



SPECIAL OPEN MEETING

**SPECIAL OPEN MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Monday, June 17, 2024 at 9:30 a.m.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center, 24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Mark Laws, Reza Karimi, S.K. Park, David Veeneman, Brad Rinehart

COMMITTEE MEMBERS ABSENT: None

OTHERS PRESENT: None

STAFF PRESENT: Kurt Wiemann, Megan Feliz

1. Call Meeting to Order

Chair Laws called the meeting to order at 1:30 p.m.

2. Approval of Agenda

Director Veeneman moved to approve the agenda. Director Rinehart seconded, and the agenda was unanimously approved.

3. Approval of the June 6, 2024 Report

Director Park moved to approve the meeting report Director Karimi seconded, and the meeting report was unanimously approved.

4. Remarks of the Chair

Chair Laws announced that this was a continued meeting from the June 6 agenda to finish the items that were not completed due to time restraint.

5. Member Comments

None

6. Response to Member Comments

None

7. Department Head Update

None

8. Consent

None

9. Items for Discussion and Consideration

a. AB 1572 Strategy

Chair Laws summarized where the item was left after the last meeting. The committee and Mr. Wiemann had a discussion on the topic. The committee asked Mr. Wiemann to bring estimated water and turf savings that could be received after turf reduction is complete. The committee discussed the idea of providing "incentives" to owners who choose to remove turf and install artificial turf; Chair Laws noted that he would place this as a "future agenda topic". Mr. Wiemann confirmed that he will be sharing with the committee the location of areas where "carpet of stars" are planted for viewing.

b. Service Tickets

The committee and Mr. Wiemann had a discussion on how staff communicated with residents regarding open and closed tickets. Questions were asked and answered. Mr. Wiemann confirmed that he will be sharing with the committee a description of which tickets tend to be "simple", "medium", and "complex", and confirmed that he'll also be sharing a list of ticket types so the committee can segregate them as "issues" and "requests" for reporting purposes.

c. Staff Efficiency

The committee and Mr. Wiemann discussed the department's organization and the work hours of field staff. Questions were asked and answered.

d. Mulching Status

Mr. Wiemann notified the committee the goal is to mulch all of Third Mutual once each year and that mulching in Third Mutual was 28% complete for 2024. Staff does not mulch in summer and will resume when fall weather starts. The committee asked questions, and Mr. Wiemann answered them.

e. Landscape Committee Questions

The committee asked various questions, and Mr. Wiemann answered them. Chair Laws asked for the types of herbicide used; Mr. Wiemann will email him the information.

10. Items for Future Agendas

- Ficus Tree Removals
- Quality Control Monthly Update
- Training Schedule Chart Monthly
- Suggested KPIs from Committee and Board Members
- Artificial Turf Guidelines

11. Committee Member Comments

Director Karimi asked Mr. Wiemann to bring the key items of the quality control supervisor and Mr. Wiemann's expectations for this position so that it can be discussed further at the next meeting; Chair Laws noted that he'd send to the committee members the QC presentation that Mr. Wiemann shared during the May Landscape Committee Meeting

12. Next Meeting Date: Thursday, July 11, 2024, at 9:30 a.m.

13. Adjourned at 2:51 p.m.

Mark W. Laws

Mark W. Laws (Jun 19, 2024 15:44 PDT)

Mark W. Laws, Chair
Kurt Wiemann, Staff Officer
Megan Feliz, Landscape Administrative Assistant
949-268-2565