



OPEN MEETING

THIRD LAGUNA HILLS MUTUAL PARKING AND GOLF CART SUBCOMMITTEE

**Wednesday, May 12, 2021 – 10:00 A.M.
Virtual On Line Meeting**

Laguna Woods Village owners/residents are welcome to participate in all open committee meetings and submit comments or questions regarding virtual meetings using one of three options:

1. Join the meeting via Zoom by using this link <https://us06web.zoom.us/j/81329487649>
2. Via email to meeting@vmsinc.org any time before the meeting is scheduled to begin or during the meeting. Please use the name Third Parking Subcommittee in the subject line of the email. Name and unit number must be included.
3. By calling (949) 268-2020 beginning one half hour before the meeting begins and throughout the remainder of the meeting. You must provide your name and unit number.

NOTICE and AGENDA

This Meeting May be Recorded

1. Call Meeting to Order and Establish a Quorum
2. Acknowledgement of the Media
3. Approval of the Agenda
4. Approval of the Meeting Report for March 12, 2021
5. Chair's Remarks & EV Update
6. Member Comments (Items Not on the Agenda)
7. Department Head Update

8. Unfinished Business
 - a) Golf Cart Parking Policy
 - b) Mission Statement for Subcommittee

9. New Business
 - a) Parking Areas Review

Items for Future Agendas

- TBD

Concluding Business

10. Subcommittee Member Comments
11. Date of Next Meeting: TBD/Quarterly
12. Adjournment



OPEN MEETING

**MEETING REPORT OF THE THIRD LAGUNA HILLS MUTUAL
PARKING AND GOLF CART SUBCOMMITTEE**

**Friday, March 12, 2021 – 10:00 A.M.
Virtual On-line Meeting**

MEMBERS PRESENT: Debbie Dotson – Chair, John Frankel, Lynn Jarrett, Steve Parsons, Advisor: Hal Horne

MEMBERS ABSENT: None

OTHERS PRESENT: Robert Mutchnick

STAFF PRESENT: Ernesto Munoz – Staff Officer, Laurie Chavarria, Erik Schneekluth

1. Call to Order/Establish a Quorum

Chair Dotson called the meeting to order at 10:01 AM and stated that the meeting is being held pursuant to notice duly given and established that a quorum of the Task Force was present.

2. Acknowledgement of the Media

No media were present.

3. Approval of the Agenda

The agenda was approved as written.

4. Approval of Meeting Report for January 20, 2021

The meeting report was approved as written.

5. Chair's Remarks & EV Presentation

Chair Dotson moved the Electric Vehicle presentation under item 8d.

6. Member Comments (Items Not on the Agenda)

There were no member comments.



7. Department Head Update

Staff Officer Ernesto Munoz updated the Task Force the data recovery process that is still taking place due to the Malware attack.

8. Unfinished Business

a) Golf Cart & Vehicle Parking Spaces Scheduled for 2021

Staff Officer Ernesto Munoz summarized the program and that staff is on hold until further direction is received from the subcommittee.

Discussion ensued regarding the ability to prep for future EV charging stations when golf cart locations are created; the annual budget for adding golf cart parking spaces; locations in CDS 216 that do not need additional parking spaces; locations that the subcommittee does not want to turn into golf cart parking; and the Urban Crossroads parking assessment.

Chair Dotson would like to remove 5 locations from the proposed golf cart and vehicle parking spaces from the 2021 program schedule.

1. B2271/70 – Remove this location from the list.
2. B2269 – Remove this location from the list.
3. B2293 – Remove this location from the list.
4. B2293/92 – ON HOLD. This location may be removed from the list.
5. B2292 – Remove this location from the list.
6. B2300 – Remove this location from the list.
7. B2266/L235 – ON HOLD. Wait to see if this space is needed for EV charging.
8. B2222 CDS 212 (4 golf carts) – This space can be converted for golf cart parking.

A motion was made and unanimously approved to direct staff to add golf cart parking adjacent to Building 2222 in CDS 212. The remainder of the approved funding can be reallocated for EV charging.

b) No Parking Zone Striping at Carport 2072

Staff Officer Ernesto Munoz displayed the no parking zone signage and striping that was created adjacent to Carport 2072. The Subcommittee was happy with how it turned out.



c) Update on Parking Situation at Carport 2072 (re: Mr. Bonchek)

Staff Officer Ernesto discussed the recent event that affected Mr. Bonchek not long after the no parking zone area was created adjacent to Carport 2072. The parking challenges in this location is now considered a security enforcement issue as the Maintenance and Construction Department has done all it can do to highlight this no parking zone.

d) EV Charging Stations

Sr. Management Analyst presented 19 proposed locations for new installations of EV charging stations as part of the SCE Charge Ready 2 rebate program and answered from the subcommittee.

Discussion ensued regarding locations that are not near a power source; the open parking spaces that will be removed to accommodate EV stations; the low percentage of residents with electric vehicles in the community and the future of electric vehicles.

Staff will send the PPT to the subcommittee.

9. New Business

a) Golf Cart Parking Policy

Director Jarrett discussed the need for a golf cart parking policy. She will send the proposed written policy to Chair Dotson and the Committee. This item will require further review and discussion and will be added to a future agenda.

b) Red Curb Requests for CDS 216 (Chair Dotson)

Chair Dotson displayed a picture of the location where she is requesting that red curb be added for safety reasons.

The location is between two carports on a curve across from the east side of Building 2295.

c) Mission Statement or Charter for this Subcommittee

Chair Dotson requested help with creating a mission statement for this Subcommittee. A mission statement from another Task Force or Subcommittee will be sent to the Chair as an example.

Items for Future Agendas:

- Golf Cart Parking Policy (unfinished business)
- Mission Statement (unfinished business)

Concluding Business:



10. Task Force Member Comments

- Director Parsons commented on the submittal to SCE for EV charging.

11. Date of Next Meeting: May 14, 2021 at 10:00am

12. Adjournment – The meeting was adjourned at 12:06pm.

Debbie Dotson, Chair

THIRD LAGUNA HILLS MUTUAL PARKING AND GOLF CART SUBCOMMITTEE MISSION STATEMENT

The primary mission of the Third Mutual Parking and Golf Cart Subcommittee, as a subcommittee of the Third Mutual Maintenance and Construction committee shall be to oversee parking matters within the mutual for all vehicles, including golf carts and EV; identify and recommend parking solutions or resolutions to parking issues that will improve the safety, efficiency; review and address concerns of residents related to parking; provide possibilities for parking improvements, and inform the Board of issues, concerns, and opportunities in furtherance of these overall goals and objectives.

The Parking and Golf Cart Subcommittee is charged with the following duties and responsibilities:

Review and evaluate existing and proposed purchases/installations of devices, systems, or materials that will generate, control, or make available parking options, and make recommendations to improve efficiency, reliability, sustainability, cost reduction, or operability, including items required to satisfy future needs.

Consult, review, and analyze proposed energy-related purchases/installations (EV Vehicle Charging) with the Third Mutual Maintenance and Construction Committee for the purpose of long-term planning and make recommendations for funding, installation, and sustainability.

Review proposed needs for parking allocations or changes, or energy related purchases which are not budgeted, with the Third Mutual Finance Committee, and make recommendations.

Establish relationships with resources such as energy services organizations; investigate energy-saving technologies, equipment, and products; and seek assistance from consultants, vendors, universities, and trade groups, including arranging seminars and inviting speakers.

Investigate and evaluate funding sources for energy-related EV projects, including grants and incentives, for which the Third Mutual may be eligible, and assist in preparation of any requests.

Work with the VMS Staff to support the parking needs of the residents of Third Mutual.

Hold quarterly meetings and make progress reports to the Board and other committees as necessary to fulfill the mission of the subcommittee.