

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THIRD LAGUNA HILLS MUTUAL
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

April 17, 2007

The Regular Meeting of the Third Laguna Hills Mutual Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, April 17, 2007 at 9:30 A.M. at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Jim Matson, Gunter Vogt, Isabel Muennichow, Larry Souza, Carol Moore, Dominic Burrasca, Richard Moos, Ray Gros, John Paulus, Rich Haskell, Bob Hatch (11:41 A.M.)

Directors Absent: None

Others Present: Milt Johns, Patty Fox
Executive Session: Milt Johns, Patty Fox, Cris Trapp

CALL TO ORDER

Director Jim Matson, President of the Corporation, chaired the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 9:30 A.M.

A moment of silence was held to honor the US Troops serving our country and those placed in harm's way.

PLEDGE OF ALLEGIANCE

Director John Paulus led the Membership in the Pledge of Allegiance to the Flag.

ACKNOWLEDGEMENT OF PRESS

Cheryl Walker from the Laguna Woods Globe, and by way of remote cameras, the LWV Channel 6 Camera Crew were acknowledged as present.

APPROVAL OF AGENDA

The Agenda was approved as amended by removing from the Landscape Consent Calendar request from 3469-A for removal of tall shrubs to under the Landscape Report for action, and removal of 11(b) *Earthquake Insurance* to closed session.

APPROVAL OF THE MINUTES

The Minutes of the Regular Meeting of March 20, 2007 were approved as amended by revising the name "Assemblyman Ackerman" to "Assemblyman Chuck Devore" on pages 10 and 11. The March 20, 2007 Action By Way of Unanimous Consent, the Special Meeting of March 26, 2007, and the Special Meeting of March 28, 2007 were approved as submitted.

MEMBER COMMENTS

- Jerry Sheinblum (3488-C) announced the next CCA Townhall Meeting
- Corkie Eley (2401-2E) commented on Laguna Woods Village governing documents
- Bud Nesvig (2392-3H) commented on Garden Villa Association service requests

- Rhoda Linder (2013-C) commented on solar energy and ways to conserve electricity

CHAIRMAN'S REPORT – Jim Matson

President Matson welcomed new Board members John Paulus and Rich Haskell and commented on GRF credit card statements.

GENERAL MANAGER'S REPORT

Mr. Milt Johns updated the Membership on GRF's land planning process and informed the residents that Mr. Tony Canzoneri will host a Townhall Meeting on April 25, 2007 at 1:30 P.M.; addressed resident comments and concerns with PCM credit card usage; and announced the upcoming Business Planning Meetings and encouraged the residents to participate.

Director Ray Gros commented on a letter he received from the Resident's Voice demanding that the Boards take action on PCM's credit card usage.

TREASURER'S REPORT

Director Richard Moos reported on the Treasurer's Report and Resale & Lease Activities.

Director Moos reported on the Laguna Canyon Foundation.

OLD BUSINESS

President Matson entertained a motion to remove from the table the motion to approve revoking Alteration Standard Section 20 – Paint Policy.

Director Gunter Vogt made a motion to remove the motion from the table. Director Moos seconded the motion and without objection the motion carried.

Director Vogt made a motion to approve the resolution. Director Moos seconded the motion.

By a vote of 10-0-0 the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 03-07-30

WHEREAS, Alteration Standard *Section 20 – Paint Policy* is currently outdated by the Mutual's Paint Policy which changes regularly and is adopted by separate resolution by the Mutual Board;

NOW THEREFORE BE IT RESOLVED, April 17, 2007, that the Board of Directors of this Corporation hereby authorizes the revocation of Alteration Standard *Section 20 –Paint Policy*; and

RESOLVED FURTHER, that all installations of alterations that require painting will be subject to the Third Laguna Hills Mutual Paint Policy; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution; and

RESOLVED FURTHER, that Resolution M3-96-28, adopted May 21, 1996 is hereby amended.

Director Larry Souza made a motion to remove from the table motions to approve revised Alteration Standards Sections 5A, 5B, and 5C. Director Vogt seconded the motion and the motion carried unanimously.

Director Moos made a motion to approve revised Alteration Standards Sections 5A, 5B, and 5C. Director Souza seconded the motion and by a vote of 10-0-0 the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 03-07-31

WHEREAS, the Board of Directors of this Corporation adopted Resolution M3-96-28 on May 21, 1996, which approved the Third Laguna Hills Mutual Alteration Standards; and

WHEREAS, on November 21, 2006 the Board of Directors of this Corporation adopted Resolution 03-06-57 which established a policy on Satellite Dishes on One Story Buildings; and

WHEREAS, the Maintenance & Construction Committee of this Corporation recognizes the need to further amend a portion of the Mutual Alteration Standards with regard to *Section 5A – Satellite Dishes on One Story Buildings*;

NOW THEREFORE BE IT RESOLVED, April 17, 2007, that Mutual Alteration Standard Section 5A - Satellite Dishes on One Story Buildings, is hereby amended as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution; and

RESOLVED FURTHER, that Resolution M3-96-28, adopted May 21, 1996 is hereby amended, and Resolution 03-06-57 adopted November 21, 2006 is hereby amended.

RESOLUTION 03-07-32

WHEREAS, the Board of Directors of this corporation adopted Resolution M3-96-28 on May 21, 1996, which approved the Third Laguna Hills Mutual Alteration Standards; and

WHEREAS, on November 21, 2006 the Board of Directors of this Corporation adopted Resolution 03-06-58 which established a policy on Satellite Dishes on Two Story Buildings; and

WHEREAS, the Maintenance & Construction Committee of this Corporation recognizes the need to further amend a portion of the Mutual Alteration Standards with regard to *Section 5B – Satellite Dishes on Two Story Buildings*;

NOW THEREFORE BE IT RESOLVED, April 17, 2007, that Mutual Alteration Standard *Section 5B - Satellite Dishes on Two Story Buildings*, is hereby amended as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution; and

RESOLVED FURTHER, that Resolution M3-96-28, adopted May 21, 1996 is hereby amended, and Resolution 03-06-58 adopted November 21, 2006 is hereby amended.

RESOLUTION 03-07-33

WHEREAS, the Board of Directors of this corporation adopted Resolution M3-96-28 on May 21, 1996, which approved the Third Laguna Hills Mutual Alteration Standards; and

WHEREAS, on November 21, 2006 the Board of Directors of this Corporation adopted Resolution 03-06-59 which established a policy on Satellite Dishes on Three Story Buildings; and

WHEREAS, the Maintenance & Construction Committee of this Corporation recognizes the need to further amend a portion of the Mutual Alteration Standards with regard to *Section 5C – Satellite Dishes on Three Story Buildings*;

NOW THEREFORE BE IT RESOLVED, April 17, 2007, that Mutual Alteration Standard *Section 5C - Satellite Dishes on Three Story Buildings*, is hereby amended as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution; and

RESOLVED FURTHER, that Resolution M3-96-28, adopted May 21, 1996 is hereby amended, and Resolution 03-06-59 adopted November 21, 2006 is hereby amended.

NEW BUSINESS

Inspector of Election Chair, Hillel Pitlik, reported on the first meeting of the Inspectors of Election and suggested removal of the "withhold" indicator from the ballot and recommended sending the proposed changes to legal counsel for review.

Director Vogt made a motion to submit the request to legal counsel for review. Director Gros seconded the motion and the motion carried unanimously.

The Board reviewed the revisions to the Mutual Committee Appointments, and without objection the Board approved the revisions and the following resolution was adopted:

RESOLUTION 03-07-34

RESOLVED, April 17, 2007 that the following persons are hereby appointed to serve on the committees and services of this Corporation:

Finance

Richard Moos, Chair
Bob Hatch, Vice Chair
Dominic Burrasca
Carol Moore

Rich Haskell

Advisors: Jim Hart, Allen Cohen

Laguna Canyon Foundation Representative

Richard Moos

Landscape

Gunter Vogt, Chair
Larry Souza, Vice Chair
Dominic Burrasca
Bob Hatch
Richard Moos
Isabel Muennichow
Advisors: John Dudley, Ann Souza
Non Voting Advisor: Linda Wilson

Long Range Planning

Isabel Muennichow, Chair

~~Bob Hatch, Vice Chair~~

Jim Matson
Larry Souza
Carol Moore
Gunter Vogt

Rich Haskell (replaced George Arnold)

Maintenance and Construction

Larry Souza, Chair
Dominic Burrasca
Ray Gros

Rich Haskell

Bob Hatch
Carol Moore
Richard Moos
Isabel Muennichow

John Paulus

Gunter Vogt
Advisors: TBD

New Resident Orientation

Per Rotation List

Plumbing Ad Hoc Committee

Ray Gros, Chair
Jim Matson

Resident Information Services

Dominic Burrasca
John Paulus (replaced Carol Moore)

Select Audit

Richard Moos
Bob Hatch

Standards Sub-Committee

John Paulus, Chair (replaced Jim Matson)
Bob Hatch
Larry Souza
Dominic Burrasca
Ray Gros
Rich Haskell
Gunter Vogt

Traffic

Ray Gros, Chair (replaced George Arnold)
Dominic Burrasca
Rich Haskell

RESOLVED FURTHER, Resolution 03-07-10, adopted February 20, 2007 is hereby superseded and canceled.

The Board reviewed the revisions to the GRF Committee Appointments, and without objection, the Board approved the revisions and the following resolution was adopted:

RESOLUTION 03-07-35

RESOLVED, April 17, 2007 that, in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, adopted May 2006, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

Business Planning

Richard Moos
Jim Matson

Bus Services Committee

Dominic Burrasca
Ray Gros

Broadband Services Committee

Isabel Muennichow
Rich Haskell (replaced Carol Moore)

Community Activities

Richard Haskell (replaced Dominic Burrasca)
Carol Moore

Finance

Bob Hatch
Richard Moos

Government and Public Relations

Isabel Muennichow
Dominic Burrasca

Joint Long Range Planning

Isabel Muennichow
Jim Matson (replaced Bob Hatch)

Landscape Committee

Gunter Vogt
Larry Souza

Maintenance and Construction

Larry Souza
Jim Matson

Security

Ray Gros
John Paulus (replaced Dominic Burrasca)

Land Planning

Bob Hatch

RESOLVED FURTHER, that Resolution 03-07-14, adopted March 20, 2007 is superseded and cancelled.

The Board reviewed and discussed a press release to the members of the Corporation regarding use of email correspondence for Corporation-related business between members of the Community and their Board of Directors. Mr. Johns provided background information on the need for such press release and staff requested direction from the Board.

Without objection the Board approved the press release.

Mutual Member Bud Nesvig (2392-3H) addressed the Board on the procedures.

CONSENT CALENDAR

Absent any objections and by way of consensus, the Consent Calendar was approved as amended and the following actions were taken:

Maintenance & Construction Committee Recommendations:

- | | |
|---------|--|
| 2308-D | Approval of request for Mutual to install common area lighting at the Mutual Member's expense, with contingency |
| 2351-A | Denial of request to retain retrofit kitchen window |
| 2389-1H | Approval of request to install white vinyl framed picture window in living room |
| 2396-1D | Approval of request to retain white vinyl framed picture window in living room |
| 3244-1H | Approval of request to install additional window in living room, with contingencies |
| 5095 | Approval of request to perform courtyard wall revision, patio renovation, and revised driveway walkway, with contingencies |
| 5210 | Approval of request to perform multiple interior and exterior alterations, with contingencies |
| 5268 | Approval of request to extend patio slab, install short wall, and install a patio cover at rear of manor, with contingencies |
| 5399-B | Denial of request to retain light fixtures installed at front entrance and courtyard |
| 5538-A | Approval of request to remove driveway planter and fill with concrete, with contingencies |

Landscape Committee Recommendations

- | | |
|--------|---|
| 3299-A | Denial of appeal request for tree removal |
| 3431-A | Denial of appeal request for tree removal |

- 3061-A Approval of request for plant replacements at Mutual Member's expense
- 5077/5078 Approval of request for tree removals and replacements at the Mutual Member's expense
- 5089 Approval of request for tree removal and replacement on-schedule at the Mutual's expense or off-schedule at the Mutual Member's expense
- 5221 Approval of request for five (5) tree removals on-schedule at the Mutual's expense or off-schedule at the Mutual Member's expense
- 5583 Denial of request for tree removal

Finance Committee Recommendation

RESOLUTION 03-07-36

WHEREAS, Member ID 931-360-29 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, April 17, 2007 that the Board of Directors hereby approves the recording of a Lien for Member ID 931-360-29; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

RESOLUTION 03-07-37

WHEREAS, Member ID 931-530-19 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, April 17, 2007 that the Board of Directors hereby approves the recording of a Lien for Member ID 931-530-19; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

RESOLUTION 03-07-38

WHEREAS, Member ID 931-630-71 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, April 17, 2007 that the Board of Directors hereby approves the recording of a Lien for Member ID 931-630-71; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

RESOLUTION 03-07-39

WHEREAS, Member ID 931-710-73 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, April 17, 2007 that the Board of Directors hereby approves the recording of a Lien for Member ID 931-710-73; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

RESOLUTION 03-07-40

WHEREAS, Member ID 933-030-12 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no

delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, April 17, 2007 that the Board of Directors hereby approves the recording of a Lien for Member ID 933-030-12; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

RESOLUTION 03-07-41

WHEREAS, Member ID 933-040-49 is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, April 17, 2007 that the Board of Directors hereby approves the recording of a Lien for Member ID 933-040-49; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

COMMITTEE REPORTS

Director Larry Souza reported from the Maintenance and Construction Committee.

Director Jim Matson reported from the Standards Sub Committee.

Director Ray Gros reported from the Plumbing Ad-Hoc Committee.

Director Gunter Vogt reported from the Landscape Committee.

The Secretary of the Corporation, Director Isabel Muennichow read a proposed resolution authorizing a supplemental appropriation to accelerate the Centralized Irrigation Program. Director Gros moved to approve the resolution. Director Vogt seconded the motion and discussion ensued.

Mutual Member Jerry Sheinblum (3488-C) addressed the Board on the resolution.

By a vote of 10-0-0 the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 03-07-42

WHEREAS, on December 20, 2005, the Board of Directors of this Corporation authorized the installation of a Central Irrigation System to be implemented over a five-year period from 2005-2009; and

WHEREAS, in November 2006, the Third Landscape Committee expressed a desire to accelerate the Central Irrigation Program to reap the projected savings sooner than scheduled, and that the Program be completed in 2007; and

WHEREAS, while the 2007 Business Plan includes funding for Year 3 of the Program, a supplemental appropriation is required to fund the accelerated portion of the Program;

NOW THEREFORE BE IT RESOLVED, April 17, 2007 that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$264,072 from the Replacement Fund to accelerate the Central Irrigation Program; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

A discussion was held relative to the request of 3469-A to remove tall shrubs.

Director Vogt made a motion to cut branches protruding far to left side of the tree, however, branches that are covering parts of the electrical tower on the right side should be left as they are so as not to disturb the screening provided to 3468-A. Director Gros seconded the motion. By a vote of 5-4-0 (Directors Vogt, Moos, Gros, Muennichow and Souza voted in favor), the motion carried.

Director Isabel Muennichow reported from the Third Long Range Planning Committee.

Director Souza left the meeting at 11:17 A.M.

The Secretary of the Corporation read the following proposed resolution on approving a distribution of materials policy:

RESOLUTION 03-07

RESOLVED, June 19, 2007, that the Board of Directors of this Corporation hereby establishes the following policy for distribution of ~~residents to~~

distribute publications, advertisement, announcements, campaign material, petitions, and related printed literature (hereinafter "Material") on property **owned and** managed by the Third Laguna Hills Mutual; and

RESOLVED FURTHER, that non-residents shall comply with Resolution G-01-65 adopted by the Golden Rain Foundation Board of Directors on August 7, 2001.

RESOLVED FURTHER, any materials, including petitions to gather signatures, to be distributed to Third Mutual residents shall bear identification as to its source and any individual or entity distributing such material shall comply with all of the following conditions:

1. Distribution of Material
 - a. Door-to-door distribution of Material shall be permitted, as long as the act of distributing such Material does not rise to the level of creating a nuisance for Laguna Woods Village residents.
 - b. Material that is distributed door-to-door may only be left on the surface of the thresholds of front doors. Material may not be hung from doorknobs nor placed in USPS delivery points, nor left on vehicles in carports.
2. Petitions
 - a. Only resident Mutual Members or their designated **agent** ~~resident~~ representative are permitted to gather signatures on petitions.
 - b. The petition must remain in the possession of the signature gatherer (there can be no unattended petitions).
3. Posting of Material
 - a. Posting locations are limited to those areas reserved for posting, such as Laundry Room bulletin boards and are available only for residents.
 - b. Only one posting per subject matter is allowed on the posting site, per individual.
 - c. The size of the posting shall not exceed 6" by 8" to allow space for other postings.
 - d. Each posting by a resident must identify the posting individual's name and posting date.
 - e. Any Material considered lewd, libelous, or vulgar is not permitted.
 - f. Postings shall be removed after thirty (30) days.
 - g. All Material must comply with state and federal laws.
 - h. Postings that do not comply with these rules will be subject to removal.

RESOLVED FURTHER, that the Officers and Agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purposes of this resolution.

Director Souza returned to the meeting at 11:22 A.M.

Director Vogt made a motion to approve the resolution. Director Moore seconded the motion. Discussion ensued, and changes were made and approved without objection.

Director Souza made a motion to table the resolution as amended to the June Meeting to satisfy the required statutory thirty-day notice requirements. Director Gros seconded the motion and the motion carried unanimously.

The Secretary of the Corporation read the following proposed resolution on approving standards governing carport storage:

RESOLUTION 03-07

RESOLVED, June 19, 2007 that the Board of Directors of this Corporation hereby establishes the following standards governing carport storage:

RESOLVED FURTHER, that carports are to be used exclusively for the parking of personal, non-commercial vehicles used for personal transportation; and

RESOLVED FURTHER, that except as permitted by the Mutual, carport storage of personal property in carports shall be contained in cabinets in accordance with the Mutual Standards; and

RESOLVED FURTHER that the storage of bicycles, ladders, battery chargers, grocery carts, bottled water, and the like, which are owned by members of the corporation and are not unsightly, or unsuitable, as may be determined by the managing agent, is permitted; and

RESOLVED FURTHER, that storage of any type of material in crawl spaces of buildings **managed owned** by this Corporation, and in void areas of buildings owned by this Corporation, shall not be permitted and shall be removed and the property restored, if necessary, at the expense of the **Member owner**; and

RESOLVED FURTHER, that the improper or unsafe storage of any item or materials that creates a substantial and material threat to the health, safety and well-being of all residents, including but not limited to noxious, corrosive or combustible materials is strictly prohibited; and

RESOLVED FURTHER, that the Corporation shall issue Notice of Violations to Mutual Members in violation of this resolution which may result in member disciplinary action; and

RESOLVED FURTHER, that Resolution M3-85-141, adopted November 19, 1985 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized to carry out the purposes of this resolution on its behalf.

Director Gros moved to approve the resolution. Director Souza seconded the motion. Discussion ensued and changes were made and approved without objection.

Director Gros made a motion to table the resolution as amended to the June Meeting to satisfy the required statutory thirty-day notice requirements. Director Vogt seconded the motion and the motion carried unanimously.

The Secretary of the Corporation read the following proposed resolution on approving a vehicle parking policy:

RESOLUTION 03-07

RESOLVED, June 19, 2007 that the Board of Directors of this Corporation hereby adopts the attached "Standard for Vehicle Operation and Parking on Property Owned or Managed by Third Laguna Hills Mutual" to govern the appropriate use for vehicle operation and parking on the property owned or managed by the Mutual; and

RESOLVED FURTHER, that such Standard is intended to adhere to and not contradict the California Vehicle Code and/or Davis-Stirling Act; and

RESOLVED FURTHER, that enforcement of said rules shall commence upon proper notice to the Membership of the Community; and

RESOLVED FURTHER, that such Standard shall run in accordance with the Laguna Woods Village Traffic Rules and Regulations, adopted by way of Resolution M3-02-32; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution; and

RESOLVED FURTHER, that Resolutions M3-78-899 adopted May 26, 1978, M3-86-130 adopted November 18, 1986, and M3-89-27 adopted July 18, 1989 are hereby superseded and cancelled.

Director Gros moved to approve the resolution. Director Souza seconded the motion and discussion ensued.

Director Bob Hatch entered the meeting at 11:41 A.M.

Mutual Member Jerry Sheinblum (3488-C) addressed the Board on the proposed policy.

A motion was made, seconded and carried by a vote of 9-0-1 (Director Vogt abstained) to table the resolution to the June Meeting to satisfy the required statutory thirty-day notice requirements.

Director John Paulus reported from Resident Information Services.

Director Ray Gros reported from the Traffic Committee.

GRF COMMITTEE REPORTS

Director Richard Moos reported from the GRF Finance Committee.

Director Larry Souza reported from the Maintenance & Construction Committee.

Director Carol Moore reported from the Community Activities Committee.

Director Gunter Vogt reported from the Landscape Committee.

Director Isabel Muennichow reported from the Government and Public Relations Committee.

Director Ray Gros reported from the GRF Security and Community Access Committee.

Director Rich Haskell reported from the Broadband Services Committee.

Director Dominic Burrasca reported from the Bus Services Committee.

DIRECTORS COMMENTS

- Director Haskell expressed his sentiments for being back on the Board, and announced the Laguna Woods Village Senior Games
- Director Moos commented on PCM's usage of GRF credit cards
- Director Souza commented on receipt of Resident Voice Letter
- Director Burrasca commented on credit card usage
- Director Muennichow commented on notice from City to use drop-off program for all electronics and medicines
- President Matson believed GRF will handle the credit card issue properly

The meeting recessed at 12:08 P.M. and reconvened into Executive Session at 12:56 P.M.

The Traffic Committee of the Board met in Executive Session on March 28, 2007 to discuss member disciplinary issues.

With no further business before the Board of Directors, the meeting was adjourned at 4:54 P.M.

Isabel Muennichow, Secretary

Third Laguna Hills Mutual

Section 5A - Satellite Dishes: 1 Story Buildings

Adopted November 2006, Resolution 03-06-57
Revised February 2007, Resolution XX-XX-XX

1.0 GENERAL REQUIREMENTS

- 1.1 **PERMITS AND FEES:** A Mutual permit is required for all alterations to the building. A City of Laguna Woods permit may be required. All fees for both Mutual and City permits shall be paid for by the Member and/or his or her contractor. Member and/or his or her contractor must provide the Permits and Inspections office with City permit number(s) prior to beginning work.
- 1.2 **MEMBERS' RESPONSIBILITY:** The Member is solely responsible for the maintenance, repair, and/or removal of all alterations to the building.
- 1.3 **CODES AND REGULATIONS:** All work shall comply with all applicable local, state, and federal requirements including, but not limited to, the current edition of the National Electric Code (NEC).
- 1.4 **WORK HOURS:** No work shall commence prior to 7:00a.m. and no work shall be permitted after 6:00p.m. Monday through Friday. Saturday work should be held to a minimum and no work whatsoever shall be permitted on Sunday.
- 1.5 **PLANS:** The Member applying for a permit shall provide to the Permits and Inspections office a detailed plan(s) for approval indicating all work to be done, i.e., size, location, description and specifications.
- 1.6 **DUMPSITES:** The premises shall be kept free of accumulation of waste materials and/or rubbish caused by construction work. The Member and/or his or her contractor is responsible for removal of debris and excess material and must leave work areas "**BROOM CLEAN**" daily. **USE OF COMMUNITY DUMPSITES FOR CONSTRUCTION RELATED DUMPING IS NOT PERMITTED.** Contractor's or Member's dumpsters, if required, must have location approved by the Permits and Inspections office.
- 1.7 **CONTRACTOR:** Installation must be performed by a California licensed contractor of the appropriate trade.

2.0 GENERAL GUIDELINES

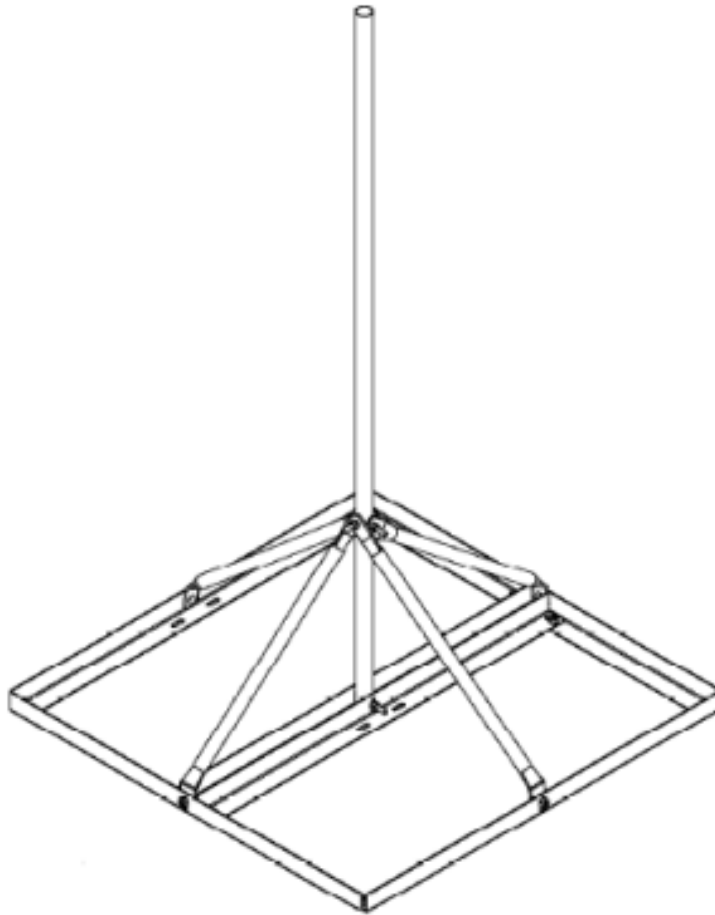
- 2.1** Any installation permitted in Mutual Common Area at one story buildings must follow all guidelines set forth by the following Mutual Alteration Standard.
- 2.2** Prior to installation of any satellite dish, a plan and the specifications of all proposed work and equipment must be submitted for approval as specified in Section 1.5. The submitted plan must indicate all work to be done, i.e., type of dish, size, a full description, it's location on the building, anchoring, and method of sealing wall(s) and attachments. Site location will be contingent upon Mutual approval.
- 2.3** The Mutual Member assumes all responsibility for any damage including, but not limited to, roof or wall damage, or damage from moisture intrusion resulting from improper installation of the satellite dish.
- 2.4** No satellite dish will be permitted which may become hazardous to other residents or workmen due to its location or dimensions.
- 2.5** Any satellite dish must be made easily removable as required for performance of maintenance. In the event a satellite dish must be removed it shall be the Mutual Member's responsibility to remove and properly store the dish until such time that maintenance work has been completed. The cost of removal, storage and re-installation shall be borne by the Mutual Member.
- 2.6** Any satellite dish installation must follow all guidelines set forth by the Federal Communications Commission's Over-the-Air-Reception-Devices rule (OTARD).
- 2.7** Any installation violating these guidelines is subject to immediate removal at the sole cost of the Mutual Member, and the restoration of any Mutual property, at the Member's expense.
- 2.8** Should the proposed location of a satellite dish be in an area that is technically Common Area, e.g., the roof, then the applicant is required to execute and submit to Third Laguna Hills Mutual, prior to installation of a dish, the "Agreement Regarding Satellite Dish Installation on Common Area Property" or similarly titled document.

3.0 INSTALLATION GUIDELINES

- 3.1** Satellite dish installation is permitted on Exclusive Use Common Area, i.e., patios. The dish must stay within footprint of patio.
- 3.2** Satellite dish installation is permitted on building fascias of **detached manors only**. The resident shall make all efforts to install a satellite dish that will not be

visible from neighboring street(s). Satellite dishes must be installed no less than twenty (20) feet from the corner of the building closest to the street, and cannot be attached on a side of the building that faces the street.

- 3.3** For satellite dish installations on building fascias of detached manors, the mounting bracket and its perimeter bolt pattern must fully fit onto the fascia, with no overhang.
- 3.4** Satellite dish installation is permitted on **flat roofs** when the location does not interfere with the overall visual continuity of the manor and/or surrounding area. No satellite dish or any portion of a satellite dish and its related Members shall be attached to any built-up roofing on a flat roof. See 2.2 for installation criteria.
- 3.5** To install a dish on a **flat roof**, mount the satellite dish on a non-penetrating satellite dish roof-mount weighted down by a minimum of four 8" x 8" x 16" cinderblocks (see Example 1 below).
- 3.6** Only one (1) satellite dish per manor is allowed.
- 3.7** Any satellite dish installed on Common Area shall not exceed a diameter of 36".
- 3.8** No coaxial cable shall be larger than ½" in diameter.
- 3.9** Fasteners shall be properly sealed to prevent moisture intrusion. Sealants shall be specifically manufactured for the application for which it is used.
- 3.10** Drilling through a roof is prohibited.
- 3.11** Mounting a satellite dish on a chimney is prohibited.
- 3.12** Utilization of any GRF Broadband installation and/or equipment is prohibited.
- 3.13** Mounting of a satellite dish to PVC, ABS or plumbing vent pipes is prohibited.
- 3.14** No modifications to any fascia, rain gutter or plumbing vent shall be permitted. A satellite dish installation shall not obstruct a rain gutter or plumbing vent in any way.
- 3.15** It is recommended that satellite dishes and installation materials be grounded in accordance with the National Electric Code.



Example 1: Non-Penetrating Satellite Dish Roof Mount

Third Laguna Hills Mutual

Section 5B - Satellite Dishes: 2 Story Buildings

Adopted November 2006, Resolution 03-06-58

Revised February 2007, Resolution XX-XX-XX

1.0 GENERAL REQUIREMENTS

- 1.1 **PERMITS AND FEES:** A Mutual permit is required for all alterations to the building. A City of Laguna Woods permit may be required. All fees for both Mutual and City permits shall be paid for by the Member and/or his or her contractor. Member and/or his or her contractor must provide the Permits and Inspections office with City permit number(s) prior to beginning work.
- 1.2 **MEMBERS' RESPONSIBILITY:** The Member is solely responsible for the maintenance, repair, and/or removal of all alterations to the building.
- 1.3 **CODES AND REGULATIONS:** All work shall comply with all applicable local, state, and federal requirements including, but not limited to, the current edition of the National Electric Code (NEC).
- 1.4 **WORK HOURS:** No work shall commence prior to 7:00a.m. and no work shall be permitted after 6:00p.m. Monday through Friday. Saturday work should be held to a minimum and no work whatsoever shall be permitted on Sunday.
- 1.5 **PLANS:** The Member applying for a permit shall provide to the Permits and Inspections office a detailed plan(s) for approval indicating all work to be done, i.e., size, location, description and specifications.
- 1.6 **DUMPSITES:** The premises shall be kept free of accumulation of waste materials and/or rubbish caused by construction work. The Member and/or his or her contractor is responsible for removal of debris and excess material and must leave work areas "**BROOM CLEAN**" daily. **USE OF COMMUNITY DUMPSITES FOR CONSTRUCTION RELATED DUMPING IS NOT PERMITTED.** Contractor's or Member's dumpsters, if required, must have location approved by the Permits and Inspections office.
- 1.7 **CONTRACTOR:** Installation must be performed by a California licensed contractor of the appropriate trade.

2.0 GENERAL GUIDELINES

- 2.1 Any installation permitted in Mutual Common Area at two story buildings must follow all guidelines set forth by the following Mutual Alteration Standard.

- 2.2 Prior to installation of any satellite dish, a plan and the specifications of all proposed work and equipment must be submitted for approval as specified in Section 1.5. The submitted plan must indicate all work to be done, i.e., type of dish, size, a full description, it's location on the building, anchoring, and method of sealing wall(s) and attachments. Site location will be contingent upon Mutual approval.
- 2.3 The Mutual Member assumes all responsibility for any damage including, but not limited to, roof or wall damage, or damage from moisture intrusion resulting from improper installation of the satellite dish.
- 2.4 No satellite dish will be permitted which may become hazardous to other residents or workmen due to its location or dimensions.
- 2.5 Any satellite dish must be made easily removable as required for performance of maintenance. In the event a satellite dish must be removed it shall be the Mutual Member's responsibility to remove and properly store the dish until such time that maintenance work has been completed. The cost of removal, storage and re-installation shall be borne by the Mutual Member.
- 2.6 Any satellite dish installation must follow all guidelines set forth by the Federal Communications Commission's Over-the-Air-Reception- Devices rule (OTARD).
- 2.7 Any installation violating these guidelines is subject to immediate removal at the sole cost of the Mutual Member, and restoration of any Mutual property, at the Member's expense.
- 2.8 Should the proposed location of a satellite dish be in an area that is technically Common Area, e.g., the roof, then the applicant is required to execute and submit to Third Laguna Hills Mutual, prior to installation of a dish, the "Agreement Regarding Satellite Dish Installation on Common Area Property" or similarly titled document.

3.0 INSTALLATION GUIDELINES

- 3.1 Satellite dish installation is permitted on Exclusive Use Common Area, e.g. patios or balconies. Dish must stay within footprint of patio or perimeter of balcony railing.
- 3.2 Only one (1) satellite dish per manor is allowed.
- 3.3 Any satellite dish installed on Common Area shall not exceed a diameter of 36", with the exception of manor types listed in paragraph 3.16 herein.
- 3.4 No coaxial cable shall be larger than 1/2" diameter.

- 3.5** Unless otherwise specified, coaxial cable shall be encased in ½", 26 gauge steel wiremold fastened to the surface of the wall with ½" mounting clips and anchors, specified for stucco, attached every four feet. Wiremold shall be painted to match the surface to which it is attached **prior to installation**. Fasteners shall be properly sealed to prevent moisture intrusion. Sealants shall be specifically manufactured for the application for which it is used.
- 3.6** Drilling through a roof is prohibited.
- 3.7** Utilization of any GRF Broadband installation and/or equipment is prohibited.
- 3.8** Mounting of a satellite dish to PVC, ABS, plumbing vent pipes is prohibited.
- 3.9** No satellite dish or any portion of a satellite dish and its related members shall be attached to any built-up roofing on a flat roof.
- 3.10** Mounting a satellite dish on a chimney is prohibited.
- 3.11** No modifications to any fascia, rain gutter or plumbing vent shall be permitted. A satellite dish installation shall not obstruct a rain gutter or plumbing vent in any way.
- 3.12** It is recommended that satellite dishes and installation materials be grounded in accordance with the National Electric Code.
- 3.13 Buildings with flat roof and mansard roof**
- (a)** Place the satellite dish approximately 15 feet from the edge of the flat roof above the manor for which the service is being provided. At no time can the dish be mounted on the side of the building or to existing fascias.
 - (b)** Mount the satellite dish on a non-penetrating satellite dish roof-mount weighted down by a minimum of four 8" x 8" x 16" cinderblocks (see Example 1 below).
 - (c)** Extend the coaxial cable from the dish, across the surface of the roof, to the mansard roof. Continue over the mansard roof and rain gutter, firmly and without slack, until the coaxial cable reaches the overhang. (Do not alter or damage the tile or rain gutter in any way.
 - (d)** Attach wiremold to the overhang, continue in a straight line to the wall of the building, and down vertically and horizontally, as required, to provide entry to the manor 24" from the floor. Encase the coaxial cable in the attached wiremold. Penetrate the wall to bring coaxial cable into the manor. (See 3.5)

- (e) Do not place wiremold within 18" of balconies, balcony railings or balcony overhangs. Do not place wiremold across any part of an overhang vent or near, or on, windows. Do not alter or damage wall-mounted air conditioners.

3.14 Buildings with flat roof and parapet

- (a) Place the satellite dish on the flat roof approximately 15 feet from the parapet above the manor for which the service is being provided. At no time can the dish be mounted on the side of the building or to existing fascias.
- (b) Mount the satellite dish on a non-penetrating satellite dish roof-mount weighted down by a minimum of four 8" x 8" x 16" cinderblocks (see Example 1 below).
- (c) Extend the coaxial cable from the dish across the surface of the flat roof to the parapet. Continue the coaxial cable up the wall of the parapet, over the crown, and down until it is several inches below an existing wire- mold installation. (Do not attach the coaxial cable to the interior wall of the parapet with fasteners.) Attach new wiremold immediately below the existing wiremold installation and continue vertically and horizontally as required to reach the manor 24" from the floor. Encase the coaxial cable in the attached wiremold. Penetrate the wall to bring coaxial cable into the manor. (See 3.5)
- (d) Do not use, alter or damage existing wire mold installation.

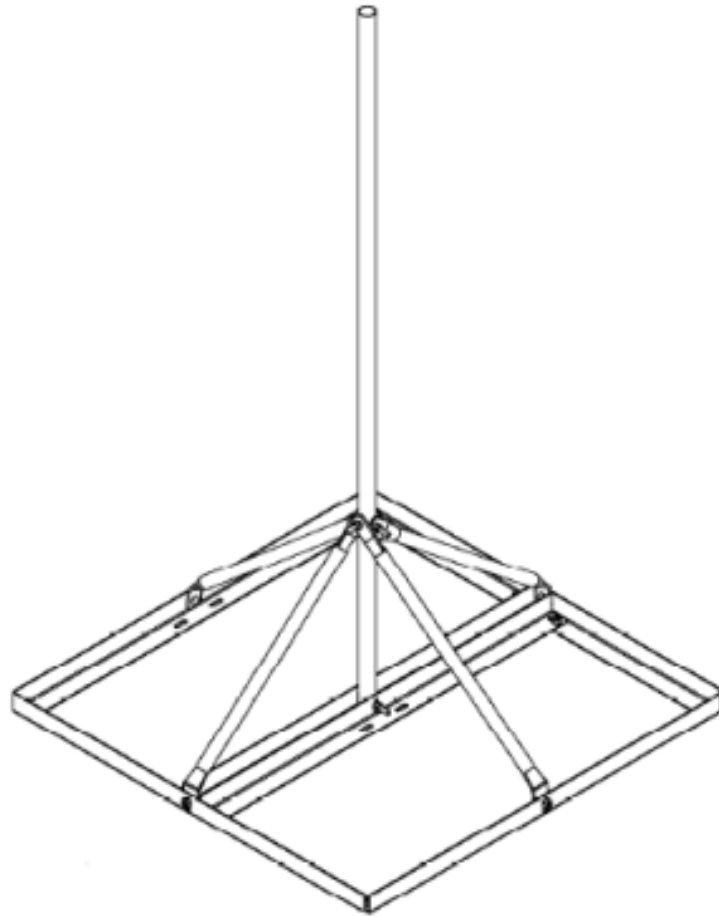
3.15 Seville

- (a) Place the satellite dish approximately 15 feet from the edge of the flat roof above the manor for which the service is being provided. At no time can the dish be mounted on the side of the building, existing fascias, or on roof beams.
- (b) Mount the satellite dish on a non-penetrating satellite dish roof-mount weighted down by a minimum of four 8" x 8" x 16" cinderblocks (see Example 1 below).
- (c) Extend the coaxial cable from the dish across the surface of the roof to the fascia. Attach the coaxial cable to the inside of the fascia and continue down to a location that is directly in line above the room selected for installation of the jack. Attach the coaxial cable to the overhang and continue to the wall of the building. Attach wiremold to the wall, vertically, in a straight line down to provide entry to the manor 24" from the floor. Encase the coaxial cable in the attached wiremold. Penetrate the wall to bring coaxial cable into the manor. (See 3.5)

- (d) Do not use, alter or damage existing wiremold installation. Do not alter or damage rain gutters.

3.16 Catalina, Casa Milano, La Quinta and Villa Lugano series

- (a) Mounting of satellite dishes on buildings is permitted only upon approval of Permits and Inspections office of a detailed plan indicating all work to be done, i.e., size, location, description and specifications.
- (b) Satellite dish installation is permitted on Exclusive Use Common Area, e.g., patios or balconies. Dish must stay within footprint of patio of perimeter of balcony railing.



Example 1: Non-Penetrating Satellite Dish Roof Mount

Third Laguna Hills Mutual

Section 5C - Satellite Dishes: 3 Story Buildings

Adopted November 2006, Resolution 03-06-59

Revised February 2007, Resolution XX-XX-XX

1.0 GENERAL REQUIREMENTS

- 1.1 **PERMITS AND FEES:** A Mutual permit is required for all alterations to the building. A City of Laguna Woods permit may be required. All fees for both Mutual and City permits shall be paid for by the Member and/or his or her contractor. Member and/or his or her contractor must provide the Permits and Inspections office with City permit number(s) prior to beginning work.
- 1.2 **MEMBERS' RESPONSIBILITY:** The Member is solely responsible for the maintenance, repair, and/or removal of all alterations to the building.
- 1.3 **CODES AND REGULATIONS:** All work shall comply with all applicable local, state, and federal requirements including, but not limited to, the current edition of the National Electric Code (NEC).
- 1.4 **WORK HOURS:** No work shall commence prior to 7:00a.m. and no work shall be permitted after 6:00p.m. Monday through Friday. Saturday work should be held to a minimum and no work whatsoever shall be permitted on Sunday.
- 1.5 **PLANS:** The Member applying for a permit shall provide to the Permits and Inspections office a detailed plan(s) for approval indicating all work to be done, i.e., size, location, description and specifications.
- 1.6 **DUMPSITES:** The premises shall be kept free of accumulation of waste materials and/or rubbish caused by construction work. The Member and/or his or her contractor is responsible for removal of debris and excess material and must leave work areas "**BROOM CLEAN**" daily. **USE OF COMMUNITY DUMPSITES FOR CONSTRUCTION RELATED DUMPING IS NOT PERMITTED.** Contractor's or Member's dumpsters, if required, must have location approved by the Permits and Inspections office.
- 1.7 **CONTRACTOR:** Installation must be performed by a California licensed contractor of the appropriate trade.

2.0 GENERAL GUIDELINES

- 2.1 Any installation permitted in Mutual Common Area at three story buildings must follow all guidelines set forth by the following Mutual Alteration Standard.

- 2.2 Prior to installation of any satellite dish, a plan and the specifications of all proposed work and equipment must be submitted for approval as specified in Section 1.5. The submitted plan must indicate all work to be done, i.e., type of dish, size, a full description, it's location on the building, anchoring, and method of sealing wall(s) and attachments. Site location will be contingent upon Mutual approval.
- 2.3 The Mutual Member assumes all responsibility for any damage including, but not limited to, roof or wall damage, or damage from moisture intrusion resulting from improper installation of the satellite dish.
- 2.4 No satellite dish will be permitted which may become hazardous to other residents or workmen due to its location or dimensions.
- 2.5 Any satellite dish must be made easily removable as required for performance of maintenance. In the event a satellite dish must be removed it shall be the Mutual Member's responsibility to remove and properly store the dish until such time that maintenance work has been completed. The cost of removal, storage and re-installation shall be borne by the Mutual Member.
- 2.6 Any satellite dish installation must follow all guidelines set forth by the Federal Communications Commission's Over-the-Air-Reception- Devices rule (OTARD).
- 2.7 Any installation violating these guidelines is subject to immediate removal at the sole cost of the Mutual Member, and restoration of any Mutual property, at the Member's expense.
- 2.8 Should the proposed location of a satellite dish be in an area that is technically Common Area, e.g., the roof, then the applicant is required to execute and submit to Third Laguna Hills Mutual, prior to installation of a dish, the "Agreement Regarding Satellite Dish Installation on Common Area Property" or similarly titled document.

3.0 INSTALLATION GUIDELINES

- 3.1 Satellite dish installation is permitted on Exclusive Use Common Area, e.g. patios or balconies. Dish must stay within footprint of patio or perimeter of balcony railing.
- 3.2 Only one (1) satellite dish per manor is allowed.
- 3.3 Any satellite dish installed on Common Area shall not exceed a diameter of 36", with the exception of manor types listed in paragraph 3.15 herein.
- 3.4 No coaxial cable shall be larger than 1/2" in diameter.

- 3.5** Unless otherwise specified, coaxial cable shall be encased in ½", 26 gauge steel wiremold fastened to the surface of the wall with ½" mounting clips and anchors, specified for stucco, attached every four feet. Wiremold shall be painted to match the surface to which it is attached **prior to installation**. Fasteners shall be properly sealed to prevent moisture intrusion. Sealants shall be specifically manufactured for the application for which it is used.
- 3.6** Drilling through a roof is prohibited.
- 3.7** Utilization of any GRF Broadband installation and/or equipment is prohibited.
- 3.8** Mounting of a satellite dish to PVC, ABS or plumbing vent pipes is prohibited.
- 3.9** No satellite dish or any portion of a satellite dish and its related members shall be attached to any built-up roofing on a flat roof.
- 3.10** No modifications to any fascia, rain gutter or plumbing vent shall be permitted. A satellite dish installation shall not obstruct a rain gutter or plumbing vent in any way.
- 3.11** It is recommended that satellite dishes and installation materials be grounded in accordance with the National Electric Code.
- 3.12 Garden Villa-type buildings with a mansard roof**
- (a)** Place the satellite dish approximately 15 feet from the edge of the flat roof above the manor for which the service is being provided. Coaxial cable installation is permitted on exterior walls but is prohibited on interior walls facing the courtyard. At no time can the dish be mounted on the side of the building or to existing fascias.
- (b)** Mount the satellite dish on a non-penetrating satellite dish roof-mount weighted down by a minimum of four 8" x 8" x 16" cinderblocks (see Example 1 below).
- (c)** Extend the coaxial cable from the dish, across the surface of the roof, to the mansard roof. Continue over the mansard roof and rain gutter, firmly and without slack, until the coaxial cable reaches the overhang. Do not alter or damage the tile or rain gutter in any way.
- (d)** Attach wiremold to the overhang, continue in a straight line to the wall of the building, and down vertically and horizontally as required to provide entry to the manor 24" from the floor. Encase the coaxial cable in the attached wiremold. Penetrate the wall to bring coaxial cable into the manor. (See 3.5).

- (e) Do not place wiremold within 18" of balconies, balcony railings or balcony overhangs. Do not place wiremold across any part of an overhang vent or near, or on, windows. Do not alter or damage wall-mounted air conditioners.

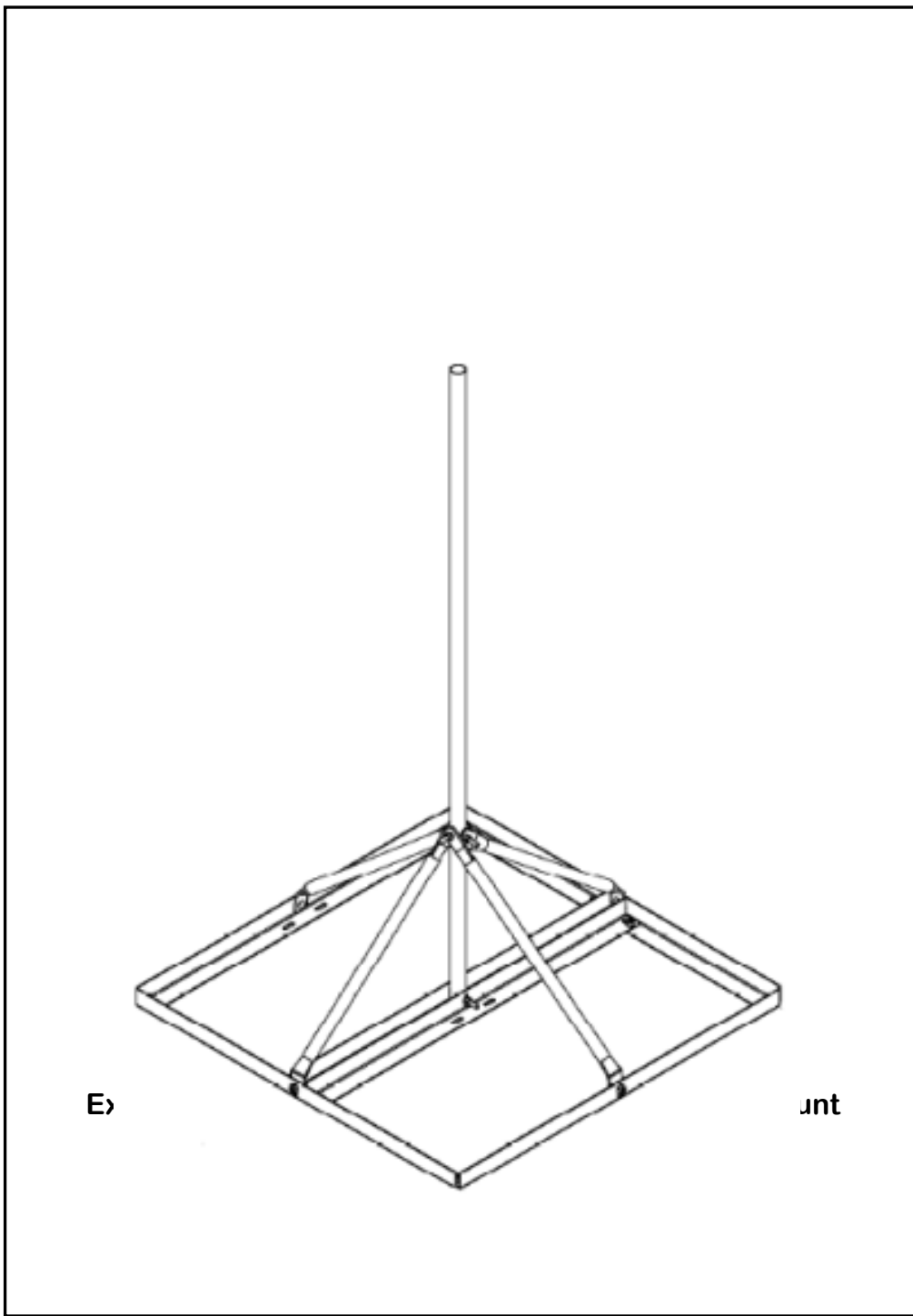
3.13 LH2Is with an overall flat roof and mansard roof

- (a) Place the satellite dish approximately 15 feet from the edge of the flat roof above the manor for which the service is being provided. Coaxial cable installation is permitted on the back and end walls but is prohibited on the front wall of the building. At no time can the dish be mounted on the side of the building or to existing fascias.
- (b) Mount the satellite dish on a non-penetrating satellite dish roof-mount weighted down by a minimum of four 8" x 8" x 16" cinderblocks (see Example 1 below).
- (c) Extend the coaxial cable from the dish, across the surface of the flat roof and down the fascia. Continue over the mansard roof and rain gutter, firmly and without slack, until the coaxial cable reaches the wall of the building. Do not alter or damage the tile or rain gutter in any way.
- (d) Attach wiremold to the wall immediately below the rain gutter and continue down vertically and horizontally as required to provide entry to the manor 24" from the floor. Encase the coaxial cable in the attached wiremold. Penetrate the wall to bring coaxial cable into the manor. (See 3.5)
- (e) Do not place wiremold within 18" of balconies, balcony railings or balcony overhangs. Do not place wiremold across any part of an overhang vent or near, or on, windows. Do not alter or damage wall-mounted air conditioners.

3.14 LH2Is with flat elevated center roof and mansard roof

- (a) Place the satellite dish in the approximate center of the elevated flat roof above the manor for which the service is being provided. Coaxial cable installation is permitted on the back and end walls but is prohibited on the front of the building. At no time can the dish be mounted on the side of the building or existing fascias.
- (b) Mount the satellite dish on a non-penetrating satellite dish roof-mount weighted down by a minimum of four 8" x 8" x 16" cinderblocks (see Example 1 below).

- (c) Extend the coaxial cable from the dish across the surface of the flat elevated roof, and continue downward, firmly and without slack, over the mansard roof until the coaxial cable reaches the rain gutter or fascia. Do not alter or damage the fascia or rain gutter in any way.
- (d) Attach wiremold to the overhang, continue in a straight line to the wall of the building, and down vertically and horizontally, as required, to provide entry to the manor 24" from the floor. Encase the coaxial cable in the attached wiremold. Penetrate the wall to bring coaxial cable into the manor. (See 3.5)



(e)

3.15

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NEWS & INFORMATION

For further information
Contact Wendy Bucknum,
Public Information Specialist
949-597-4483
E-mail: wendy.bucknum@pcm-lwv.com

LAGUNA WOODS, California, April 17, 2007

THIRD LAGUNA HILLS MUTUAL PROCEDURE FOR REQUESTING CORPORATE DOCUMENTS AND COMMUNICATING WITH DIRECTORS

After thorough discussion during their open session meeting today, April 17, 2007, the Third Laguna Hills Mutual Board agreed upon a policy on Director response to emails from members of the Community on business related to Third. The Board was particularly concerned with request from members regarding member access to Corporate records; due to the statutory requirement for turnaround of these documents, Directors of Third will not respond to such requests in this manor, but will instead ask that their members make such requests either in writing or in person to the Corporate Office of the Corporation.

The Board agreed that although they are happy to communicate with the membership via email, matters that pertain to the business of the corporation, including requests for property/customer service or policy matters, should be directed to LWV website at lagunawoodsvillage.com and using the "Property Services" email link found at the top of the homepage.

The Board wants the members to be reassured that any Corporation-related business will be properly processed by use of this email address or conventional calls to the Property Services number. This information will both ensure accountability of all parties and will also be used to provide data for Third's business planning process.