



**OPEN SESSION**

**MINUTES OF THE REGULAR OPEN MEETING OF THE  
THIRD LAGUNA HILLS MUTUAL BOARD OF  
DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, November 15, 2022 - 9:30 a.m.  
Laguna Woods Village Community Center  
Board Room/Virtual Meeting  
24351 El Toro Road  
Laguna Woods, California**

**Directors Present:** Mark Laws, Jim Cook, Nathaniel Ira Lewis, Cris Prince, Cush Bhada, Jules Zalon, Ralph Engdahl, Donna Rane-Szostak, Annie McCary

**Directors Absent:** Moon Yun(excused)

**Staff Present:** Siobhan Foster-CEO, Makayla Schwietert, Paul Nguyen, Robert Carroll, Eric Nunez, Carlos Rojas, Ian Barnette

**Others Present:** VMS –Wei-Ming Tao  
GRF – None  
United – None

**1. Call meeting to order / Establish Quorum – President Laws, Chair**

President Laws called the meeting to order at 9:30 a.m. and established that a quorum was present.

**2. Pledge of Allegiance**

Director McCary led the Pledge of Allegiance.

**3. Approval of Agenda**

President Laws asked for a motion to approve the agenda.

Director Bhada made a motion to approve the agenda. Director Prince seconded.

Hearing no further changes or objections, the amended agenda was approved by consent.

**4. Approval of Minutes**

- a. **October 6, 2022 – Third Annual Meeting**
- b. **October 6, 2022 – Third Organizational Meeting**
- c. **October 18, 2022 - Regular Board Meeting**
- d. **November 4, 2022 – Agenda Prep Meeting**
- e. **November 4, 2022 – Third Special Open Meeting**

Director McCary made a motion to approve the minutes of October 6, 2022 – Third Annual Meeting. Director Cook seconded.

Hearing no changes or objections, October 6, 2022 – Third Annual Meeting minutes were approved by consent.

Director Lewis made a motion to approve the minutes of October 6, 2022 – Third Organizational Meeting. Director Cook seconded.

Hearing no changes or objections, October 6, 2022 – Third Organizational Meeting minutes were approved by consent. Director Bhada abstained.

Director Prince made a motion to approve the minutes of October 18, 2022 - Regular Board Meeting. Director Cook seconded.

President Laws requested that the vote on page 8 of 16, Sheppard's Cook, be corrected to reflect aa vote change to 0-7-0.

Hearing no further changes or objections, October 18, 2022 - Regular Board Meeting minutes as amended were approved by consent.

Director Cook made a motion to approve the minutes of November 4, 2022 – Agenda Prep Meeting. Director Bhada seconded.

Hearing no changes or objections, November 4, 2022 – Agenda Prep Meeting minutes were approved by consent.

Director Cook made a motion to approve the minutes of November 4, 2022 – Third Special Open Meeting. Director Lewis seconded.

Hearing no changes or objections, November 4, 2022 – Third Special Open Meeting minutes were approved by consent.

## **5. Report of the Chair**

President Laws commented on the following:

- Seeking Advisors for Committees
- Assessing of Committees and restructure

## **6. Update from the VMS Board – Director Tao**

VMS Director Tao provided an update from the last VMS Board Meeting with the following information:

- Successful Contractor Open House
- Focus Groups – Resident Communications
- Customer Service Improvement Plan
- Re-emphasizing Employee Safety
- Work Order Satisfaction Survey Results
- Board Director Training Coordination

VMS Director Tao answered questions from the Board.

#### **7. Open Forum (Three Minutes per Speaker)**

- A member commented on the status of the Garden Villa Rec Room Sub-Committee

#### **8. Responses to Open Forum Speakers**

- President Laws stated that the Garden Villa Rec Room Sub-Committee has not been eliminated.

#### **9. CEO Report**

CEO Siobhan Foster reported on:

- Cost Savings Implemented
- Vehicle Replacement Program
- Fleet Right-Sizing Assessment
- Cost Savings with 2023 Employee Health Insurance
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- Cost Savings with the administration of the 401 (K) plan Recordkeeper
- Irrigation Master Control Upgrade
- “Bright Ideas” Pilot Program

CEO Foster answered questions from the Board.

**10. Consent Calendar** - *All matters listed under the Consent Calendar were recommended for action by committees and were enacted by the Board by one motion. Items removed from the Consent Calendar by members of the Board were moved for further discussion and action by the Board.*

President Laws asked for a motion to approve the Consent Calendar as presented.

Director Cook made a motion to approve the Consent Calendar. Director Lewis seconded the motion.

Hearing no changes or objections, the motion to approve the Consent Calendar was approved by consent.

- a. Consistent with its statutory obligations the Board members individually reviewed Third Laguna Hills Mutual preliminary financials for the month of September 2022, and by this vote ratify that such review be confirmed in this month’s Board Member Open Session Meeting minutes per Civil Code §5501.
- b. Recommendation from the Finance Committee:**

1. Approve a Resolution for Recording a Lien against Member ID# 932-310-38

**RESOLUTION 03-22-116**

**Recording of a Lien**

**WHEREAS**, Member ID 932-310-38; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, November 15, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 932-310-38; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

2. Approve a Resolution for Recording a Lien against Member ID# 931-660-71

**RESOLUTION 03-22-117**

**Recording of a Lien**

**WHEREAS**, Member ID 931-660-71; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, November 15, 2022, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-660-71; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

**c. Recommendation from the Landscape Committee**

1. Recommend to Request for Removal of One Australian Willow Tree 3041-C Via Serena South

**RESOLUTION 03-22-118**

**Approve the Request  
for Removal of One Australian Willow Tree  
3041-C Via Serena South**

**WHEREAS**, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees shall not be removed to preserve, enhance or create a view.
- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

**WHEREAS**, on November 3, 2022, the Landscape Committee reviewed a request from the Member at 3041-C to remove two Australian Willow trees. The Member cited the reasons as overgrown, unsightly, and blocking of the sun causes the manor to be cold in the winter; and

**WHEREAS**, staff inspected the condition of the trees and determined that they were in fair condition, however, tree number one has a slight lean, a large amount of surface roots, codominant limbs and the canopy hangs over the roof by approximately six feet; and

**WHEREAS**, at the time of inspection, staff observed that tree number two has no surface roots, no codominant limbs, and is growing far enough away from the unit; and

**WHEREAS**, the Committee determined that tree number one meets the guidelines set forth in Resolution 03-21-10 and recommends approving the request for the removal of one Australian Willow tree located at 3041-C Via Serena South, and direct off-schedule trimming of the second Australian Willow tree in lieu of removal;

**NOW THEREFORE BE IT RESOLVED**, November 15, 2022, the Board of Directors approves the request for the removal of one Australian Willow tree located at 3041-C; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

2. Recommend to Approve the Request for Removal of One Kaffir Plum Tree  
5433 Via Carrizo

**RESOLUTION 03-22-119**

**Approve the Request  
for Removal of One Kaffir Plum Tree  
5433 Via Carrizo**

**WHEREAS**, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees shall not be removed to preserve, enhance or create a view.
- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

**WHEREAS**, on November 3, 2022, the Landscape Committee reviewed a request from the Member at 5433 to remove one Kaffir Plum tree. The Member cited the reasons as structural damage, and overgrown; and

**WHEREAS**, staff inspected the condition of the tree and determined that it was in poor health with a fair amount of decay; and

**WHEREAS**, the Committee determined that the tree meets the guidelines set forth in Resolution 03-21-10 and recommends approving the request for the removal of one Kaffir Plum tree located at 5433 Via Carrizo;

**NOW THEREFORE BE IT RESOLVED**, November 15, 2022, the Board of Directors approves the request for the removal of one Kaffir Plum tree located at 5433; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

3. Recommend to Approve the Request for Removal of One King Palm Tree  
2231-P Via Puerta

**RESOLUTION 03-22-120**

**Approve the Request  
for Removal of One King Palm Tree  
2231-P Via Puerta**

**WHEREAS**, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape,

color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees shall not be removed to preserve, enhance or create a view.
- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.
- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

**WHEREAS**, on November 3, 2022, the Landscape Committee reviewed a request from the Member at 2231-P to remove one King Palm tree. The Member cited the reasons as litter/debris, structural damage, overgrown, and potential fire hazard; and

**WHEREAS**, staff inspected the condition of the tree and determined that it was in good health, however, it is growing at a rate that requires additional trimming throughout the year as it tends to develop more fronds than usual in a growing season; and

**WHEREAS**, the Committee determined that the tree meets the guidelines set forth in Resolution 03-21-10 and recommends approving the request for the removal of one King Palm tree located at 2231-P Via Puerta;

**NOW THEREFORE BE IT RESOLVED**, November 15, 2022, the Board of Directors approves the request for the removal of one King Palm tree located at 2231-P; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

4. Recommend to Deny the Request for Removal of One Fern Pine Tree 4021-B Calle Sonora Este

### **RESOLUTION 03-22-121**

#### **Deny the Request for Removal of One Fern Pine Tree 4021-B Calle Sonora Este**

**WHEREAS**, February 16, 2021, that the Board of Directors adopted Resolution 03-21-10 Tree Maintenance Policy which states:

“...Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents’ personal preferences concerning shape, color, size, or fragrance. Trees shall not be removed to preserve, enhance or create a view.

- Trees shall not be removed to preserve, enhance or create a view.
- Trees which are damaging or will damage a structure, pose a hazard, diseased, in failing health or interfering with neighboring trees, will be considered for removal.

- Removal requests will be reviewed by a staff arborist and, if necessary, referred to the Committee...”

**WHEREAS**, on November 3, 2022, the Landscape Committee reviewed a request from the Member at 4021-B to remove one Fern Pine tree. The Member cited the reasons as litter/debris, overgrown and view obstruction; and

**WHEREAS**, staff inspected the condition of the tree and determined that it was in good health, with no signs of dieback, pest activity or previous pest damage; and

**WHEREAS**, the Committee determined that the tree does not meet the guidelines set forth in Resolution 03-21-10 and recommends denying the request for the removal of one Fern Pine tree located at 4021-B Calle Sonora Este;

**NOW THEREFORE BE IT RESOLVED**, November 15, 2022, the Board of Directors denies the request for the removal of one Fern Pine tree located at 4021-B; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

#### **11. Unfinished Business - None**

#### **12. New Business**

- a. Entertain a Motion to Approve Updates to the Rules for Board Meetings (November initial notification – 28-day notification for member review and comments to comply with Civil Code §4360)**

### **Resolution 03-22-XX**

#### **Rules for Board Meetings**

**WHEREAS**, each Owner Member of Laguna Woods Village has an ongoing interest and right under California law to participate in the governance of their community; and

**WHEREAS**, the Board of Directors of the Third Laguna Hills Mutual has an equal interest and duty under law to ensure that the management of the community’s affairs is carried out professionally and in adherence with the provisions of the Davis-Stirling Act; and

**WHEREAS**, the Board of Directors wishes to promote order and regulate meeting time in an even and consistent fashion;

**NOW THEREFORE BE IT RESOLVED**, XX XX, 2022, that the Board of Directors of this Corporation hereby approves the attached revised Rules for Board Meetings; and



**RESOLVED FURTHER**, that Resolution 03-20-80 adopted November 17, 2020 is hereby superseded and cancelled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Cook made a motion to approve Resolution 03-22-XX. Director Lewis seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion passed unanimously.

**b. Update Committee Appointments**

**RESOLUTION 03-22-122**

**Third Mutual Committee Appointments**

**RESOLVED**, November 15, 2022, that the following persons are hereby appointed to serve on the committees and services of this Corporation.

**RESOLVED FURTHER**, that each committee chair may appoint additional members and advisors with interim approval by the President subject to the approval of the Board of Directors:

**Finance Committee** *(meets every-other month)*

Donna Rane-Szostak, Chair

Mark Laws

Annie McCary

Ralph Engdahl

Cris Prince

Cush Bhada

Jim Cook

Ira Lewis

Jules Zalon

**Moon Yun**

Non-Voting Advisors: Wei-Ming Tao

**Architectural Standards and Control Committee** *(meets monthly)*

James Cook, Chair

Cush Bhada

Ralph Engdahl

Nathaniel Ira Lewis

Cris Prince

Non-Voting Advisors: Mike Butler, Mike Plean, Lisa Mills

**Landscape Committee** *(meets monthly)*

Nathaniel Ira Lewis, Chair

Annie McCary

Jules Zalon  
Ralph Engdahl  
Donna Rane-Szostak  
Cush Bhada, Alternate  
Non-Voting Advisors: Cindy Baker

**Maintenance and Construction Committee** (meets every-other month)

Ralph Engdahl, Chair  
James Cook  
Cush Bhada  
Mark Laws  
Cris Prince  
Non-voting Advisors: David Bienek, Judith Troutman

**Executive Hearing Committee** (meets monthly)

Annie McCary, Chair  
Ralph Engdahl  
Mark Laws  
Cris Prince, Alternate  
Jules Zalon, Alternate

**Resident Policy and Compliance Committee** (meets monthly)

Mark Laws, Chair  
Cush Bhada  
Jules Zalon  
Cris Prince  
Nathaniel Ira Lewis  
Non-Voting Advisors: Stuart Hack, Theresa Keegan

**Water Conservation Committee** (meets quarterly)

Donna Rane-Szostak, Chair  
Cush Bhada  
Jules Zalon  
Nathaniel Ira Lewis  
Non-Voting Advisor: Lee Goldstein

**Garden Villa Recreation Room Subcommittee** (meets thrice yearly)

Mark Laws, Chair  
Donna Rane-Szostak  
Nathaniel Ira Lewis  
Voting Advisors: ~~Stuart Hack, Martina Mangan~~, Sharon Molineri  
Non-Voting Advisors: Lynn Jarrett

**RESOLVED FURTHER**, that Resolution 03-22-111, adopted October 18, 2022, is hereby superseded and canceled; and,

**RESOLVED FURTHER;** that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

**RESOLUTION 03-22-123**

**GRF Committee Appointments**

**RESOLVED,** November 15, 2022, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

**Community Activities Committee**

Annie McCary  
Mark Laws  
Jules Zalon, Alternate

**GRF Finance Committee**

Donna Rane-Szostak  
Mark Laws

**GRF Landscape Committee**

Jules Zalon  
Nathaniel Ira Lewis  
Annie McCary, Alternate

**GRF Maintenance and Construction Committee**

Ralph Engdahl  
Jim Cook  
Cush Bhada, Alternate

**Clubhouse Renovation Ad Hoc Committee**

Ralph Engdahl  
Cush Bhada

**GRF Media and Communications Committee**

Annie McCary  
Jim Cook  
Cris Prince, Alternate

**Mobility and Vehicles Committee**

Jim Cook, Alternate  
Cush Bhada

**Security and Community Access Committee**

Annie McCary  
Cris Prince  
Donna Rane-Szostak, Alternate

**Purchasing Ad Hoc Committee (new)**

Donna Rane-Szostak  
Mark Laws  
Ralph Engdahl, Alternate

**Broadband Ad Hoc Committee**

Cris Prince  
Jim Cook

**Disaster Preparedness**

Jim Cook  
Donna Rane-Szostak, Alternate

**Laguna Woods Village Traffic Hearings**

Jules Zalon  
Mark Laws, Alternate

**Strategic Planning Committee**

Nathaniel Ira Lewis

**IT Technology Advisory Committee (ITAC)**

Mark Laws

**Insurance Ad Hoc Committee**

Cris Prince  
Mark Laws  
Jim Cook

**Website Ad Hoc Committee**

Annie McCary  
Mark Laws

**RESOLVED FURTHER**, that Resolution 03-22-110, adopted October 18, 2022, is hereby superseded and canceled; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Bhada made a motion to approve Resolution 03-22-122 and Resolution 03-22-123. Director Cook seconded.

Discussion ensued among the Board.

Hearing no changes or objections, the motion was called to a vote and passed unanimously.

**c. Committee Updates – (Oral Discussion)**

- President Laws provided an overview of the Committees and discussed Committee Advisors
- Director Lewis discussed Landscape Committee Priorities & Committee Advisors
- Director Cook discussed Alterations Committee Priorities & Committee Advisors
- Director Engdahl discussed M&C Committee Priorities and Committee Advisors
- President Laws discussed Compliance Committee Priorities and Committee Advisors

**13. Third Mutual Committee Reports**

- a. Report of the Finance Committee / Financial Report – Director Laws. The committee met on November 1, 2022; next meeting December 6, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
  - (1) Treasurer’s Report
  - (2) Third Finance Committee Report
  - (3) Resales/Leasing Reports
  
- b. Report of the Architectural Controls and Standards Committee – Director Cook. The committee met on October 24, 2022; next meeting November 28, 2022 at 9:30 a.m. in the Board Room and as a virtual meeting.
  
- c. Report of the Landscape Committee – Director Lewis. The committee met on November 3, 2022; next meeting December 1, 2022 at 9:30 a.m. in the Board Room and as a virtual meeting.
  
- d. Report of the Maintenance and Construction Committee – Director Engdahl. The committee met on November 7, 2022; next meeting TBD.
  - (1) Garden Villa Rec. Room Subcommittee – Director Laws. The subcommittee met November 3, 2022; next meeting will be sometime in February 2023.
  
- e. Report of the Water Conservation Committee – Director Rane-Szostak. The committee met on October 27, 2022; next meeting January 26, 2023, at 2:00 p.m. in the Elm Room.
  
- f. Report of the Resident Policy and Compliance Committee – Director Laws. The committee met on October 25, 2022; next meeting November 22, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.

**14. GRF Committee Highlights**

- a. Community Activities Committee – Director McCary. The committee last met on November 10, 2022; next meeting December 8, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- b. Media and Communications Committee – Director McCary. The committee last met on October 17, 2022; next meeting November 21, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
- c. Website Ad Hoc Committee – Director McCary. The committee last met on August 10, 2022; next meeting TBA.
- d. Security and Community Access Committee – Director McCary. The committee last met on October 31, 2022; next meeting February 27, 2023.
- e. Compliance Ad Hoc Committee – Director McCary. The committee last met on October 19, 2022; next meeting TBA.
- f. GRF Finance Committee – Director Rane-Szostak. The committee last met on October 19, 2022; next meeting TBA.
- g. GRF Maintenance & Construction Committee – Director Engdahl – The committee last met on October 12, 2022; next meeting December 14, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
- h. Clubhouse Facilities Renovation Ad Hoc Committee – Director Engdahl. The committee last met on June 24, 2022; next meeting, TBA.
- i. Report of the Laguna Woods Village Traffic Hearings – Director Zalon. The hearings were last held on October 19, 2022; next meeting November 16, 2022 at 9:00 a.m.
- j. Information Technology Advisory Committee – Director Laws. This closed committee last met on October 28, 2022; next meeting will be either the middle of December or January 13, 2023 at 1:30 p.m.
- k. The following GRF Committees have not met since the last Third Board Meeting and there are no updates for the Board to share:
  - i. GRF Landscape Committee – Director Lewis. The committee last met on September 14; next meeting December 14, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.
  - ii. GRF Strategic Planning Committee – Director Lewis. The committee last met on October 3, 2022; next meeting December 5, 2022, at 9:30 a.m. in the Board Room and as a virtual meeting.
  - iii. Mobility and Vehicles Committee – Director Bhada – The committee met on October 5, 2022; next meeting December 7, 2022, at 1:30 p.m. in the Board Room and as a virtual meeting.

- iv. Disaster Preparedness Task Force – Director Cook. The task force last met on September 27, 2022; next meeting November 29, 2022 at 9:30 a.m. in the Board Room.
- v. Purchasing Ad Hoc Committee – Director Rane-Szostak. The committee last met on April 7, 2022; next meeting TBA.
- vi. Insurance Ad Hoc Committee – Director Laws. This Closed committee last met on July 25, 2022; next meeting TBA.

**15. Future Agenda Items--** *All matters listed under Future Agenda Items are Resolutions on 28-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

- Approve Updates to the Rules for Board Meetings

**16. Directors' Comments**

- Director Rane-Szostak wished everyone a Happy Thanksgiving
- Multiple Directors congratulated Director McCary on her election to the Laguna Woods City Council
- Director Cook commented on December 3, 2022 at CH 1 Tree Lighting and children gift donation
- Director McCary stated it was an honor serving on the Third Mutual Board

**17. Recess** - *At this time, the meeting will recess for lunch and reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

The meeting was recessed into closed session at 11:31 a.m.

**Closed Session Agenda**

*Approval of Agenda*

*Approval of the Minutes*

*(a) October 18, 2022—Regular Closed Session*

*Discuss and Consider Member Matters*

*Discuss Personnel Matters*

*Discuss and Consider Contractual Matters*

*Discuss and Consider Litigation Matters*

**18. Adjournment**

The meeting was adjourned at 4:50 p.m.

DocuSigned by:

*N. Cris Prince*

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N. Cris Prince, Secretary of the Board  
Third Mutual Laguna Hills