

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THIRD LAGUNA HILLS MUTUAL  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**August 17, 2010**

The Regular Meeting of the Third Laguna Hills Mutual Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, August 17, 2010 at 9:30 A.M. at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Carol Moore, John Paulus, Kathryn Freshley, Carol Skydell, Dominic Burrasca, Lucy Shimon, Pat Feeney, Don Lippert, Noel Hatch, Stanley Feldstein, Dick Palmer

Directors Absent: None

Others Present: Jerry Storage, Patty Kurzet  
Executive Session: Jerry Storage, Patty Kurzet, Cris Robinson, Luis Rosas

**CALL TO ORDER**

Director Carol Moore, President of the Corporation, chaired the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 9:30 A.M.

A moment of silence was held to honor the US Troops serving our country and those placed in harm's way.

**PLEDGE OF ALLEGIANCE**

Director Lucy Shimon led the Membership in the Pledge of Allegiance to the Flag.

**ACKNOWLEDGEMENT OF PRESS**

Ms. Peggy Blizzard from the Laguna Woods Globe, and the Channel 6 Camera Crew, by way of remote cameras, were acknowledged as present.

**APPROVAL OF AGENDA**

The Board approved the agenda as written.

Ms. Polly Bowen of the Orange County Fire Authority spoke to the membership about the Fire Authorities' proactive fire protection program and provided ways for residents to prevent fires in their homes to protect themselves from disaster.

**CHAIR'S REPORT—Carol Moore**

President Moore introduced Ms. Wendy Burry of the Nominating Committee who announced the candidates currently running for the four board vacancies. Ms. Burry announced that the Nominations Close August 18, 2010 and the Meet the Candidates meeting will be held on September 1, 2010 at 10:00 A.M.

President Moore commented on the upcoming elections and encouraged the membership to evaluate each candidate carefully and to vote for those who would best serve the community.

### **APPROVAL OF THE MINUTES**

Director Shimon made a motion to approve the minutes of the Special Meeting of June 23, 2010 re Budget Version 1. Director Freshley seconded the motion and the motion carried without objection.

Director Skydell made a motion to approve the minutes of the Regular Meeting of July 20, 2010. Director Shimon seconded the motion. The minutes were revised and the motion carried without objection.

Director Shimon made a motion to approve the minutes of the Special Meeting of July 23, 2010 re Budget Version 2. Director Feeney seconded the motion. The minutes were revised and the motion carried without objection.

Director Freshley made a motion to approve the minutes of the Special Meeting of July 26, 2010 re Budget Version 2. Director Skydell seconded the motion. The minutes were revised and the motion carried without objection.

Ms. Janet Price entered the meeting at 10:05 A.M. and provided some clarification to the budget meeting minutes and left the meeting at 10:08 A.M.

Director Freshley made a motion to approve the minutes of the Special Meeting of August 5, 2010 re Budget Version 2. Director Skydell seconded the motion. The minutes were revised and the motion carried by a vote of 7-1-2 (Director Hatch opposed and Directors Lippert and Palmer abstained).

### **CONSENT CALENDAR**

Without objection the Consent Calendar was approved and the Board took the following actions:

#### Maintenance & Construction Committee Recommendations:

- |           |  |
|-----------|--|
| 2370 Bldg | Approval to install alteration handrails at Building 2370 at residents' expense and Mutual to be responsible for all future maintenance and repair |
| 2400 Bldg | Approval to install alteration handrails at Building 2400 at residents' expense and Mutual to be responsible for all future maintenance and repair |
| 3032-A    | Approval of request to install an interlocking paver walkway and an interlocking paver patio addition with a retaining wall, with contingencies    |
| 3194-D    | Approval of request to extend rear patio slab, with contingencies  |
| 3231-A    | Approval of request to widen driveway, with contingencies  |
| 3267-B    | Approval of request to install concrete walkway, with contingencies  |
| 3428-B    | Approval of request to extend rear patio slab, with contingencies  |
| 3493-O    | Approval of request to install HVAC system, with contingencies   |
| 5056      | Approval of request to extend rear patio slab, with contingencies  |

- 5341-A Approval of request to partially fill driveway planter and replace existing bush with trellis, with contingencies

Landscape Committee Recommendations

- 2371-B Denial of request to lower mowing height  
2384-1E Denial of request for plant replacements  
3118-D Denial of request for design change  
3172-C Approval of request for plant replacements at the Mutual Member's expense  
3327-P Approval of request for 3 plant removals at the Mutual's expense  
3334-A Approval of request for plant replacements at the Mutual Member's expense  
5025 Denial of request for tree removal  
5343-B Denial of request for tree removal  
5543-A Denial of request for tree removal at the Mutual Member's expense

Finance Committee Recommendations

**RESOLUTION 03-10-114**

**WHEREAS**, Member ID 931-531-31 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-531-31; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

**RESOLUTION 03-10-115**

**WHEREAS**, Member ID 931-630-90 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, August 17, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-630-90; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

**RESOLUTION 03-10-116**

**WHEREAS**, Member ID 932-120-63 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, that the Board of Directors hereby approves the recording of a Lien for Member ID 932-120-63; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

**RESOLUTION 03-10-117**

**WHEREAS**, Member ID 933-040-33 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, that the Board of Directors hereby approves the recording of a Lien for Member ID 933-040-33; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

**RESOLUTION 03-10-118**

**WHEREAS**, Member ID 933-620-63 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, that the Board of Directors hereby approves the recording of a Lien for Member ID 933-620-63; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

**RESOLUTION 03-10-119**

**WHEREAS**, Member ID 933-800-62 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, that the Board of Directors hereby approves the recording of a Lien for Member ID 933-800-62; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

**RESOLUTION 03-10-120**

**WHEREAS**, Member ID 935-050-55 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

**WHEREAS**, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, that the Board of Directors hereby approves the recording of a Lien for Member ID 935-050-55; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

President Moore described the Board decorum for Member Comments.

### **THIRD MUTUAL MEMBER COMMENTS**

- Sarah Hunter (2399-1A) read her unpublished letter to the Globe regarding Denny Welch's candidacy and the slate of 4 candidates.
- Katie McDaniel (3379-N) announced her candidacy and welcomed residents to attend her social function.
- Shari Horne (2354-3C) commented on the process in discarding bulky items.
- Sy Wellikson (5026) commented on parliamentary procedures and announced his candidacy.
- Bud Nesvig (2392-3H) announced his candidacy to the Third Board and commented on a contractor parked in a driveway.
- Irma David (5131) commented on landscaping in front of her manor.
- Art Harris (3244-1G) commented on the installing elevator pads in three-story buildings for moving companies; and commented on the "no right turn on red" sign at Gate 7.
- Rae Tso (3256-A) announced her candidacy and clarified statements made about her being on a slate, and commented on her reasons for running for the Board.
- Mike Straziuso (4006-2E) commented on the length of time it takes for the Mutual to repair and replace the beams in his building as a result of the Matrix approved by the Board assigning specific duties to the managing agent, and inquired on the status of the lawsuit filed against PCM, Inc.
- Margaret Klein (3487-A) announced her candidacy and commented on her qualifications for running.
- Denny Welch (5517-1C) announced her candidacy and clarified comments made by Ms. Hunter about her candidacy.
- Rosemarie Di Lorenzo Dickins (4015-2G) announced her candidacy and her qualifications.

### **RESPONSES TO MEMBER COMMENTS**

- Director Feldstein addressed the various issues commented by the Members.
- City Manager Leslie Keane commented on the City's bulk items program.
- Director Lippert criticized the process and the length of time it takes to complete building renovations, and commented on working together and electing candidates without agendas.
- Director Feeney commented on the elevator pads and beam repairs.
- Director Paulus encouraged Ms. David to attend the landscape meeting and commented on the elevator pads and indicated that there are signs posted to inform residents to install the pads prior to moving.
- Director Freshley addressed Mr. Straziuso's comments on the Matrix.
- Director Skydell commented on the Nominating Committee's role and the Board's role's to stay at an arms length in the process.

- Director Hatch commented on the Board's goal to solve issues.
- Director Palmer provided his opinion as to why beams have dry rot.
- Director Shimon encouraged Ms. David to attend the next landscape meeting.

### **GENERAL MANAGER'S REPORT**

Mr. Storage updated the membership on Third's elevator cylinder program, the roof replacement program, the under-garage re-pipe program, Third's paint program, the gutter installation program, the building renovation at Building 3486, the Moulton Widening project, the golf building project, the slurry seal program, the finalized recreation master plan, and announced that the Board will hold its Version 3 Budget Meeting on Thursday August 19.

Director Feldstein left the meeting at 11:16 A.M.

### **OLD BUSINESS**

Director Hatch made a motion to rescind the motion made last month to dissolve the Information Access Ad Hoc Committee. Director Feeney seconded the motion and the motion carried by a vote of 9-0-0 (Director Feldstein was absent from the meeting).

Director Shimon made a motion to establish a Revitalization Ad Hoc Committee as a Committee of the Whole. Director Skydell seconded the motion and the motion carried by a vote of 9-0-0 (Director Feldstein was absent from the meeting).

The Secretary of the Corporation, Director Carol Skydell, read the proposed changes to the Mutual committee appointments. Director Skydell moved to approve the changes. Director Freshley seconded the motion.

By a vote of 9-0-0 (Director Feldstein was absent from the meeting), the motion carried and the Board of Directors adopted the following resolution:

### **RESOLUTION 03-10-121**

**RESOLVED**, August 17, 2010, that the following persons are hereby appointed to serve on the committees and services of this Corporation; and

**RESOLVED FURTHER**, that each committee chair in consultation with the vice chair may appoint additional members and advisors with interim approval by the President subject to the approval of the Board of Directors:

#### **Board Operating Rules Ad Hoc Committee (Committee of the Whole)**

Stanley Feldstein, Chair  
Carol Skydell, Vice Chair

#### **Exterior Paint Colors Ad Hoc Committee**

Carol Skydell, Chair  
Non-Voting Advisors: Ann Souza, Nina Brice, **Debra Green**

**Finance (Committee of the Whole)**

Kathryn Freshley, Chair  
Stanley Feldstein, Vice Chair  
Non-Voting Advisors: Jim Hart, Rosemarie diLorenzo Dickins, **Margaret Klein**

**Garden Villa Recreation Room Ad Hoc Committee**

John Paulus, Chair  
Kathryn Freshley, Vice Chair  
Non-Voting Advisors: Harry Curtis, Shari Horne, Iris Gilboard

**Laguna Canyon Foundation Representative**

Carol Skydell

**Landscape (Committee of the Whole)**

Lucy Shimon, Chair  
Carol Moore, Vice Chair  
*Non-Voting Advisors:* Gerald Figliuzzi, John Dudley, Shari Horne

**Long Range Planning**

Noel Hatch, Carol Skydell, and Lucy Shimon

**Joint Long Range Planning**

Noel Hatch, Carol Skydell, and Lucy Shimon

**Maintenance and Construction (Committee of the Whole)**

John Paulus, Chair  
Dominic Burrasca, Vice Chair  
*Non-Voting Advisor:* Art Harris, **Rosemarie DeLorenzo Dickins, Margaret Klein**

**Management Agreement Ad Hoc Committee (Committee of the Whole)**

**New Resident Orientation**

Per Rotation List

**Plumbing Ad Hoc Committee**

John Paulus, Chair  
Dominic Burrasca  
Carol Moore  
Richard Palmer

**Problem Solutions Ad Hoc Committee**

John Paulus  
Kathryn Freshley  
Stanley Feldstein  
Pat Feeney



**Resident Problem Resolution Services**

John Paulus, Chair  
Dominic Burrasca, Vice-Chair

**Revitalization Ad Hoc Committee (Committee of the Whole)**  
**Lucy Shimon, Chair**

**Smoking Complaint Ad Hoc Committee**

John Paulus  
Kathryn Freshley  
Carol Skydell

**Standards Sub-Committee**

John Paulus, Chair  
Carol Skydell, Vice Chair  
Pat Feeney

**Select Audit**

Kathryn Freshley  
Pat Feeney

**Traffic**

Dominic Burrasca, Chair  
Richard Palmer, Vice-Chair  
Stanley Feldstein

**Water Conservation Ad Hoc Committee**

Richard Palmer  
John Paulus  
Carol Skydell

**RESOLVED FURTHER**, Resolution 03-10-104, adopted July 20, 2010 is hereby superseded and canceled.

Director Feldstein returned to the meeting at 11:25 A.M.

**NEW BUSINESS**

Ms. Leslie Keane, City Manager for Laguna Woods addressed the confusion about the City's proposed revisions to the zoning code within Mutual property as well as out side the walls of the Community. The City has stated that it is seeking to establish consistency between its current General Plan and the City's Zoning Code to allow more flexibility for the Community. Currently the Community is zoned as residential as designated in the Zoning Code. The Zoning Code will remain the same and it is the General Plan that will be revised with respect to the property inside the walls.

Ms. Keane stated that the City will move forward with the revisions if she does not receive any objections from the property Owner.

The Directors asked questions of Ms. Keane.

Ms. Keane stated that the City is not establishing zoning designations for the Urban Activities Center (UAC) and that nothing can occur on that property until there is a Specific Plan.

Ms. Keane left the meeting at 12:04 P.M.

### **FINANCE REPORT**

Director Kathryn Freshley gave the Treasurer's and the Finance Committee Reports, and commented on the Resale & Lease Activities.

The Secretary of the Corporation read the following proposed resolution revising the Payment Plan Standards for Delinquent Assessments:

#### **RESOLUTION 03-10**

**WHEREAS**, §1367 of the California Civil Code provides an option for homeowners who are delinquent in their association dues to submit a payment plan to their Board of Directors;

**NOW THEREFORE BE IT RESOLVED**, September 21, 2010, the Board of Directors of this Corporation hereby adopts the attached Payment Plan Standards for Delinquent Assessment Payments; and

**RESOLVED FURTHER**, that Resolution 03-08-33 adopted April 15, 2008 is hereby superseded and cancelled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Director Skydell moved to approve the resolution. Director Freshley seconded the motion and discussion ensued.

Without objection, the Board postponed the resolution to the September meeting to satisfy the 30-day notification requirements.

The Secretary of the Corporation read a proposed resolution authorizing the transfer of prior year's surplus. Director Skydell moved to approve the resolution. Director Freshley seconded the motion and discussion ensued.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution;

**RESOLUTION 03-10-122**

**WHEREAS**, according to the Davis-Stirling Act, a Common Interest Development shall not retain significant operating surplus (funds that are not needed to defray current operating costs); and

**WHEREAS**, at December 31, 2009, Third Laguna Hills Mutual had cumulative operating surplus of \$828,099;

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, that the Board of Directors of this Corporation hereby authorizes the transfer of prior year's surplus of \$800,000 with \$400,000 transferred to the Replacement Fund and \$400,000 transferred to the Unappropriated Expenditures Fund; and

**RESOLVED FURTHER**, that Resolution 03-10-84 adopted June 15, 2010 is hereby rescinded; and

**RESOLVED FURTHER**, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the resolution as written.

**COMMITTEE REPORTS**

Director Lucy Shimon reported from the Landscape Committee.

Without objection the Board agreed to return agenda items 15(a) *Entertain Motion to Approve Request of 3266-B to Retain the Patio Extensions with Pavers*, and 15(b) *Entertain Motion to Remove and Replace at the Mutual Member's Expense All Non-standard Fruit Trees at 3266-B With a Dwarf Variety Including the Removal and Relocation of the One Tree that was Planted Within the Lawn Area All in Accordance with the Mutual's Policy* back to the Landscape Committee for further review.

Director John Paulus reported from the Maintenance and Construction Committee.

Director Paulus made a motion to move forward with the Building 3338 termite fumigation on the rescheduled date of September 20, 2010. Director Freshley seconded the motion and discussion ensued.

By a vote of 10-0-0, the motion carried unanimously.

The Secretary of the Corporation read a proposed resolution authorizing a supplemental appropriation to re-roof Catalina Style Buildings 3356 and 3362 with tile. Director Skydell moved to approve the resolution. Director Lippert seconded the motion.

By a vote of 8-1-1 (Directors Feeney opposed and Director Palmer abstained), the motion carried and the Board of Directors adopted the following resolution:

**RESOLUTION 03-10-123**

**WHEREAS**, currently there are two Catalina style buildings in Third Mutual with composition shingle roofs; and

**WHEREAS**, all other Catalina style buildings in Third Mutual have had the roof style changed to tile; and

**WHEREAS**, the Maintenance and Construction Committee recommends the two remaining Catalina style buildings in Third Mutual with composition shingle roofs be also changed to tile roofs;

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$54,000 funded from the Replacement Fund to re-roof Catalina-Style Buildings 3356 and 3362 with tile; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

The Secretary of the Corporation read the following proposed resolution approving the revised "Care and Maintenance of Patios, Balconies, Breezeways, and Walkways Policy:"

**RESOLUTION 03-10-**

**WHEREAS**, by way of Resolution M3-94-32, the Board of Directors of this Corporation adopted the "Landscape Maintenance Manual;" and

**WHEREAS**, the Third Laguna Hills Mutual Maintenance and Construction Committee has recommended revising *Care & Maintenance of Patios, Balconies, Breezeways & Walkways*, a section of said Manual, to remove the standard for hanging plants;

**NOW THEREFORE BE IT RESOLVED**, September 21, 2010, that the Board of Directors of this Corporation hereby amends the "Care & Maintenance of Patios, Balconies, Breezeways & Walkways Policy," as attached to the official minutes of this meeting; and

**RESOLVED FURTHER**, that Resolution M3-94-32 adopted March 15, 1994 is hereby amended, and Resolution 03-10-99 adopted July 20, 2010 is hereby superseded and canceled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Director Skydell moved to approve the resolution. Director Hatch seconded the motion and discussion ensued.

Without objection the Board postponed the resolution to the September meeting to satisfy the 30-Day notification requirement)

The Secretary of the Corporation read a proposed resolution approving the request for proposals (RFP), final bidders list and the pre-bid meeting date for the Building 3486 Copper Pipe Epoxy Coating Project. Director Skydell moved to approve the resolution. Director Freshley seconded the motion and discussion ensued.

Members Karel Brouwer (3189-C) and Bud Nesvig (2392-3H) addressed the Board on the resolution.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

**RESOLUTION 03-10-124**

**WHEREAS**, by way of Resolution 03-10-69, the Board of Directors of this Corporation appropriated money to contract with an outside vendor to epoxy coat the interior of the copper water supply piping in Building 3486; and

**WHEREAS**, by way of Resolution 03-10-102 on July 20, 2010, the Board of Directors adopted the "Delegation of Actions and Commitments matrix" that delegates to a Board Committee the responsibility of approving project Specifications (scope of work) and the Request for Proposal (RFP); and

**WHEREAS**, the Third Maintenance and Construction Committee approved the Specifications for Material and Work for the Building 3486 Copper Pipe Epoxy Coating project and in order to expedite the project, the Committee recommended that the Board review and approve the RFP, Bidders List and Pre-Bid meeting date; and

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, the Board of Directors of this Corporation hereby approves the Request for Proposals (RFP), Final Bidders List and Pre-Bid meeting date for the Building 3486 Copper Pipe Epoxy Coating project; and

**RESOLVED FURTHER**, that the Board of Directors hereby directs Staff to proceed with the steps required to complete the project without complying to each of the remaining requirements as outlined in the Delegation of Actions and Commitments matrix adopted via Resolution 03-10-102 provided that:

- The contractor selected to perform the work will be a manufacturer's authorized applicator/installer of the epoxy material to be used and is included on the list of contractors recommended by the consultant retained by the Mutual on this project.
- The scope of the work addresses the issues and problems encountered in the Mutual's previous epoxy coating efforts.
- The contractor selected shall be the lowest responsible bidder.
- Staff will provide the Board with ongoing monthly reports on the progress of the work; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Director Paulus made a motion to approve the Request for Proposals (RFP), Final Bidders List and Pre-Bid meeting date for the gutter installation project at 15 Garden Villa style buildings per the Committee approved scope of work. Director Skydell seconded the motion and the motion carried unanimously.

Director Paulus made a motion to approve the Request for Proposals (RFP), Final Bidders List and Pre-Bid meeting date for the Building 2399 and Building 4006 beam replacement project per the Committee approved scope of work. Director Skydell seconded the motion and the motion carried unanimously.

Director Paulus made a motion to approve the Request for Proposals (RFP), Final Bidders List and Pre-Bid meeting date for the three-story building fire alarm system design and engineering project at Building 2388 per the Committee approved scope of work. Director Hatch seconded the motion and the motion carried unanimously.

Director Skydell reported from the Board Operating Rules Ad Hoc Committee.

Director Palmer reported from the Water Conservation Ad Hoc Committee.

The Secretary of the Corporation read a proposed resolution approving the Water Conservation Ad Hoc Committee Charter. Director Skydell moved to approve the resolution. Director Shimon seconded the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

**RESOLUTION 03-10-125**

**THIRD MUTUAL WATER CONSERVATION AD HOC COMMITTEE  
CHARTER**

**WHEREAS**, California is in a severe drought situation, and;

**WHEREAS**, on July 20, 2010, the Water Conservation Ad Hoc Committee was established pursuant to Article VII, Section 1 of the Bylaws of this Corporation; and

**NOW THEREFORE BE IT RESOLVED**, August 17, 2010, that the Board of Directors of this Corporation hereby assigns the duties and responsibilities of this Corporation as follows:

This committee will develop water conservation strategies and procedures to be in compliance with the mandates imposed upon us by State and local agencies as follows:

- 1) the identification, analysis and evaluation of water conservation issues that are relevant and important to manor owners enabling them to meet the newly created tiered pricing systems for water usage and still maintain an attractive appearance in the Third Laguna Hills Mutual community;
- 2) develop a document for both current and new residents advising them of the need and strategies to conserve domestic water usage, and

**RESOLVED FURTHER**, that the Committee shall perform such other tasks as are assigned by the Third Laguna Hills Mutual President or Board of Directors; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

Director Paulus reported from the Resident Problem Resolution Services.

Director Burrasca reported from the Traffic Committee

**GRF COMMITTEE REPORTS HIGHLIGHTS**

- Director Shimon reported from the Bus Committee.
- Director Freshley reported from the Broadband Committee.
- Director Burrasca reported from the Security and Community Access Committee.

**PUBLIC FORUM**

Rae Tso (3256-A) commented on Broadband services.

**DIRECTOR COMMENTS**

No comments were made.

The Board recessed at 1:33 P.M. and reconvened into Executive Session at 2:24 P.M.

**Summary of Previous Closed Session Meetings per Civil Code Section §1363.05**

During its July 20, 2010 Regular Executive Session Board Meeting, the Board reviewed and approved the Minutes the Regular Executive Session Meeting of June 15, 2010; established a foreclosure sale date; heard three (3) disciplinary hearings; approved recording a Notice of Default for Member ID 934-900-95; authorized three (3) delinquency write-offs; approved filing three separate Small Claims Cases of \$2,500 (or less); discussed the legal matters of Ellen Moss v. Third Mutual, Victoria Pullman v. Third Mutual, Third Mutual v. PCM, Inc., and Dolores Fruchtman; discussed other member disciplinary matters; and discussed contractual and litigation matters.

The Traffic Committee of the Board met in Executive Session on July 28, 2010 to discuss member disciplinary issues.

With no further business before the Board of Directors, the meeting was adjourned at 6:18 P.M.

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Carol Skydell, Secretary