



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
RESIDENCY POLICY AND COMPLIANCE TASK FORCE**

Monday, March 11, 2019 – 1:30 p.m.

Laguna Woods Village Community Center, Board Room – 24351 El Toro Road

MEMBERS PRESENT: Roy Bruninghaus, Chair, and Steve Parsons

MEMBERS ABSENT: Rosemarie diLorenzo and Bunny Carpenter

ADVISORS PRESENT: Stuart Hack

ADVISORS ABSENT: Cindy Baker

STAFF PRESENT: Tim Moy, Pamela Bashline, Blessilda Wright, Brett Crane,
Christine Spahr, and Debbie Ballesteros

CALL TO ORDER

Roy Bruninghaus, Chair, called the meeting to order at 1:31 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF AGENDA

By way of consensus, the Committee decided to remove Agenda Item 12 Leasing Policy from the agenda.

APPROVAL OF MEETING REPORTS

By way of consensus, the Committee approved the February 11, 2019 meeting report as presented.

CHAIRMAN'S REMARKS

Chair Bruninghaus welcomed Blessilda Wright to the meeting.

MEMBER COMMENTS ON NON-AGENDA ITEMS

None

REPORTS

Disciplinary Status Report

Blessilda Wright, Compliance Supervisor, presented the Disciplinary Status Report. The Committee commented and asked questions.

Ms. Wright informed the Committee that she is working with Chuck Holland, Chief Information Officer, to see if the Stellar system can generate a complete report of compliance cases including the total number of open cases as of the date of the report.

Vacant Manor Update

Brett Crane, Alterations Supervisor, presented the Vacant Manor Update. He explained that Staff has been scheduling inspections of vacant manors. The Committee commented and asked questions.

Mr. Crane left the meeting at 1:49 p.m.

Leasing Special Report

Pamela Bashline, Community Services Manager, presented the Leasing Special Report. The Committee commented and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Co-Occupant Requirements

Ms. Bashline presented the Co-Occupant Requirements. The Committee commented and asked questions.

Estate Sale Policy

Tim Moy, Chief of Security, presented the Estate Sale Policy. Chief Moy explained that this is a GRF policy. Estate Sales applications are submitted to Resident Services and once approved, forwarded to Security. Procedures are in place to check in guests at the gates to allow them to attend an Estate Sale. Security Operations is tasked with patrol checking the location for traffic and nuisance violations. The Committee commented and asked questions

Golf Cart Charging Violation

Ms. Wright presented the Golf Cart Charging Violation fee. This fee is a new fee that should be added to the Schedule of Traffic Monetary Penalties. The Committee commented and asked questions.

By way of consensus, the Committee approved the Golf Cart Charging Violation Fee.

ITEMS FOR FUTURE AGENDAS

To be determined

CONCLUDING BUSINESS

Committee Member Comments

Ms. Bashline would like to know the expectations of the Third Board for the Co-Occupant Requirements.

Date of Next Meeting

To be determined

Adjournment

With no further business before the Committee, the meeting was adjourned at 2:27 p.m.

A handwritten signature in black ink, appearing to read "Roy Bruninghaus", written over a horizontal line.

Roy Bruninghaus, Chair
Third Laguna Hills Mutual