



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
RESIDENT POLICY AND COMPLIANCE TASK FORCE**

Monday, December 2, 2019 – 1:30 p.m.

Laguna Woods Village Community Center, Board Room – 24351 El Toro Road

MEMBERS PRESENT: Lynn Jarrett, Chair, Cush Bhada, Ralph Engdahl, Annie McCary, and Steve Parsons

MEMBERS ABSENT: Reza Karimi

ADVISORS PRESENT: Stuart Hack

ADVISORS ABSENT: None

STAFF PRESENT: Pamela Bashline, Blessilda Wright, and Debbie Ballesteros

CALL TO ORDER

Lynn Jarrett, Chair, called the meeting to order at 1:32 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF AGENDA

Chair Jarrett amended the agenda to take agenda item #11 and #14 first.

Director McCary made a motion to approve the agenda as amended. Director Parsons seconded the motion.

By unanimous vote the motion carried.

APPROVAL OF MEETING REPORTS

Director Parsons made a motion to approve the October 31, 2019 meeting report as presented. Director McCary seconded the motion.

By unanimous vote the motion carried.

CHAIRMAN'S REMARKS

Chair Jarrett stated that when she opened the packet that she was surprised at how thick it was. She said that the Compliance team did a great job with the agenda packet.

MEMBER COMMENTS ON NON-AGENDA ITEMS

None

REPORTS

Disciplinary Report

Blessilda Wright, Compliance Supervisor, presented the Disciplinary Report. The Task Force members commented and asked questions.

Expired Lease – 15 Day Letter

Pamela Bashline, Community Services Manager, presented the Expired Lease – 15 Day Letter report and stated that it continues to be effective.

She explained that in October, 45 letters were sent out and only fourteen (14) cases remain open. 31 cases were resolved. The Task Force members commented and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Good Standing Policy

The Task Force discussed the Good Standing Policy. They commented and asked questions.

By consensus, the Task Force directed Staff to send the questions / changes discussed to Legal and to bring back to the next meeting.

Resident Policy and Compliance Task Force to Committee Charter

Ms. Wright presented the Resident Policy and Compliance Task Force to Committee Charter. The Task Force commented and asked questions.

Director Bhada made a motion approve the Resident Policy and Compliance Task Force to Committee Charter. Director Parsons seconded the motion.

By unanimous vote, the motion carried.

Nuisance Policy

The Task Force discussed the Nuisance Policy. They commented and asked questions.

Director Parsons made a motion to approve the Nuisance Policy with corrections. Director Bhada seconded the motion.

By unanimous vote, the motion carried.

Harassment Policy

The Task Force discussed the Harassment Policy. They commented and asked questions.

Director McCary made a motion to approve the Harassment Policy. Director Parsons seconded the motion.

By unanimous vote, the motion carried.

Internal Dispute Resolution

Ms. Wright presented the Internal Dispute Resolution. The Task Force commented and asked questions.

Director McCary made a motion to approve the Internal Dispute Resolution. Director Parsons seconded the motion.

By unanimous vote, the motion carried.

Election Rules

Ms. Wright presented the Election Rules. The Task Force commented and asked questions.

Director Bhada made a motion to send to Legal for review. Director McCary seconded the motion.

By unanimous vote, the motion carried.

Designate Smoke Free Building Policy & Procedure

Ms. Wright presented Designate Smoke Free Building Policy & Procedure. The Task Force commented and asked questions.

By consensus, the Task Force directed Staff to send the questions / comments discussed to Legal and to bring back to the next meeting.

Mr. Hack left the meeting at 2:24 p.m.

ITEMS FOR FUTURE AGENDAS

- Purchase by proxy
- 30% Lease Cap

CONCLUDING BUSINESS

Task Force Member Comments

None

Date of Next Meeting

To be determined

Adjournment

With no further business before the Task Force, the Chair adjourned the meeting at 3:10 p.m.



Lynn Jarrett, Chair
Third Laguna Hills Mutual