resistant, firm, and stable ground from a paved walkway. If there is more than one bench in a given area, at least one shall be accessible by wheelchairs; and

RESOLVED FURTHER, seating areas should be shaded, if possible and benches should be anchored to prevent unauthorized movement or theft; and

RESOLVED FURTHER, no benches can be donated as a memorial and no plaque may be placed on them; and

RESOLVED FURTHER, requests for benches, whether to be funded by the Mutual or by donation, shall be accomplished through the Landscape Request Form process. As with other requests, staff would meet with the requestor, ascertain the need and possible locations and prepare a recommendation for consideration by the Landscape Committee; and

RESOLVED FURTHER, that Resolution 01-12-34, adopted February 14, 2012 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Blackwell made a motion to approve the resolution to approve the updated bench policy. Director Quam seconded.

Discussion ensued among the Board.

There being no changes, the motion was called to a vote and passed 10-1-0. Director Liberatore opposed.

- b. Entertain a Motion to Approve the Revision to Resale Inspection Fees (**February initial notification – 28-day notification for member review and comments to comply with Civil Code §4360 has been satisfied**)

Director Blackwell read the following resolution.

RESOLUTION 01-24-28

REVISED RESELL INSPECTION FEES

WHEREAS, resale inspections are utilized to identify any damages, alterations and/or modifications to the property for which the selling party may be financially responsible, as well

as identify any necessary repairs, corrections and/or replacements that may be the mutual's financial responsibility; and

WHEREAS, a recent cost analysis revealed that a portion of the costs associated with the resale inspection process is not recovered from the requesting member, and an increase in the fee would serve to recover more of the administrative costs associated with the transactions;

NOW THEREFORE BE IT RESOLVED, March 12, 2024, the Board of Directors of this Corporation hereby revises the Resale Inspection Fees as follows:

First Inspection	\$360
Re-Inspection (if required)	\$60
Final Inspection (if required)	\$110

RESOLVED FURTHER, that each charge will be billed separately; and

RESOLVED FURTHER, that when a progress inspection is requested or when a request for final inspection fails, the Member will be charged a re-inspection fee; and

RESOLVED FURTHER, no fee will be charged for a final inspection if, after the first inspection, it is determined that there are no corrections for the member to complete prior to the close of escrow; and

RESOLVED FURTHER, that the first inspection portion of the fees will be billed as a chargeable service to the seller upon completion of the first inspection, and the re-inspection and final inspection portion of the fee will be collected through escrow upon closing; and

RESOLVED FURTHER, Resolution 01-08-16 adopted January 08, 2008, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve the resolution for the revision to the resale inspection fee. Director Carlson seconded.

Discussion ensued among the Board.

There being no changes, the motion was called to a vote and passed unanimously.

c. Disciplinary Update Report

Francis Gomez, Operations Manager, provided an update to the disciplinary update report and answered questions from the Board.

13. New Business

a. United Mutual Town Hall

President Bok discussed potential future topics and asked for suggestions.

- Roofing (Maintenance and Construction)

Discussion ensued among the Board.

- #### **b. Entertain a Motion to Approve Revision to Standard 20: Patio Covers: Aluminum and Vinyl (March initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

Director Blackwell read the following resolution:

RESOLUTION 01-24-XX

REVISED STANDARD 20: BALCONY, PATIO AND ATRIUM COVERS

WHEREAS, the Architectural Control and Standards Committee recognizes the need to amend standards and create new standards as necessary; and

WHEREAS, the Architectural Control and Standards Committee recognized the need to revise Standard: 20 Patio and Balcony Covers; Aluminum and Vinyl;

NOW THEREFORE BE IT RESOLVED, April 09, 2024, the Board of Directors of this Corporation hereby adopts revisions and amendments to Standard 20: Balcony, Patio and Atrium Covers; and

RESOLVED FURTHER, Resolution 01-19-07 adopted January 08, 2019, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Alan Grimshaw, Building Permits & Inspections Manager, presented the revision to standard 20: Patio, Balcony, and Atrium Covers, and answered questions from the Board.

Discussion ensued among the Board.

Director Blackwell made a motion to approve the Resolution for Standard 20 for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Choi Hoe

seconded the motion.

Discussion ensued among the Board.

There being no changes, the original motion was called to a vote and passed unanimously. *(MARCH Initial Notification - postpone 28-days for Member review and comment to comply with Civil Code §4360).*

- c. Entertain a Motion to Enact Standard 39: Balcony and Patio Enclosures (**March initial notification – 28-day notification for member review and comments to comply with Civil Code §4360**)

Director Blackwell read the following resolution:

RESOLUTION 01-24-XX

ENACT STANDARD 39: BALCONY AND PATIO ENCLOSURES

WHEREAS, the Architectural Control and Standards Committee recognizes the need to amend standards and create new standards as necessary; and

WHEREAS, the Architectural Control and Standards Committee recognized the need to enact Standard 39: Balcony and Patio Enclosures;

NOW THEREFORE BE IT RESOLVED, April 09, 2024, the Board of Directors of this Corporation hereby adopts Standard 39: Balcony and Patio Enclosures; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Blackwell made a motion to approve the Resolution for Standard 20 for discussion purposes and to postpone the final vote for 28-days per Civil Code §4360. Director Choi Hoe seconded the motion.

Alan Grimshaw provided an overview on Standard 39: Balcony and Patio Enclosures.

Discussion ensued among the Board.

There being no changes, the motion was called to a vote and passed unanimously. (MARCH Initial Notification - postpone 28-days for Member review and comment to comply with Civil Code §4360).

14. Directors' Comments (Two minutes per director)

- Director Willis encouraged residents to attend the Resident Advisory Group meetings.
- Director Choi Hoe provided a procedural comment, and reiterated the purpose of committee meetings.
- Director Blackwell commented on the Village making it on a top list for 55+ HOA communities in California.
- Director Quam encouraged residents to listen in to the upcoming budget meetings.
- Director Lee commented on a recent event sponsored by Community Bridge Builders called One Song, 300 Voices. Over 300 residents came together to sing a song about promoting peace and harmony in the Village.
- Director Kale additionally commented on the positive turn out of the event One Song, 300 Voices, and also stated the importance of the new callback feature for Resident Services.
- Director Carlson shared the importance of serving the community by being a Director, and urged residents who have various backgrounds experience in business, finance, general management, or architectural, to consider applying to an open position on the Board.
- Director Leonard stated that Committees are the building blocks of the community, and encouraged residents to attend to become more informed.

THE BOARD TOOK A 5 MINUTE RECESS AT 11:24 A.M. AND RETURNED AT 11:31 A.M.

15. United Mutual Committee Reports

- a. Report of the Finance Committee / Financial Report – Director Choi Hoe. The Committee met on January 30, 2024; next meeting March 26, 2024 at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Treasurer's Report
 - (2) United Finance Committee Report
 - (3) Resales/Leasing Reports – February
- b. Report of the Architectural Controls and Standards Committee – Director Liberatore. The committee met on February 15, 2024; next meeting March 21, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
- c. Report of Member Hearings Committee – Director Carlson. The committee met on January 11, 2024 and February 8, 2024; next meeting March 14, 2024, 9:00 a.m. in the Sycamore Room and as a virtual meeting.
- d. Report of the Governing Documents Review Committee – Director Blackwell. The committee met on February 15, 2024; next meeting March 21, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- e. Report of the Landscape Committee – Director Quam. The committee met on February 26, 2024; next meeting March 25, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.

- f. Report of the Maintenance & Construction Committee – Director Lee. The committee met on February 28, 2024; next meeting April 24, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- g. Report of the United Resident Advisory Committee – Director Liberatore. The committee met on February 8, 2024; next meeting April 11, 2024, at 4:00 p.m. in the Elm Room and as a virtual meeting.

16. GRF Committee Highlights

- a. Report of the GRF Finance Committee – Director Choi Hoe. The committee met on February 21, 2024; next meeting April 17, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Select Audit Task Force – Director Choi Hoe. The task force met on February 14, 2024; next meeting March 7, 2024, at 1 p.m. in the Cypress Room.
- b. Report of the Community Activities Committee – Director Leonard. The committee met on February 8, 2023; next meeting March 14, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Report of the GRF Landscape Committee – Director Quam. The committee met on February 14, 2024; next meeting May 8, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- d. Report of the GRF Maintenance & Construction Committee – Director Bok. The committee met on February 14, 2024; next meeting April 10, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.
 - (1) Clubhouse (Facilities) Ad Hoc Committee – Director Bok. The ad hoc committee met February 27, 2024; next meeting TBA.
 - (2) Space Planning Ad Hoc Committee – Director Carlson. The ad hoc committee met on March 6, 2024. Next meeting March 20, 2024, at 1:30 p.m. in the Board Room.
- e. Report of the Media and Communications Committee – Director Willis. The committee met on January 15, 2024; next meeting April 15, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- f. Report of the Mobility and Vehicles Committee – Director Carlson. The committee met on February 7, 2024; next meeting May 1, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
- g. Report of the Security and Community Access Committee – Director Blackwell. The committee met on February 28, 2024; next meeting April 24, 2024, at 1:30 p.m. in the Board Room and as a virtual meeting.
 - (1) Laguna Woods Village Traffic Hearings – Director Blackwell. The Traffic Hearings were held on February 21, 2024; next hearings on March 20, 2024, at 9:00 a.m. in the Board Room.

(2) Report of the Disaster Preparedness Task Force – Director Liberatore. The task force met on January 30, 2024; next meeting March 26, 2024, at 9:30 a.m. in the Board Room and as a virtual meeting.

h. Report of the Information Technology Advisory Committee – Director Quam. The committee met on February 23, 2024; next meeting March 29, 2024, as a virtual meeting.

17. Future Agenda Items

- *Standard 20: Patio Covers: Aluminum and Vinyl*
- *Standard 39: Balcony and Patio Enclosures*

18. Recess - *At this time the meeting will recess for lunch and reconvene to Closed Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 12:09 p.m. into the Closed Session.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

Approval of Agenda

Approval of the Following Meeting Minutes;

(a) February 3, 2024 – Regular Closed Meeting

Discuss and Consider Member Disciplinary Matters

Discuss Personnel Matters

Discuss and Consider Contractual Matters

Discuss and Consider Legal and Litigation Matter

19. Adjourn

The meeting was adjourned at 3:24 p.m.

DocuSigned by:

Maggie Blackwell

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Maggie Blackwell, Secretary of the Board
United Laguna Woods Mutual