



OPEN MEETING

**REGULAR OPEN MEETING OF THE UNITED LAGUNA WOODS MUTUAL
ARCHITECTURAL CONTROLS AND STANDARDS COMMITTEE***

**Thursday, October 20, 2022 – 9:30 a.m.
Laguna Woods Village Cypress Room /Virtual Meeting
24351 El Toro Road, Laguna Woods, CA 92637**

REPORT

MEMBERS PRESENT: Anthony Liberatore – Chair, Maggie Blackwell in for Reza Bastani

OTHERS PRESENT: Richard Rader

MEMBERS ABSENT: Cash Achrekar, Reza Bastani

STAFF PRESENT: Bart Mejia – Maintenance & Construction Assistant Director, Gavin Fogg – Manor Alterations Interim Manager, Abraham Ballesteros – Manor Alterations Inspector II, Sandra Spencer – Administrative Assistant

1. Call to Order

Chair Liberatore called the meeting to order at 9:55 a.m. after a short recess in order to obtain a quorum.

2. Acknowledgement of Media

No media present.

3. Approval of Agenda

Hearing no objection, the agenda was approved by unanimous consent.

4. Approval of Meeting Report for August 18, 2022

Hearing no objection, the meeting report for August 18, 2022 was approved by unanimous consent.

5. Chair's Remarks

Chair Liberatore thanked Director Blackwell for standing in for an absent director and apologized to the members for the lack of participation by the committee members.

6. Member Comments - *(Items Not on the Agenda)*

None.

7. Division Manager Update

Mr. Mejia informed the committee that Gavin Fogg is the Interim Manager for Manor Alterations as Robbi Doncost has separated from employment; efforts continue to improve customer service; and the current standards will be reviewed and revised as needed.

8. Monthly Mutual Consent Report

Consent: All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

Hearing no objection, the Consent Report was approved unanimously.

9. Variance Requests

A. 773-C – Non-Standard Wrought Iron Entry Gate

Mr. Ballesteros introduced the variance and answered questions from the committee. The committee reviewed the variance and moved a recommendation for approval to the Board.

Items for Discussion:

None.

Items for Future Agendas:

- TBD

Concluding Business:

10. Committee Member Comments

- Chair Liberatore apologized for the lack of participation from the committee members and thanked Director Blackwell for filling in for an absent director.
- Director Blackwell commented that she is pleased with the work of the committee and staff.

11. Date of Next Meeting – November 17, 2022 at 9:30 a.m.

12. Adjournment

The meeting was adjourned at 10:06 a.m.


Anthony Liberatore, Chair

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Bart Mejia, Staff Officer
949-597-4616