



UNITED LAGUNA WOODS  
MUTUAL

**OPEN MEETING**

**MINUTES OF THE BOARD OF DIRECTORS OF  
THE UNITED LAGUNA WOODS MUTUAL  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Thursday, May 28, 2020–2:00 p.m.**

**Agenda Prep Meeting**

**Laguna Woods Village Community Center - 24351 El Toro Road  
Virtual Meeting**

**The purpose of this meeting is to decide what items need to be placed on the agenda for the next Board Meeting.**

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**Directors Present:** Sue Margolis, Carl Randazzo, Juanita Skillman, Elise Addington, Manuel Armendariz, Reza Bastani, Brian Gilmore, Neda Ardani, Cash Achrekar, and Andre Torng

**Directors Absent:** Anthony Liberatore

**Staff Present:** Jeff Parker-CEO, Siobhan Foster-COO, and Grant Schultz

1. Sue Margolis, President, called the meeting to order at 2:02 p.m. and established that a quorum was present.
2. Director Armendariz made a motion to approve the agenda as presented.  
Director Torng seconded the motion and the motion passed without objection.
3. By consensus, the minutes of the April 30, 2020 United Board Agenda Prep Meeting were approved.
4. The Board discussed and considered items to be placed on the Open and Closed Board agenda for May 12, 2020.

Director Skillman made a motion to add Committee Assignments to the Consent Calendar for the June 9, 2020 United Board Meeting as amended. The motion was seconded by Director Achrekar.


Discussion ensued among the directors.

President Margolis brought the motion to a vote and the motion passed 9-1-0 (Director Armendariz opposed).

Director Torng made a motion to accept the closed session agenda. The motion was seconded by Director Armendariz.

The Board discussed Facility Engineer position and moved the agenda item from Open Session to Closed Session as it is a personnel matter.

5. President Margolis appointed Directors Armendariz and Gilmore to review documentation for Reserve Expenditures in order to approve such expenditures and the issuance of the checks in payment of such expenditures.
6. Director Comments--none
7. There being no further business the meeting was adjourned at 3:03 p.m.

  
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Juanita Skillman, Secretary of the Board  
United Laguna Woods Mutual