



OPEN MEETING

**MINUTES OF THE OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS MUTUAL A
CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, August 10, 2021, 9:30 a.m.
Open Session, Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

Directors Present: Sue Margolis, Carl Randazzo, Andre Torng, Elsie Addington, Neda Ardani, Cash Achrekar, Reza Bastani, Manuel Armendariz, Diane Casey, Azar Asgari, Brian Gilmore

Directors Absent: None

Staff Present: Jeff Parker, CEO; Siobhan Foster, COO; Eileen Paulin, Kurt Wiemann, Robbi Doncost, Grant Schultz and Cheryl Silva

Others Present: VMS: Juanita Skillman, Norman Kahn
Mutual 50: Ryna Rothberg

1. Call Meeting to Order/Establish Quorum

President Margolis called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

2. Pledge of Allegiance to the Flag

Director Addington led the pledge of allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present. The virtual meeting was recorded.

4. Approval of Agenda

President Margolis asked to add Contractor Violation Policy to the agenda under new business.

Director Randazzo made a motion to approve the agenda as amended. Director Hearing no objection, the board approved the agenda by unanimous consent.

5. Approval of Minutes

5a. July 13, 2021 – Regular Open Meeting

President Margolis asked for a motion to approve the minutes.

Hearing no changes or objections, the board approved the minutes of July 13, 2021 by unanimous consent.

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 2 of 16

6. Report of the Chair

President Margolis thanked Brian Gilmore for his service to the community and on the board. Ongoing problem with customer service. Residents can help by using the online systems available to the community. Asked residents to practice courtesy toward staff. The board is working to renew insurance. NCB will no longer be processing loans for United Mutual and will be going to cash only sales.

7. Open Forum (Three Minutes per Speaker)

At this time Members may address the Board of Directors regarding items not on the agenda and within the jurisdiction of this Board of Directors. The board reserves the right to limit the total amount of time allotted for the Open Forum. Members can join the Zoom meeting by clicking on the link <https://zoom.us/j/95563492734> or call (949) 268-2020 or email meeting@vmsinc.org to request to speak.

- A Member commented about the paint colors.
- A Member commented about the walkway to her unit.
- A Member commented asked about NCB withdrawing from processing loans for United Mutual.
- A Member commented about that last year services were scaled back, facilities were closed and staff was cut-back. He asked with these savings why is the HOA fees still go up.
- A Member commented about the increase in HOA fees. The United fees include the GRF fees, insurance and taxes. What went up was insurance and taxes which is out of the board's control.

Eileen Paulin read the member comments received.

- A Member asked

8. Responses to Open Forum Speakers

- Director Randazzo commented that NCB requires full-replacement cost insurance which is hard to get and would not be affordable.
- President Margolis commented that the savings from last year was put into the reserve account. She encouraged the resident to attend the budget meeting on Thursday.
- Jeff Parker-CEO commented about the money put into the contingency account.
- Jeff Parker-CEO commented that the paint colors have not changed.

8a. Director Randazzo gave an update to the Open Forum comments from the July 13, 2021 board meeting.

- The proposed assessment increases represent an increase in operating costs, insurance and taxes.
- Security gave a response to the resident with the carport issues.
- Staff responded to the resident with the landscaping, plumbing and compliance issues.
- The board of directors voted to protect United's reserve fund.
- The lost instrument bond requirement was discussed in closed session.

9. Update from VMS – Director Kahn

VMS Director Kahn gave an update from the VMS Board. He commented about a new

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 3 of 16

director handbook.

Director Kahn answered questions from the board.

10.CEO Report

CEO Jeff Parker and COO Siobhan Foster reported on the following topics:

- Pool 1 is shut down because it needs a new boiler. The new boiler is expected to arrive this week.
- United Board will have the second United Budget Meeting on August 12 at 1:30 p.m. This meeting will be televised and held virtually.
- Bart Mejia, Facilities Engineer, started last week and Manuel Gomez, Director of Maintenance and Construction, will start on August 16.
- He thanked Director Armendariz for working with our finance department to bring us into compliance with the Civil Code.
- OC Vector Control is asking residents to “tip, toss and take action” to keep the mosquito population under control.
- Because of the increase in COVID cases, Manor Alterations will be meeting with residents by appointment only.
- Residents can take tours of our Equestrian Center on Wednesday and Thursday at 2 p.m. or Friday, Saturday and Sunday at 12:30 and 2 p.m.

Jeff Parker-CEO and Siobhan Foster-COO answered questions from the board.

11. Consent Calendar

All matters listed under the Consent Calendar are recommended for action by committees and will be enacted by the board by one motion. In the event that an item is removed from the Consent Calendar by members of the board, such item(s) shall be the subject of further discussion and action by the board.

11a. Accept the Review of the United Sub-Leasing and Transfer of Trust Documents Approved in June, 2021 and such review is hereby ratified.

11b. Recommendation from the Landscape Committee:

- (1) Recommendation to Approve the Tree Removal Request: 3-D Via Castilla (Stein)
– One Canary Island Pine tree

RESOLUTION 01-21-47

Approve Removal Of One Canary Island Pine 3-D Via Castilla (Stein)

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01- 13-17 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape,color, size, or fragrance.
- Trees should not be removed because of view obstruction.

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 4 of 16

- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, staff reviewed a request to remove one Canary Island Pine tree from the Member at 3-D, who cited the reasons as litter/debris and overgrown;

WHEREAS, staff determined that the tree meets the guidelines established in Resolution 01-13-17, and thereby recommends approving the request for the removal of one Canary Island Pine tree located at 3-D Via Castilla.

NOW THEREFORE BE IT RESOLVED, July 10, 2021, the Board of Directors approves the request for the removal of one Canary Island Pine tree;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- (2) Recommendation to Approve the Tree Removal Request: 64-F Calle Cadiz (Kalb) – One Carolina Laurel Cherry tree

RESOLUTION 01-21-48

Approve Removal Of

One Carolina Laurel Cherry Tree 64-F Calle Cadiz (Kalb)

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01- 13-17 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape,color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, staff reviewed a request to remove one Carolina Laurel Cherry tree from the Member at 64-F, who cited the reasons as litter/debris, personal preference, overgrown, and poor condition, and;

WHEREAS, staff determined that the tree meets the guidelines established in Resolution 01-13-17, and thereby recommends approving the request for the removal of one Carolina Laurel Cherry tree located at 64-F Calle Cadiz.

NOW THEREFORE BE IT RESOLVED, July 10, 2021, the Board of

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 5 of 16

Directors approves the request for the removal of one Carolina Laurel Cherry tree;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- (3) Recommendation to Approve Request to Keep Potted Plants in Common Area in conformance with the Landscape rules by submitting a plan to the Landscape Committee and Department (Zhao) – 329-D

RESOLUTION 01-21-49

Approve Request to Keep Potted Plants in Common Area 329-D Avenida Carmel (Zhao)

WHEREAS, staff reviewed a request to keep numerous potted plants in Common Area from the Member at 329-D, and;

WHEREAS, staff recommends denying the request, however, the Landscape Committee is recommending she be permitted to retain existing potted plants in a neat and orderly fashion, that she maintains the entire shrub bed common area directly adjacent to her unit, and that all non-plant materials are removed from all common areas located adjacent to 329-D Avenida Carmel within 60 days of this resolution.

NOW THEREFORE BE IT RESOLVED, July 10, 2021, the Board of Directors approves the request for retaining potted plants, provided she maintains the entire shrub bed common area in front of her unit, and removes all non-plant materials from all common areas around her unit within 60 days of this resolution;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

- (4) Recommendation to Deny the Tree Removal Request: 2043-A Via Mariposa E. (Vitakis) – Six Crape Myrtle trees

RESOLUTION 01-21-50

**Deny Removal Of Six Crape Myrtle Trees
2043-A Via Mariposa E. (Vitakis)**

WHEREAS, February 12, 2013, that the Board of Directors adopted Resolution 01- 13-17 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 6 of 16

- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, staff reviewed a request to remove six Crape Myrtle Trees from the Member at 2043-A, who cited the reasons as litter/debris, and;

WHEREAS, staff determined that the trees do not meet the guidelines established in Resolution 01-13-17, and thereby recommends denying the request for the removal of six Crape Myrtle trees located at 2043-A Via Mariposa E.

NOW THEREFORE BE IT RESOLVED, July 10, 2021, the Board of Directors deniesthe request for the removal of six Crape Myrtle trees;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

11c. Approve a Resolution to Update the Committee Appointments

RESOLUTION 01-21-51

United Laguna Woods Mutual Committee Appointments

RESOLVED, August 10, 2021, that the following persons are hereby appointed to serve the Corporation in the following capacities:

Architectural Control and Standards Committee

Brian Gilmore, Chair

Carl Randazzo

Elsie Addington

Neda Ardani

Andre Torng

Reza Bastani

Non-Voting Advisors: Michael Mehraïn, ~~Walt Ridley~~, Juanita Skillman

Communications Committee

Neda Ardani, Chair

Elsie Addington

Cash Achrekar

Finance Committee

Azar Asgari, Chair

Sue Margolis

Carl Randazzo

Andre Torng

Diane Casey

Advisor: Dick Rader

Governing Documents Review Committee

Elsie Addington, Chair

Sue Margolis

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 7 of 16

Diane Casey
Reza Bastani
Advisor: Dick Rader, Juanita Skillman, Bevan Strom, Mary Stone

Landscape Committee

Andre Tornng, Chair
Brian Gilmore
Neda Ardani
Advisors: Theresa Frost, Mike Peters, Annie Zipkin

Maintenance and Construction Committee

Carl Randazzo, Chair
Reza Bastani
Brian Gilmore
Diane Casey
Non-voting Advisor: Ken Deppe, ~~Walter Ridley~~

Members Hearing Committee

Cash Achrekar, Chair
Elsie Addington
Reza Bastani

New Resident Orientation

Per Rotation List

Resident Advisory Committee

~~Neda Ardani, Chair~~
~~Andre Tornng~~
~~Reza Bastani~~

RESOLVE FURTHER that all directors are considered alternate members of each committee "Alternate." Each Alternate may serve as a substitute for another director that is unable to attend a meeting ("Substitute"). Committee Member Alternates cannot substitute for more than two (2) consecutive meetings. This will allow any director to ask any other director to sit in their stead during a temporary absence or unavailability. Of course, we can modify this and structure this any way the Board feels is best. However, the concept is that the Board, in advance, will approve any director sitting on a committee on a temporary basis when necessary to fill in for another director.

RESOLVED FURTHER Resolution 01-21-41, adopted July 13, 2021, is hereby superseded and canceled.

RESOLVED FURTHER the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 8 of 16

RESOLUTION 01-21-52
Golden Rain Foundation Committee Appointments

RESOLVED, August 10, 2021, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, adopted September 29, 2014, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

~~Business Planning Committee (Committee Dissolved)~~

~~Sue Margolis-~~

~~Manuel Armendariz~~

~~Brian Gilmore, Alternate~~

GRF Strategic Planning Committee

Sue Margolis

Andre Torng

Cash Achrekar, Alternate

Customer Experience Subcommittee

Andre Torng (United)

Facilities Ad Hoc Committee

Carl Randazzo (United)

GRF Community Activities Committee

Elsie Addington

Andre Torng

Cash Achrekar, Alternate

GRF Finance

Azar Asgari

Carl Randazzo

Diane Casey, Alternate

GRF Landscape Committee

Andre Torng

Manuel Armendariz

Azar Asgari, Alternate

GRF Maintenance & Construction

Carl Randazzo

Brian Gilmore

Reza Bastani, Alternate

Clubhouses (Facilities) Renovation Ad Hoc Committee

Carl Randazzo

Manuel Armendariz

~~Diane Casey, Alternate~~

~~Sue Margolis, Alternate~~

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 9 of 16

GRF Media and Communications Committee

Neda Ardani
Elsie Addington
~~Cash Achrekar, Alternate~~

GRF Mobility and Vehicles Committee

Elsie Addington
Reza Bastani
Neda Ardani, Alternate

GRF Security and Community Access

Manuel Armendariz
Reza Bastani
Andre Torng, Alternate

Disaster Preparedness Task Force

Diane Casey
Cash Achrekar
Reza Bastani, Alternate

Laguna Woods Village Traffic Hearings

Neda Ardani
Elsie Addington, Alternate

Town Hall Meetings

As Needed

Budget Ad Hoc Committee

Sue Margolis
Azar Asgari
Diane Casey

Insurance Ad Hoc Committee

Sue Margolis
~~Manuel Armendariz~~
~~Cash Achrekar~~
Non-Voting Advisors: Diane Fortner

Purchasing Ad Hoc Committee

Carl Randazzo
Cash Achrekar

IT Steering Committee

Andre Torng
Sue Margolis

Service Improvement Ad Hoc Committee

Andre Torng

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page **10** of **16**

Investment Ad Hoc Committee

Diane Casey

RESOLVED FURTHER, that Resolution 01-21-42, adopted July 13, 2021, is hereby superseded and cancelled.

RESOLVED FURTHER the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

11d. Recommendation from the United Finance Committee:

(1) Approve a Resolution for Recording of Lien against Member ID# 947-377-15

RESOLUTION 01-21-53
RECORDING OF A LIEN

WHEREAS, Member ID 947-377-15; is currently delinquent to United Laguna Woods Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, August 10, 2021, that the Board of Directors hereby approves the recording of a Lien for Member ID 947-377-15 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

President Margolis asked for a motion to approve the Consent Calendar.

Director Randazzo made a motion to approve the Consent Calendar. Director Achrekar seconded the motion.

Discussion ensued among the directors.

President Margolis called for the vote and the motion passed without objection.

12. Unfinished Business

12a. Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the board consisting of the Treasurer and at least one other board member reviewed the United Laguna Woods Mutual preliminary financials for the month of June 2021; such review is hereby ratified.

Directors Asgari and Casey reviewed the preliminary financial for the month of June 2021 and made a motion to approve this item.

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 11 of 16

Discussion ensued among the directors.

President Margolis called for the vote and the motion passed by a vote of 10-1-0 (Director Armendariz opposed).

12b. Entertain a Motion to Adopt a Resolution to Update the Financial Requirements for Members

Director Addington read the following resolution:

RESOLUTION 01-21-54
Financial Qualifications Policy

WHEREAS, United Laguna Woods Mutual (“United”) is formed to provide housing to its Members on a mutual nonprofit basis;

WHEREAS, United is authorized to adopt, amend or repeal necessary or desirable rules and regulations, through its Board of Directors, to carry out the purposes of this Corporation;

WHEREAS, United proactively seeks to operate with full transparency and improve its communication of existing rules and policies;

WHEREAS, documentation of annual Income Requirements should be as current as possible and, in certain circumstances, assurance of the continuance of said income upon applicant’s relocation to Laguna Woods is desirable;

WHEREAS, documentation of Asset Requirements should consider outstanding real estate mortgage obligations and consider only retirement accounts that can be withdrawn in a lump sum;

NOW THEREFORE BE IT RESOLVED, August 10, 2021, that the Board of Directors of this Corporation hereby amends the Income Requirements and Asset Requirements sections of the Financial Qualification Policy as attached to the official meeting minutes of this meeting; and

RESOLVED FURTHER, that Resolutions 01-20-63 and 01-21-32 are hereby superseded and canceled;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

JULY Initial Notification
28-day notification for Member review and comment to comply with Civil Code §4360 has been satisfied.

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 12 of 16

President Margolis asked for a motion to adopt the resolution.

Director Addington made a motion to adopt a resolution for Financial Requirements for Memberships. Director Randazzo seconded the motion.

Discussion ensued among the directors.

President Margolis called for the vote and the motion passed by unanimous consent.

12c. Review of Payroll from Reserves

Staff recommends the board receive and file the Expenditures of Reserve Funds by Payroll Reimbursements Report.

Director Addington reviewed the Expenditures of Reserve Funds by Payroll Reimbursements Report with the board.

Discussion ensued among the directors.

President Margolis commented the board will receive and file the report.

13. New Business

13a. Entertain a Motion to Introduce a Resolution to Update the Financial Requirements for Members with Guarantors

Director Addington read the following resolution:

RESOLUTION 01-21-XX **Financial Qualifications Policy**

WHEREAS, United Laguna Woods Mutual (“United”) is formed to provide housing to its Members on a mutual nonprofit basis;

WHEREAS, United is authorized to adopt, amend or repeal necessary or desirable rules and regulations, through its Board of Directors, to carry out the purposes of this Corporation;

WHEREAS, United reaffirms its position that guarantors are not a substitute for prospective shareholders and further affirms that guarantors do not have an ownership interest in the membership;

WHEREAS, United desires to clarify its asset requirement for prospective shareholders who require a guarantor to satisfy the financial requirements;

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 13 of 16

NOW THEREFORE BE IT RESOLVED, [DATE], 2021, that the Board of Directors of this Corporation hereby amends the Financial Requirements for Members with Guarantor section of the Financial Qualification Policy as attached to the official meeting minutes of this meeting; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

AUGUST Initial Notification Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

Staff recommends the board on the changes to the financial qualifications policy for Members with Guarantor in order to provide clarity.

Director Margolis called for a motion to introduce the resolution.

Director Addington made a motion to introduce a resolution to update the financial qualifications policy to clarify financial requirements for Members with Guarantor for 28-day review. Director Randazzo seconded the motion.

Discussion ensued among the directors.

President Margolis called for the vote and the motion passed by a vote by unanimous consent.

This item was added to the agenda

13b. Entertain a Motion to Introduce a Resolution for a Contractor Violation Policy.

Director Randazzo read the following resolution:

RESOLUTION 01-21-XX
Contractor Violation Policy

WHEREAS, the purpose of the Contractor Violation Policy is to enact a unilateral and unambiguous matrix of penalties for contractors who violate current Mutual rules and obligations or exceed the scope of approval for a project; and

WHEREAS, this Resolution would make the Contractor Violation Policy permanent and provide a clear template for invoking penalties, inclusive of temporary or potentially permanent suspension from work within Laguna Woods Village, reduction of MC lifespan to 90 days superseding Resolution 01-02-159; and

WHEREAS, on August 9, 2021 the United ACSC and Manor Alterations agree that the Contractor Violation Policy will be effective and both recommend the approval by the United Mutual Board.

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 14 of 16

NOW THEREFORE, BE IT RESOLVED, on [DATE], 2021, the United Board hereby approves the Contractor Violation Policy as attached to these minutes; and

RESOLVE FURTHER, that Resolution 01-02-159 adopted on November 12, 2002, is hereby canceled and superseded; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

AUGUST Initial Notification Should the Board endorse the proposed resolution, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

Director Randazzo made a motion to introduce a resolution for a Contractor Violation Policy. Director Addington seconded the motion.

Discussion ensued among the directors.

Director Bastani made a motion to refer this resolution back to committee for corrections. Director Armendariz seconded the motion.

Discussion ensued among the directors.

President Margolis called for the vote to refer this resolution back to committee and the motion passed by a vote of 6-5-0 (Director Gilmore, Randazzo, Addington, Margolis, Achrekar opposed).

14. Committee Reports

- 14a.** Report of the Finance Committee / Financial Report – Director Margolis showed a presentation on the Treasurer’s Report, reported on the last Finance Committee meeting and reviewed the resale and lease reports. The committee met on July 27, 2021; next meeting will be August 31, 2021, 1:30 p.m. in the board room and as a virtual meeting.
- 14b.** Report of the Architectural Control and Standards Committee – Director Gilmore gave an update from the last committee meeting. The committee met on July 19, 2021 and August 9, 2021; next meeting August 19, 2021, at 9:30 a.m. in the board room and as a virtual meeting.
- 14c.** Report of Member Hearings Committee – Director Addington. The committee met on July 22, 2021; next meeting August 26, 2021, at 9:00 a.m. in the Sycamore Room and as a virtual meeting.
- 14d.** Report of the Governing Documents Review Committee – Director Addington gave a

report from the last Committee meeting. The committee met on July 15, 2021; next meeting will be August 19, 2021, 1:30 p.m. in the board room and as a virtual meeting.

- 14e.** Report of the Landscape Committee – President Margolis gave an update on the Landscape Committee. The committee met on July 8, 2021; next meeting August 12, 2021, at 1:30 p.m. as a virtual meeting.
- 14f.** Report of the Maintenance & Construction Committee – Director Randazzo gave a report from the last committee meeting. The committee met on June 23, 2021; next meeting August 25, 2021, at 9:30 a.m. in the board room and as a virtual meeting.
- 14g.** Report of the Communication Committee – Director Ardani. The next committee is TBA.

15. GRF Committee Highlights

- 15a.** Report of the GRF Finance Committee – Director Randazzo gave highlights from the last committee meeting. The committee met on June 23, 2021; next meeting will be August 25, 2021, 1:30 p.m. as a virtual meeting.
- 15b.** Report of the GRF Strategic Planning Committee – Director Tornig. The committee met on June 28, 2021; next meeting TBA.
- 15c.** Report of the Community Activities Committee – Director Addington gave highlights from the last committee meeting. The committee met on July 8, 2021; next meeting September 9, 2021, at 1:30 p.m. as a virtual meeting.
 - (1) Equestrian Center Ad Hoc Committee – The Committee met on August 5, 2021; next meeting August 24, 2021.
- 15d.** Report of the GRF Landscape Committee – Director Armendariz. The committee met on June 9, 2021; next meeting August 11, 2021, at 1:30 p.m. in the board room and as a virtual meeting.
- 15e.** Report of the GRF Maintenance & Construction Committee – Director Randazzo gave highlights from the last committee meeting. The committee met on June 9, 2021; next meeting will be August 11, 2021, 9:30 a.m. as a virtual meeting.
 - (1) Clubhouse (Facilities) Renovation Ad Hoc Committee—Director Randazzo. The committee met on July 9, 2021; next meeting TBA.
- 15f.** Report of the Media and Communications Committee – Director Ardani gave highlights from the last committee meeting. The committee met on July 19, 2021; next meeting will be August 16, 2021, 1:30 p.m. as a virtual meeting.
- 15g.** Report of the Mobility and Vehicles Committee – Director Addington gave highlights from the last committee meeting. The committee met on July 28, 2021; next meeting will be October 6, 2021, 1:30 p.m. as a virtual meeting.

United Laguna Woods Mutual
Regular Board Meeting Minutes
August 10, 2021
Page 16 of 16

- 15h. Report of the Security and Community Access Committee – The committee met on June 28, 2021; next meeting August 23, 2021, at 1:30 p.m. as a virtual meeting.
- 15i. Report of the Laguna Woods Village Traffic Hearings – Director Ardani. The hearings were held virtually on July 21, 2021; next hearings August 18, 2021, at 9:00 a.m. as a virtual meeting.
- 15j. Report of the Disaster Preparedness Task Force – Director Casey and Skillman. The Task Force met virtually on July 27, 2021; next meeting September 28 2021, at 9:30 a.m. as a virtual meeting.
- 15k. Report of the Insurance Ad Hoc Committee – Director Margolis. The Committee met on February 18, 2021. She gave an update on insurance for United Mutual.

16. Future Agenda Items

- 16a. 360 Investigation

17. Director's Comments

- Director Addington commented about the lunch.
- Director Bastani asked about the forms on the resident portal and asked about NCB.
- Director Tornig asked about the response time for resident requests and asked to be assigned to the IT Steering Committee.

18. Recess - *At this time the Meeting will recess for lunch and reconvene to Closed Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 11:25 a.m. into the Closed Session.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

During the July 13, 2021, Regular Closed Session, the Board:

Approval of Agenda

Approval of the Following Meeting Minutes;

(a) June 8, 2021 – Regular Closed Session

Discussed and Considered Litigation, Legal and Legislation Matters

Discuss and Consider Contractual Matters

Discussed Personnel Matters

Discuss Member and Board Disciplinary Matters

18. Adjourn

The meeting was adjourned at 4:28 p.m.

DocuSigned by:
Neda Ardani

33AA1B659F4B444

Neda Ardani, Secretary of the Board
United Laguna Woods Mutual