



OPEN MEETING

**MINUTES OF THE REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
GARDEN VILLA RECREATION ROOM SUBCOMMITTEE**

**Wednesday, March 1, 2023 – 1:30 PM
Laguna Woods Village Board Room
24351 El Toro Road
Laguna Woods, CA 92637**

MEMBERS PRESENTS: Mark Laws- Chair, S.K. Park

MEMBERS ABSENT: Donna Rane-Szostak

ADVISORS PRESENT: Lynn Jarrett, Stuart Hack

ADVISORS ABSENT: Sharon Molineri

STAFF PRESENT: Ian Barnette-Staff Officer, Adam Feliz- Maintenance Operations Manager, Alex Mera- Operations Coordinator, Chontelle Crite- Senior Operations Specialist, Susan Tencate- Administrative Specialist

1. Call to Order

Chair Laws called the meeting to order at 1:30 p.m. and established that a quorum was present.

2. Approval of the Agenda

Chair Laws made a motion to approve the agenda. Member S.K. Park seconded the motion.

By consensus, the motion carried.

3. Approval of Meeting Report for November 3, 2022

Chair Laws made a motion to approve the meeting report of November 3, 2022. Member S.K. Park seconded the motion.

By consensus, the motion carried.

4. Chair's Remarks

No Chair comments.

5. Member Comments - *(Items Not on the Agenda)*

- A member commented about the recreation room windows leaking and needing to be replaced.
- A member commented on the elevator replacement program and requested to receive information on when the elevator in building 3420 will be replaced and access to the budget.

Items for Discussion:

6. Garden Villa Recreation Room Budget Fund

Staff reviewed the overall budget for 2023 as well as a history of the yearly budgets for the past few years.

7. 2023 Garden Villa Recreation Room Expenditures Summary

Staff reviewed the proposed renovations and answered questions from the Subcommittee.

Advisor Hack suggested that the proposed plan may be requested to be changed if the Garden Villa Association deems that other recreation rooms have a greater need for repairs.

8. 2023 Recreation Room Component Replacement List and Budget

An overview and explanation of the component replacement list were made.

Staff stated the breakdown of 53 Garden Villa Recreation Rooms' history and future renovations document will be finalized and presented at the next meeting.

Items for Future Agendas:

- Review Status of the 2023 Recreation Room Plan Execution
- Review the expectations and life span of the 53 Recreation Room repairs.

Concluding Business:

Subcommittee Member Comments

Advisor Jarrett expressed her concerns about the Third Board having taken away advisors' votes. Chair Laws stated that two advisors on the Recreation Room Subcommittee will continue to have a vote.

Staff Member Comments

Staff officer Ian Barnette introduced new staff members in the Maintenance Operations Division.

- **Date of Next Meeting:** Wednesday, July 5, 2023, at 1:30 p.m.
- **Adjournment**

The meeting was adjourned at 2:09 PM

Mark W. Laws

[Mark W. Laws \(Mar 7, 2023 10:28 PST\)](#)

Mark W. Laws, Chair