



OPEN MEETING

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

Thursday, October 17, 2019 – 9:30 a.m.
Laguna Woods Village Community Center Elm Room
24351 El Toro Road, Laguna Woods, CA 92637

REPORT

COMMITTEE MEMBERS PRESENT: Co-Chair Carl Randazzo, Reza Bastani, Elsie Addington

DIRECTORS PRESENT: Andre Torng

COMMITTEE MEMBERS ABSENT: Chair Brian Gilmore

ADVISORS PRESENT: Mike Mehrain, Walt Ridley

STAFF PRESENT: Brett Crane, Gavin Fogg, Alisa Rocha

1. Call to Order

Co-Chair Randazzo called the meeting to order at 9:34

2. Acknowledgement of Media

Not present

3. Approval of the Agenda

Director Addington moved to accept the agenda. Director Bastani seconded. The committee had no objection.

4. Approval of the Report for September 19, 2019

Director Bastani moved to accept the report. Director Addington seconded. The committee had no objection.

5. Committee Chair Remarks

Co-Chair Randazzo stated he does not have the need for the agenda packets to be in a binder. Committee was in agreement.

6. Member Comments

Anthony Anton of 769-A expressed a few concerns regarding the location of the garden window and the water heater for 769-B. Staff addressed his

concerns by showing him the exact location on the plans. No other concerns were expressed.

Director Torng questioned if the paint program is running through an area where construction is occurring, is the building painted? Mr. Crane will look into that question and get back to the committee.

7. Division Manager Update

Mr. Brett Crane welcomed the new members and thanked the existing members for returning. He also mentioned we have reduced the amount of our variances within the past year and the goal is to do eliminate them completely.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

None.

Items for Discussion and Consideration:

8. 769-B (La Corona, 3B) Extend Dining Room into Front Patio

Director Bastani made a motion to accept Staff's recommendation and approve this request. Director Addington seconded. The committee was in unanimous support.

Staff will look into a minor issue the committee had regarding the roofline.

Reports:

9. Status of Mutual Consents

Mr. Fogg went over this report with the committee.

Director Torng stated he is having a hard time interpreting the report and it may be useful to have the cumulative count on the Mutual Consent Report. He expressed his concern for the many alterations. Co-Chair Randazzo commented cumulative reporting would not make much of a difference because it is up to the member to close the mutual consent. He would like to see a column in the report stating number of outstanding/in-progress mutuals on the report. Tweaking the report was suggested.

Items for Future Agendas

None.

Concluding Business:

10. Committee Member Comments

Advisor Mehraïn stated regarding the Mutual Consent Report, it's not the absolute number that is important, but the variation. Co-Chair Randazzo agreed and mentioned a graph would be a better option than a bar chart for the Mutual Consent Report.

Advisor Ridley expressed his concern regarding the SCE shut-down notification and wanted to be sure staff was aware of it in case there is influx of complaints. Mr. Crane responded that that information is not provided to Alterations Division.

Advisor Ridley also wanted to know if the meeting with The City has been scheduled. Mr. Crane responded no for 2 reasons; one, Ernesto Munoz had suggested to The City the idea of having a city employee situated in our office. The cost he was given for this individual was outrageous. Two, The City will not put a government employee in our private sector due to conflict of interest. The City Manager has been and still is on medical leave, the communication between Ernesto Munoz and the City Manager is currently on hold. Co-Chair Randazzo commented if it would be possible to have a staff member situated at The City. Mr. Crane responded he is not certain The City would permit that either.

Director Bastani mentioned a few members have stated they are receiving inaccurate information from the Alteration Division. He suggested if all responses could be in writing. Mr. Crane responded we do not have the staff power to do this, emails to the specific inspector is the best form of communication. Co-Chair Randazzo suggested a form for the member to complete online, if they have online access.

Director Bastani suggested adopting more architectural standards for similar Mutual Consent requests.

Co-Chair Randazzo inquired about the meeting staff was looking into setting up with the contractors. He stated Director Pearlstone is trying to put together a task force to see how we can get more contractors together to come up with drawings we can adopt into standards to obtain a permit. Co-Chair Randazzo has been asked to join that task force. Mr. Crane commented some of our existing standard plans are actual structural drawings that have been approved by an engineer and can be used to submit to the city. Legal has advised United to not have a contractor referral list because of liability issues. Mr. Crane will email Co-Chair Randazzo a few of the existing standard plans.

Advisor Ridley inquired about unit 126-D and the glass patio and Mr. Crane and Mr. Fogg mentioned that issue is still with Compliance.

11.Date of Next Meeting - November 21, 2019

12.Adjournment at 10:41 a.m.



Carl Randazzo, Co-Chair
Brett Crane, Staff Officer
Alisa Rocha, Alterations Coordinator 949-268-2301