



UNITED LAGUNA WOODS
M U T U A L

OPEN MEETING

**REPORT OF THE REGULAR OPEN MEETING OF THE
UNITED LAGUNA HILLS MUTUAL
ARCHITECTURAL CONTROLS AND STANDARDS COMMITTEE***

**Thursday, January 19, 2023 – 9:30 a.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road, Laguna Woods, California**

REPORT

MEMBERS PRESENT: Anthony Liberatore – Chair, Alison Bok

MEMBERS ABSENT: Maggie Blackwell

STAFF PRESENT: Manuel Gomez – Maintenance and Construction Director, Bart Mejia – Maintenance & Construction Assistant Director, Gavin Fogg – Manor Alterations Manager, Abraham Ballesteros – Inspector II, Manor Alterations, Josh Monroy – Manor Alterations Coordinator, Sandra Spencer – Administrative Assistant

1. Call Meeting to Order

Chair Liberatore called the meeting to order at 9:30 a.m.

2. Acknowledgement of Media

The meeting was being broadcast on Granicus and Zoom. No media was present.

3. Approval of the Agenda

The agenda was amended to include item 10d. Hearing no objection, the agenda was approved by unanimous consent.

4. Approval of the Meeting Report for October 20, 2022

Hearing no objection, the meeting report for October 20, 2022 was unanimously approved as written.

5. Chair's Remarks

Chair Liberatore acknowledged the cancelation of the two prior Architectural Controls and Standards Committee due to no requests for alterations.

6. Member Comments - (*Items Not on the Agenda*)

None.

7. Division Manager Update

None.

8. Monthly Mutual Consent Report

Consent: *All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.*

a. Hearing no objection, the Monthly Mutual Consent Calendar was approved unanimously.

9. Variance Requests

None.

10. Items for Discussion and Consideration

a. Revision to Architectural Standard 35: Solar Panels, 1 Story Buildings, and Buildings with Unshared Roof Space

Mr. Mejia introduced the item and answered questions from the committee. A motion was made to recommend the United Board approve the standard. Hearing no objection, the motion was approved by unanimous consent.

b. Revision to Architectural Standard 42: Solar Panels, 2 Story Buildings with Flat Roofs

Mr. Mejia introduced the item and answered questions from the committee. A motion was made to recommend the United Board approve the standard. Hearing no objection, the motion was approved by unanimous consent. Additionally, Mr. Mejia will research whether all 2 story

buildings have flat roofs, if revisions are needed they will be addressed in the standard prior to it going to the United Board.

c. Revision to Architectural Standard 1: General Requirements for Alteration Standards

Mr. Mejia introduced the item and answered questions from the committee. A motion was made to recommend the United Board approve the standard. Hearing no objection, the motion was approved by unanimous consent.

d. Consideration of Exclusive Use Agreement for Common Area Parking for 901-Q

Mr. Gomez introduced the item and answered questions from the committee. A motion was made to recommend the United Board approve the exclusive use agreement for common area parking for 901-Q. Hearing no objection, the motion was approved by unanimous consent.

11. Items for Future Agendas

None.

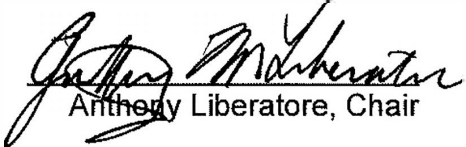
12. Committee Member Comments

- Chair Liberatore thanked staff for the details provided on both Solar Standards.

13. Date of Next Meeting: February 16, 2023 at 9:30 a.m.

14. Adjournment

The meeting was adjourned at 10:14 a.m.



Anthony Liberatore, Chair

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Baltazar Mejia, Staff Officer
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