



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
MAINTENANCE AND CONSTRUCTION COMMITTEE**

**Wednesday, February 28, 2018 - 9:00 a.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

NOTICE and AGENDA

This Meeting May Be Recorded

1. Call to Order
2. Acknowledgement of Media
3. Approval of Agenda
4. Approval of Meeting Report for December 27, 2017
5. Chair's Remarks
6. Member Comments - *(Items Not on the Agenda)*
7. Department Head Update

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

8. Project Log
9. Maintenance Programs Reports
10. Maintenance Expenditures Report & Variance Explanations
11. Toilet Replacement Report

Reports:

12. Review of Service List for Handyman Program
13. Pushmatic Panel Replacement History
14. RFP for Energy Consultant
15. Electrical Use Reimbursement Policy Revisions

Items for Future Agendas:

- SCE Parcel Easement Request
- Appliance Policy Revision for Installations by VMS Staff
- Copper Pipe Supply Line Leaks Report (April, July, and October 2018)

Concluding Business:

Committee Member Comments
Date of Next Meeting – April 25, 2018
Adjournment

Don Tibbetts, Chair
Ernesto Munoz, Staff Officer
Telephone: 949-268-2281