



**OPEN MEETING**

**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS  
OF THIRD LAGUNA HILLS MUTUAL,  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Friday, September 29, 2023, at 9:30 a.m.  
24351 El Toro Road, Laguna Woods, California**

**The purpose of this meeting is to tabulate the ballots for the Third Annual Election to elect four board members: four terms ending in 2026 at the annual election in accordance with Civil Code §5110**

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Directors Present: Mark Laws, N. Cris Prince, Nathaniel Ira Lewis, S.K. Park, Jim Cook, Cush Bhada, Donna Rane-Szostak, Andy Ginocchio, Ralph Engdahl (entered at 9:41 a.m.)

Directors Absent: Jules Zalon, Moon Yun (excused)

Staff Present: Siobhan Foster-CEO, Carlos Rojas, Makayla Schwiertert, and Paul Nguyen

Others Present: Catherine and Andrew Burkhart, Inspectors of Election  
United Director – Azar Asgari  
GRF Director – Joan Milliman, Bunny Carpenter

Candidates Present: Deb Allen, Brad Rinehart

- 1. Call Meeting to Order / Establish Quorum – President Laws**  
President Laws called the meeting to order at 9:30 a.m. and established that a quorum was present.
- 2. State Purpose of Meeting – President Laws**  
President Laws indicated the purpose of the meeting is to qualify and tabulate the ballot for the Third Annual Election to elect four director positions: Four 3-year terms ending in 2026.
- 3. Acknowledgement of Inspectors of Election – Catherine and Andrew Burkhart, UniLect Election Services**  
President Laws introduced Catherine Burkhart of UniLect Election Services. Ms. Burkhart and asked her to provide a summary of the tabulation process.

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Ms. Burkhart announced that 5,944 ballots were mailed to Third Mutual residents. Of the ballots mailed, 2,509 ballots were returned. And of the ballots returned, 2,423 ballots were signed and eligible. There were 86 ballots that were ineligible: 46 ballots were unsigned; 33 ballots had no number identifier; 3 ballots were duplicates; and 4 ballots were returned late.

At 11:50 p.m., Ms. Burkhart displayed the ballots that had light markings and filled them in properly. A small portion of the ballots were also recreated insuring that they would be counted properly.

At 12:15 p.m., Mr. Burkhart performed a Logic and Accuracy Test and described the process.

**4. Counting of the 2023 Ballots for the Third Board Openings (Four 3-year terms ending in 2026)**

At 12:27 p.m. the Inspector of Elections started counting the ballots for Third Mutual. The counting of the ballot process was televised live on the Laguna Woods Village television, Granicus, and Zoom webinar.

At 12:30 p.m. Ms. Burkhart announced ballots were not filled in correctly and ballots that were damaged. These ballots were recreated so they can be counted by the ballot counting machine.

At 12:42 p.m., Mr. Burkhart stated that there were two United ballots that were erroneously counted in the total number of ballots signed and eligible, which affected the total number of ballots signed and eligible by 2 ballots, thus making the corrected total number of ballots signed and eligible of 2,421.

**5. Announcement of Ballot Results – Catherine Burkhart, UniLect Election Service**

At 12:43 p.m. Ms. Burkhart announced the results of the Third Board of Directors election:

Deborah Allen	887	11.81%
Andrew Ginocchio	1252	16.68%
Donna Rane-Szostak	1159	15.44%
Brad Rinehart	1238	16.49%
Moon G. Yun	1755	23.38%
Jules Zalon	1217	16.21%

2,421 ballots counted

**6. Member Comments - None**

**7. Adjournment**

The meeting was adjourned at 12:47 p.m.

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DocuSigned by:

*N. Cris Prince*

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N. Cris Prince, Secretary of the Board  
Third Laguna Hills Mutual