



OPEN MEETING

REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL RESIDENT POLICY AND COMPLIANCE TASK FORCE

Thursday, August 29, 2019 – 1:00 p.m.

Laguna Woods Village Community Center, Board Room – 24351 El Toro Road

MEMBERS PRESENT: Roy Bruninghaus, Chair, Bunny Carpenter, Reza Karimi, and Lynn Jarrett

MEMBERS ABSENT: Rosemarie diLorenzo, Steve Parsons

ADVISORS PRESENT: Stuart Hack and Cindy Baker

ADVISORS ABSENT: None

STAFF PRESENT: Pamela Bashline, Blessilda Wright, Brett Crane, Francis Gomez, and Debbie Ballesteros

CALL TO ORDER

Roy Bruninghaus, Chair, called the meeting to order at 1:00 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF AGENDA

Director Jarrett made a motion to approve the agenda as presented. Director Karimi seconded the motion.

By unanimous vote the motion carried.

APPROVAL OF MEETING REPORTS

Director Karimi made a motion to approve the July 24, 2019 meeting report as presented. Director Jarrett seconded the motion.

By unanimous vote the motion carried.

CHAIRMAN'S REMARKS

Chair Bruninghaus stated that two policies will be discussed today, Smoking and Solicitation. He asked for the Task Force's best thoughts and inputs to see if these policies should be sent to Third Board for approval. He explained that both policies have already been approved by legal counsel.

MEMBER COMMENTS ON NON-AGENDA ITEMS

None

REPORTS

Vacant Manor Updated List

Brett Crane, Permits, Inspections & Restoration Manager, presented the Vacant Manor Updated List. Mr. Crane explained that the number of inspections is higher than listed since inspections have been completed since the document was prepared. The Task Force members commented and asked questions.

The Task Force directed Staff to present a progress report on this program at the next Third Mutual Board meeting for their information.

Mr. Crane left the meeting at 1:25 p.m.

Disciplinary Report

Blessilda Wright, Compliance Supervisor, presented the Disciplinary Report. The Task Force members commented and asked questions. Clutter still is the reason for the most disciplinary cases.

Expired Lease – 15 Day Letter

Pamela Bashline, Community Services Manager, presented a report on the success of the Expired Lease – 15 Day Letter. She explained that in July, 27 letters were sent out and only five (5) cases remain open. 22 cases were resolved. The Task Force members commented and asked questions. The program is working as intended.

ITEMS FOR DISCUSSION AND CONSIDERATION

Non-Smoking Policy

Ms. Wright presented the existing Non-Smoking Policy. She explained that since the adoption of the policy in 2017, there have been 46 disciplinary letters sent out and only had 9 disciplinary hearings. Discussion ensued about smoke free buildings. The Task Force members commented and asked questions. Staff proposed a clarification/revision to one section in the existing policy.

Director Karimi made a motion to approve the proposed changes to the existing Non-Smoking Policy. Director Jarrett seconded the motion.

By unanimous vote, the motion carried.

Assembly and Solicitation Policy

Ms. Wright presented the new Assembly and Solicitation Policy. She explained that legal counsel has approved the policy. Resident Services will be in charge of implementing the policy. Discussion ensued regarding the status of the rec room for the Garden Villas. The Task Force members commented and asked questions.

The Task Force directed Staff to reach out to legal counsel to determine if Garden Villa recreation rooms can be exempted from the California law.

Director Karimi made a motion to table this issue for the next Task Force meeting or until legal counsel has given her opinion. Director Jarrett seconded the motion.

By unanimous vote, the motion carried.

United States Census Bureau Procedure

Ms. Wright presented the United States Census Bureau Procedure. She explained the current procedure requires that Census Bureau Field Representatives obtain a pass to enter the Community. The Gate Ambassadors refer the Census Bureau Field Representatives to the Resident Services Department during regular business hours and the Security Department after hours to obtain a one-day pass. Staff will verify the Census Bureau Field Representatives credentials/identification. The Task Force members commented and asked questions.

The Task Force directed Staff to reach out to the United State Census Office to make a presentation to the Village regarding the Census. The Task Force also recommended a full-scale communications blitz to inform residents on what to expect when the 2020 census takes place.

ITEMS FOR FUTURE AGENDAS

To be determined

CONCLUDING BUSINESS

Task Force Member Comments

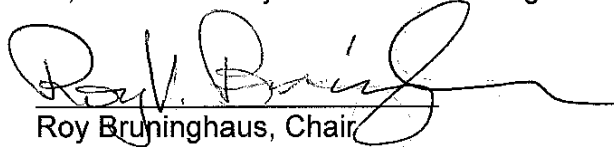
Director Karimi expressed his concern regarding clubhouse rentals for personal gain.

Date of Next Meeting

To be determined

Adjournment

With no further business before the Task Force, the Chair adjourned the meeting at 2:20 p.m.


Roy Bruninghaus, Chair
Third Laguna Hills Mutual