



**MINUTES OF THE OPEN MEETING OF THE
BOARD OF DIRECTORS OF UNITED LAGUNA WOODS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

Tuesday, April 9, 2019

The Regular Meeting of the Board of Directors of United Laguna Woods Mutual, a California Non-Profit Mutual Benefit Corporation, was held on Tuesday, April 9, 2019, at 9:30 a.m. at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Juanita Skillman, Carl Randazzo, Cash Achrekar, Maggie Blackwell, Gary Morrison, Elsie Addington, Manuel Armendariz, Reza Bastani, Anthony Liberatore, Sue Margolis and Andre Tornng

Directors Absent: None

Staff Present: Jeff Parker, CEO; Siobhan Foster, COO; Christine Spahr, Eileen Paulin, Ellyce Rothrock, and Cheryl Silva

Others Present: VMS: Dick Rader and Mary Stone
Robert Hartley, Esq. of Beaumont Tashjian

1. Call Meeting to Order/Establish Quorum

President Skillman called the meeting to order at 9:30 a.m. and acknowledged that a quorum was present.

2. Pledge of Allegiance

Director Blackwell led the Pledge of Allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

4. Approval of Agenda

President Skillman pulled agenda item 12c. Proposed Resolution to Revise GRF Bylaw 2.1.4 from the agenda to be removed in closed session.

Director Randazzo made a motion, seconded by Director Blackwell, to approve the agenda as amended. The motion passed by a vote of 10-0-1 (Director Tornng abstained).

5. Approval of Minutes

5a. March 12, 2019 – Regular Open Session

Director Achrekar made a motion to approve the minutes of March 12, 2019, Regular Open Session. The motion was seconded by Director Armendariz.

The United Regular Open Session minutes of March 12, 2019 were approved without objection.

6. Report of the Chair

President Skillman asked the audience to silence their phones and fill out a speaker card if they would like to speak. She sent well wishes to Ron Beldner (VMS Board). She commented that the herbicide report will be presented at the next Landscape Committee meeting. She introduced Elizabeth Roper who gave a summary from the Select Audit Task Force.

a. Report from the Select Audit Task Force—Elizabeth Roper

Elizabeth Roper gave a brief summary of the results from the Select Audit Task Force. KPMG conducted the 2018 audit and found no uncorrected issues or findings with the audit.

7. Open Forum

Members made comments regarding the following:

- Benefits of the Laguna Woods Foundation;
- Landscaping issues in United;
- Ceiling light replacement and the permit process.

8. Responses to Open Forum Speakers

Several Directors responded to Member comments:

- Director Addington responded regarding landscape issues;
- Director Randazzo commented he will check into the City Permit process;
- Director Torng asked about alternatives to the current Handyman program

a. Follow-up from the March 12, 2019, Board Meeting Open Forum—Margolis

- Handyman Service delays will be discussed at the next Maintenance and Construction Committee;
- High Interest on Loans, we only have one approved lender;
- United is looking into allowing other Guarantors.

9. Update from VMS - Director Rader

Director Rader gave an update from the VMS Board and provided highlights of the Department update given to the VMS Board in March from Carrie Weldon, Director of Human Resources.

10. CEO Report

Jeff Parker CEO reported on the following subjects:

- New resident portal update;
- RFID gate security renovation project continues. Construction has completed at Gates 2 and 8. On Monday, April 8, 2019, construction begins at gates 3 and 7. During construction, gate 3 and 7 will be closed to vehicle traffic; however,

pedestrian access will be allowed at gate 3 and pedestrian and golf cart access will be allowed at gate 7.

- RFID decals are available through Resident Services;
- Public hearing on the I-5/EI Toro Interchange on Thursday, April 18, 2019, 4:30 pm at the Holiday Inn in Lake Forest;
- National Prescription Medication Take Back Day is April 27, 2019. Bring your unused prescription medications to Laguna Woods City Hall between 10 a.m. to 2 p.m.;
- Pool 1 will reopen and Pool 2 will close for annual maintenance on Monday, April 8, 2019.
- Update on Upcoming Recreation Events: Annual Village Games start on Monday, April 8, 2019, Easter at the Equestrian Center will be held on Saturday, April 20, from 9 to 11 a.m. and the 7th Annual Art Affair will be held on Saturday, April 27 11 a.m. to 5 p.m. at Clubhouse 2^h.

Jeff Parker answered questions from the Board.

11. Consent Calendar

11a. Architectural Controls and Standards Recommendations:

- (1) Recommendation to Approve (836-O, Cadiz, 6A) Install Stair Lift on Common Area Staircase

RESOLUTION 01-19-34 **Variance Request**

WHEREAS, Mr. Gary W Caracciolo of 836-O Ronda Sevilla, a Cadiz style unit, requests Board approval of a variance to install a stair lift at the staircase leading to the entry of his unit;

WHEREAS, the staircase is designated as Common Area, however, Civil Code §4600 (b)(3)(F) provides for a Homeowners Association to grant Common Area for the Exclusive Use of a Member to accommodate a disability.

WHEREAS, a Neighborhood Awareness Notice was sent to Owners of affected units on March 14, 2019, notifying them that an application to make an alteration to a neighboring Unit had been made and that comments or objections could be made in writing to the Architectural Controls and Standards Committee or in person at the Architectural Controls and Standards Committee Meeting on March 21, 2019.

NOW THEREFORE BE IT RESOLVED, on April 9, 2019, the Board of Directors hereby approves the request to install the stair lift on the entry staircase with the condition that the proposed alterations are constructed in accordance with the Conditions of Approval as included in the official Board Decision Notice;

RESOLVED FURTHER, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the

responsibility of the Shareholder at 836-O and all future Shareholders at 836-O.

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

11b. Finance Committee Recommendations:

- (1) Approval of Resolution to Record Lien against Member ID# 947-414-18

RESOLUTION 01-19-35
RESOLUTION TO RECORD LIEN

WHEREAS, Member ID 947-414-18; is currently delinquent to United Laguna Woods Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, April 9, 2019, that the Board of Directors hereby approves the recording of a Lien for Member ID 947-414-18 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- (1) Approval of Resolution to Record Lien against Member ID# 947-387-01

RESOLUTION 01-19-36
RESOLUTION TO RECORD LIEN

WHEREAS, Member ID 947-387-01; is currently delinquent to United Laguna Woods Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, April 9, 2019, that the Board of Directors hereby approves the recording of a Lien for Member ID 947-387-01 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this

resolution.

11c. Consistent with its statutory obligations under Civil Code §5501, a subcommittee of the Board consisting of the Treasurer and at least one other Board member reviewed the United Laguna Woods Mutual financials for the month of March, 2019, and such review is hereby ratified. A copy of the confirmation form was passed out to Directors.

Director Randazzo made a motion to approve the Consent Calendar. The motion was seconded by Director Blackwell.

Discussion ensued among the Directors.

President Skillman called for the vote of the consent calendar and the motion passed by vote of 8-3-0 (Directors Armendariz, Margolis and Torng opposed).

12. Unfinished Business

12a. Entertain a Motion to Adopt a Resolution to Allow Guarantors.

Director Blackwell read the following resolution:

RESOLUTION 01-19-XX

Authorization to Accept Personal Unconditional Continuing Guaranty & Security Agreement and to Revise Financial Qualifications Policy (rev. 5-23-18)

WHEREAS, United Laguna Woods Mutual (hereinafter "United" or "Corporation"), is a non-profit mutual benefit corporation, existing under and by virtue of the laws of the State of California, organized for the purpose of providing its Members with housing on a cooperative non-profit basis pursuant to the provisions set forth in its Articles of Incorporation and Bylaws and Board Resolutions (collectively referred to as the "Governing Documents");

WHEREAS, the Corporation's Amended and Restated Bylaws ("Bylaws") provides the purpose of the Corporation is to, among other things, "manage, maintain, preserve, and administer the business of a common interest development, specifically, a stock cooperative";

WHEREAS, the Bylaws provide that the Board of Directors of the Corporation is responsible for managing the business and affairs and exercising all corporate powers of the Corporation;

WHEREAS, United is a stock cooperative wherein each shareholder-member is granted the right to occupy a specific unit pursuant to an Occupancy Agreement together with ownership of one share in the cooperative, provided each shareholder-member meets the financial qualifications set forth in the Financial Qualifications Policy (rev. 5-23-18);

WHEREAS, the Board of Directors desires the ability to enter into

Occupancy Agreement(s) with certain Members whereby same require guarantor(s) to meet the Corporation's financial qualifications in order to qualify for membership and consistent policies regarding same;

NOW, THEREFORE, be it resolved on April 9, 2019, that the following resolution is adopted by the Board of Directors:

1. Personal Unconditional Continuing Guaranty & Security Agreement. The Corporation, by and through the Board of Directors, is authorized to enter into Personal Unconditional Continuing Guaranty & Security Agreement, in the manner and form attached hereto as Exhibit A and incorporated herein by reference thereto, and such Personal Unconditional Continuing Guaranty & Security Agreement will bind the Corporation and Guarantor.

Specifically, the Corporation may accept from guarantor(s) a guarantee to pay a Member's debt and/or obligation should the Member default or otherwise fail to pay a debt and/or obligation owed to the Corporation pursuant to an executed Personal Unconditional Continuing Guaranty & Security Agreement, and to cause security documents, which the Corporation may require, which shall evidence the asset(s) pledge by such guarantor(s).

2. Further Acts. The Board of Directors may do and perform such other acts and things as may be reasonably necessary and proper in order to carry into effect the provisions of this Resolution, including, but not limited to, revising the current operative Financial Qualifications Policy (rev. 5-23-18) to allow prospective Members to meet the Corporation's financial qualifications, and to revise such other documentation, as may be necessary and appropriate.

- Guarantor and assets must be located in California
- Satisfactory verification of annual income of at least \$90,000 and marketable or income producing assets of at least \$250,000 plus the unit purchase price.
- This in addition to the prospective Member's minimum annual income of at least \$24,000 and marketable and/or income producing assets of at least \$75,000.

BE IT FURTHER RESOLVED, that the officers, directors and agents of this Corporation are authorized to carry out the purpose of this Resolution.

MARCH Initial Notification

28-day notification to comply with Civil Code §4360 has been satisfied.

Director Blackwell made a motion to adopt the resolution to allow guarantors. The motion was seconded by Director Margolis.

Discussion ensued among the Directors.

Director Blackwell made a motion to amend the resolution to add "Guarantors and assets must be located in California" with a 28-day review. The motion was seconded by Director Armendariz and the amendment passed by a vote of 7-4-0 (Directors Bastani, Torng, Achrekar, Margolis opposed).

Discussion ensued among the Directors and Members.

President Skillman called for the vote on the motion as amended with a 28-day review. The vote failed by a vote of 4-7-0 (Director Addington, Bastani, Torng, Achrekar, Randazzo, Morrison, and Margolis opposed).

12b. Entertain a Motion to Re-Introduce the Revised Payment Plan Agreement Form and a Resolution for a Payment Plan Fee Policy for Assessments.

Director Blackwell read the following resolution:

RESOLUTION 01-19-XX
ASSESSMENT PAYMENT PLAN AGREEMENT

WHEREAS, any Member who is in arrears on regular assessments is entitled to make a written request for a payment plan to the Board;

WHEREAS, each request for a delinquent assessment payment plan is approved or denied on a case-by-case basis after review by the Finance Committee;

WHEREAS, a Delinquent Assessment – Payment Plan form, which includes several payment options and conditions, is used to create an agreement between the delinquent Member and the Mutual;

WHEREAS, the United Finance Committee recommends a revised Payment Plan Agreement Form with changes submitted by legal counsel to help reinforce collection activity that will occur if a member breaches the agreed-to payment plan for delinquent assessments; and

WHEREAS, the Finance Committee recommends recovering costs associated with setting up a payment plan.

NOW THEREFORE BE IT RESOLVED, on April 9, 2019, the Board of Directors of this Corporation hereby introduces revisions to the Delinquent Assessment - Payment Plan Agreement form, as attached to this Corporate record, and introducing a one-time setup fee of \$50; and

RESOLVED FURTHER; that the officers and agents of this Corporation are

hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

**FEBRUARY Initial Notification—MARCH sent back to Committee for review
Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28- days from the postponement to comply with Civil Code §4360.**

Director Blackwell made a motion to re-introduce the revised payment plan agreement form and the resolution for a payment plan fee policy for assessments for 28-day review. The motion was seconded by Director Randazzo.

Discussion ensued among the Directors.

Director Margolis made an amendment to the motion, seconded by Director Randazzo, to include the amortization sample with payment plan.

Discussion ensued among the Directors about the amortization sample.
Betty Parker answered questions about the amortization sample.
Director Margolis withdrew her motion.

President Skillman called for the vote and the motion passed by a vote of 8-3-0 (Director Bastani, Tornig and Armendariz opposed).

12c. Proposed Resolution to Revise GRF Bylaw 2.1.4
This item was removed for discussion during Closed Session

13. New Business

13a. Entertain a Motion to Introduce a Resolution to Revise the Fees for Golf Cart Charging Violations.

Director Blackwell read the following resolution:

RESOLUTION 01-19-XX **GOLF CART POLICY AND PROCEDURES**

WHEREAS, The United Laguna Woods Mutual (United) Board adopted Resolution 01-17-136 Golf Cart Policy and Procedures to include fines for unpermitted golf carts using mutual electricity;

WHEREAS, cords, plugs and charging devices running through the property create a trip hazard and cause the property to otherwise be in an unsafe condition;
and

WHEREAS, the safety risks associated with this conduct expose the Corporation to a risk of liability and expose any persons present on the property to risk of personal injury; and

NOW THEREFORE BE IT RESOLVED, all golf cart battery chargers must be elevated a minimum of six inches from the floor; and

NOW THEREFORE BE IT RESOLVED, in the interest of safety, residents found in United with unattended extension cords and/or golf cart chargers that are not a minimum of six inches above the floor will be subject to fines; and

NOW THEREFORE BE IT RESOLVED, on April 9, 2019, the Board of Directors of this Corporation hereby introduces the revisions to the Golf Cart Policy and Procedures to reference the Schedule of Traffic and Monetary Penalties, as attached to the official minutes of this meeting;

FEES AND FINES

Refer to the ULWM Fee Sheet and the Schedule of Traffic and Monetary Penalties.

NOW THEREFORE BE IT RESOLVED, that the Corporation's staff is authorized to take action to enforce this Resolution by citing occupants and/or guests and unplug any golf carts found in violation.

RESOLVED FURTHER, that Resolution 01-17-136 approved on October 17, 2017; is hereby superseded and canceled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

APRIL Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

Director Blackwell made a motion to introduce the resolution to revise the fees for golf cart charging violations for 28-day review. The motion was seconded by Director Randazzo.

Discussion ensued among the Directors.

President Skillman called for the vote and the motion passed by 9-1-1 (Director Torng opposed; Director Addington abstained).

13b. Entertain a Motion to Introduce the Amended Financial Qualification Policy

Director Blackwell read the following resolution:

RESOLUTION 01-19-XX
COMMUNITY PROPERTY CONSIDERATION

WHEREAS, United Laguna Woods Mutual (hereinafter "United" or "Corporation"), is a non-profit mutual benefit corporation, existing under and by virtue of the laws of the State of California, organized for the purpose of providing its Members with housing on a cooperative non-profit basis pursuant to the provisions set forth in its Articles of Incorporation and Bylaws and Board Resolutions (collectively referred to as the "Governing Documents");

WHEREAS, the Corporation's Amended and Restated Bylaws ("Bylaws") provides the purpose of the Corporation is to, among other things, "manage, maintain, preserve, and administer the business of a common interest development, specifically, a stock cooperative";

WHEREAS, the Bylaws provide that the Board of Directors of the Corporation is responsible for managing the business and affairs and exercising all corporate powers of the Corporation;

WHEREAS, United is a stock cooperative wherein each shareholder-member is granted the right to occupy a specific unit pursuant to an Occupancy Agreement together with ownership of one share in the cooperative, provided each shareholder-member meets the financial qualifications set forth in the Financial Qualifications Policy (rev. 5-23-18);

WHEREAS, the Board of Directors desires consistent policies regarding community property consideration, reporting rental property depreciation, and capital gains consideration;

NOW, THEREFORE, be it resolved that on April 9, 2019, the following resolution is introduced by the Board of Directors:

1. Regarding community property, as set forth in the Financial Qualifications Policy (rev. 5-23-18) marital community property is excluded from assets to be considered in order to meet financial qualifications when only one partner is purchasing. Likewise, community property is not considered if a prospective member is purchasing a unit as his/her sole property. Consideration of community property assets or community property contributions to purchase a unit albeit as sole property may transmute the intended sole property into community property.

BE IT FURTHER RESOLVED, that the officers, directors and agents of this Corporation are authorized to carry out the purpose of this Resolution.

APRIL Initial Notification

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that

the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

Director Blackwell made a motion to introduce the amended community property consideration resolution and financial qualification policy for 28-day review. The motion was seconded by Director Achrekar.

Discussion ensued among the Directors.

Director Blackwell made an amendment to include the following: "to meet financial qualifications when only one partner is purchasing," to item 1 of the community property consideration resolution. Director Armendariz seconded the amendment and the motion passes 9-1-1 (Director Addington opposed, Director Torng abstained).

President Skillman called for the vote on the motion to amend the community property consideration resolution and financial qualification policy for 28-day review and the motion passed by unanimous consent.

14. Committee Reports

14a. Report of the Finance Committee / Financial Report – Director Morrison showed a presentation on the Treasurer's Report and reviewed the resale and lease reports. The Committee met on March 26, 2019; next meeting will be May 28, 2019, 2:00 p.m. in the Sycamore Room

14b. Report of the Architectural Control and Standards Committee – Director Achrekar gave a report from the last Committee meeting. The Committee met on March 21, 2019; next meeting will be April 18, 2019, 9:30 a.m. in the Elm Room.

14c. Report of the Communications Committee – Director Blackwell she encouraged the Directors to read The Breeze that came out this morning. The next meeting TBA.

14d. Report of Member Hearings Committee - Director Achrekar gave a report from the last Committee meeting. The Committee met on March 28, 2019; next meeting will be April 25, 2019, 9:00 a.m. in the Sycamore Room.

14e. Report of the Governing Documents Review Committee - Director Blackwell gave a report from the last Committee meeting. The Committee is reviewing the Election Rules, Canvassing Policy, Guarantors Policy and the Financial Qualifications Policy. The Committee met on March 25, 2019; next meeting will be April 22, 2019, 1:30 p.m. in the Sycamore Room.

14f. Report of the Landscape Committee - Director Blackwell gave a report from the last Committee meeting. The herbicide report will be discussed at the next meeting. The Committee met on February 14, 2019; next meeting will be April 11, 2019, 9:00 a.m. in the Board Room.

14g. Report of the Maintenance & Construction Committee - Director Randazzo gave a report from the last Committee meeting. The Committee will be discussing ongoing

projects along with water detection devices, and a solar update by Director Margolis. The Committee met on February 27, 2019; next meeting will be April 24, 2019, 9:00 a.m. in the Board Room.

- Village Energy Task Force Charter – Director Randazzo gave a report from the last Task Force meeting. The Task Force is addressing the need for additional EV Charging Stations. The Task Force met on March 6, 2019; next meeting will be May 1, 2019 at 1:30 p.m. in the Board Room.

14h. Report of the Resident Advisory Committee – Director Achrekar encouraged residents to attend this Committee meeting. The Committee met on March 14, 2019; next meeting will be April 11, 2019, 4:00 p.m. in the Sycamore Room.

15. GRF Committee Highlights

15a. Report of the Finance Committee—Director Morrison gave highlights from the last Committee meeting. The Committee met on February 20, 2019; next meeting will be April 24, 2019, 1:30 p.m. in the Board Room.

15b. Report of the Community Activities Committee—Director Margolis gave highlights from the last Committee meeting. The Committee met on March 14, 2019; next meeting will be May 9, 2019, 1:30 p.m. in the Board Room.

15c. Report of the Landscape Committee—Director Blackwell gave highlights from the last Committee meeting. The Committee met on March 20, 2019; next meeting will be May 15, 2019, 1:30 p.m. in the Board Room.

15d. Report of the Maintenance & Construction Committee—Director Randazzo gave highlights from the last Committee meeting. The Committee met on February 13, 2019; next meeting will be April 10, 2019, 9:30 a.m. in the Board Room.

15e. Report of the Media and Communication Committee—Director Blackwell gave highlights from the last Committee meeting. Thrive Task Force is working on the Centurion Project. The Committee met on March 18, 2019; next meeting will be April 15, 2019, 1:30 p.m. in the Board Room.

15f. Report of the Mobility and Vehicles Committee—Director Addington gave highlights from the last Committee meeting. She highlighted the events at the Transportation Workshop. The Committee met on April 3, 2019; next meeting will be June 5, 2019, 1:30 p.m. in the Board Room.

15g. Report of the Security and Community Access Committee—Director Liberatore. The Committee met on February 25, 2019; next meeting will be April 22, 2019, 1:30 p.m. in the Board Room.

- Laguna Woods Village Traffic Hearings – Director Torng summarized the results of the last traffic hearings. The Hearings were held on March 20, 2019; next

hearings April 17, 2019, 9:00 a.m. in the Board Room and 1:00 p.m. in the Sycamore Room.

15h. Disaster Preparedness Task Force—Director Achrekar gave highlights from the last Committee meeting. The Task Force met on March 26, 2019; next meeting will be May 28, 2019, 9:30 a.m. in the Board Room.

16. Future Agenda Items

- 16a.** Approve 2019 Election Schedule and Inspector of Election
- 16b.** Approve a Resolution for a Canvassing Policy
- 16c.** Approve the Committee Advisor Qualifications, Procedures and Policy
- 16d.** Approve VMS Roles and Responsibilities
- 16e.** Approve the Revised Payment Plan Agreement Form and a Resolution for a Payment Plan Fee Policy for Assessments
- 16f.** Approve a Resolution to Revise the Fees for Golf Cart Charging Violations
- 16g.** Amended Financial Qualification Policy on Capital Gains and Rental Property Depreciation

17. Director's Comments

- Director Addington encouraged everyone to attend the OCTA public hearing on the I-5/EI Toro Interchange.
- Director Tornig commented about questions from the Residents.
- Director Achrekar commented about the failure of the resolution to Allow Guarantors.
- Director Armendariz commented about the Financial Review requirements. He encouraged residents to attend the OCTA public hearings and the Landscape Committee meeting.
- Director Randazzo encouraged residents to come to the Committee meeting if they are having problems.
- Director Blackwell commented that the RFID gives residents the convenience of entering the Community quickly; it costs \$25.00. She also encouraged residents to attend the Committee meetings.
- Director Morrison commented about his concerns with the Caregiver Policy. He commented that legal counsel has informed the Board that we are in compliance with the new Financial Review law.
- Director Liberatore attended the CIA Luncheon and found the information to be useful.
- Director Margolis commented about resident comments about the additional fee for the RFID.
- President Skillman commented about the non-smoking policy in United Mutual.

18. Recess - *At this time the Meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

The meeting recessed at 12:20 p.m. into the Executive Session.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

During the March 12, 2019, Regular Executive Session, the Board:

Approval of Agenda

Approval of the Following Meeting Minutes;

(a) February 12, 2018 – Regular Closed Meeting

(b) February 21, 2019 – Special Closed Meeting (Contractual Matters)

(c) February 25, 2019 – Special Closed Meeting (Legal/Legislation Matters)

Discussed Member Disciplinary Cases


Discussed and Considered Contractual Matters

Discussed Personnel Matters

Discussed and Considered Legal and Litigation Matters

19. Adjourn

The meeting was adjourned at 3:15 p.m.



Maggie Blackwell, Secretary of the Board
United Laguna Woods Mutual