



OPEN MEETING

**REPORT OF THE REGULAR MEETING OF UNITED LAGUNA WOODS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Thursday, May 16, 2024 – 9:30 a.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

REPORT

COMMITTEE MEMBERS PRESENT: Maggie Blackwell (Alternate for Anthony Liberatore),
Ellen Leonard, Sue Quam

COMMITTEE MEMBERS ABSENT: Anthony Liberatore – Chair (Excused)

STAFF PRESENT: Bart Mejia – Maintenance & Construction Assistant
Director (In the Audience), Alan Grimshaw – Manor
Alterations Manager, David Rudge – Inspector II,
Josh Monroy – Manor Alterations Coordinator

1. Call Meeting to Order

Director Blackwell called the meeting to order at 9:31 a.m.

2. Acknowledgment of Media

The meeting was broadcast on Granicus and Zoom. No media was present.

3. Approval of the Agenda

Hearing no objection, the agenda was approved by unanimous consent.

4. Approval of the Meeting Report for April 18, 2024

Hearing no objection, the meeting report was unanimously approved as written.

5. Chair's Remarks

Director Blackwell informed members of Chair Liberatore's absence.

6. Member Comments - (*Items Not on the Agenda*)

None.

7. Division Manager Update

None.

8. Consent

Consent: All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

a. None.

9. Variance Requests

a. 385-C: Variance to Install 2 Ramps (1) Carport Sidewalk to Common Area Sidewalk (2) Common Area Sidewalk to Unit Entry

The variance was introduced by Mr. Rudge. Discussion ensued and staff answered questions from the committee. For this variance staff recommended approval.

One member commented on the variance request and staff responded.

Director Leonard made a motion to table the variance for 90 days pending proof of membership and verification of medical need for the ramps. Director Quam seconded.

Hearing no objection, the motion to table the variance for 90 days pending proof of membership and verification of medical need for the ramps was approved by unanimous consent.

10. Items for Discussion and Consideration

a. Rescind Standard 26: Solariums & Garden Rooms

Director Quam made a motion to approve the rescinded standard. Director Leonard seconded.

Hearing no objection, the motion to recommend the rescinded Standard 26: Solariums & Garden Rooms was approved by unanimous consent.

b. Revision to Standard 34: Awnings

Director Quam made a motion to approve the revised standard. Director Leonard seconded.

Hearing no objection, the motion to recommend the revised Standard 34: Awnings was approved by unanimous consent.

11. Items for Future Agendas

- Revision to Standard 24: Skylight
- Revision to Standard 36: Ramps

12. Concluding Business

a. Committee Member Comments

- All three directors commented that modification requests to units for accessibility should be decided on a case by case basis.
- A member commented on an issue with 2nd and 3rd story floor members who aren't following proper upkeep of their awnings. The committee informed the member to report any violations to Compliance.

b. Date of Next Meeting: Thursday, June 20, 2024 at 9:30 a.m.

c. Adjournment: The meeting was adjourned at 10:27 a.m.


Maggie Blackwell, Director

Anthony Liberatore, Chair
Alan Grimshaw, Manor Alterations Manager
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