



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, March 7, 2024 at 9:30 a.m.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center, 24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Ira Lewis, Brad Rinehart, S.K. Park, Reza Karimi,

COMMITTEE MEMBERS ABSENT: Moon Yun

OTHERS PRESENT: None

ADVISORS PRESENT: None.

STAFF PRESENT: Kurt Wiemann, Megan Feliz

1. Call Meeting to Order

Chair Lewis called the meeting to order at 9:32 a.m.

2. Approval of Agenda

Director Karimi made a motion to approve the agenda. Director Rinehart seconded. The meeting agenda was approved by unanimous consent.

3. Approval of the February 1, 2024 Report

Director Karimi made a motion to approve the meeting report. Chair Lewis seconded. The committee was in unanimous support.

4. Remarks of the Chair

Chair Lewis had no remarks.

5. Department Head Update

Mr. Wiemann updated the committee on the fire inspection that was completed this past week. There were 3 small areas not in compliance, they will be fixed within the next week. Mr. Wiemann acknowledged the amount of rain we have been receiving, and reassured the committee the crews were catching up on duties. He presented the cost analysis of in-house tree trimming vs. Great Scott per Director Park's query at the last meeting.

a. Project Log

Mr. Wiemann discussed the provided Project Log. Directors made comments and asked questions.

b. Tree Work Status Report

None

6. Member Comments

Three comments were made, all regarding Ficus trees in their area.

7. Response to Member Comments

Mr. Wiemann and the committee responded to the comments. The committee directed staff to come back with a list of Ficus trees that are issues from root intrusions on properties or sidewalks for possible removal. Mr. Wiemann said, it will take staff several months to gather the data but will bring the information back to the committee as soon as it is compiled.

8. Items for Discussion and Consideration

a. 3489-B Tree Removal Request

Mr. Wiemann updated the committee on the status of the request. This request was tabled last meeting. The resident has not provided a doctor's note to staff. Mr. Wiemann advised the committee to leave this tabled until spring. This type of tree is dormant, if it does revive by spring, staff will remove the tree.

b. 5415 Tree Removal

The committee discussed the removal and asked questions. Mr. Wiemann let the committee know this tree will be treated for fire blight, and staff will monitor its progress. If the tree does not heal, it will be removed. Director Park agreed and made a motion to deny the request for removal. Director Karimi seconded the motion. The motion passed unanimously.

c. 5206 Alteration Request

The committee discussed the alteration request, which was already completed prior to requesting permission. The resident was present and spoke to the committee. Mr. Wiemann suggested to the resident to fill out a landscape request form for turf

reduction. Chair Lewis agreed with Mr. Wiemann and said the mutual would pay for it to be completed. Mr. Wiemann stated if he does turf reduction then he could keep his gravel, as there will be no mowing of the lawn. Director Park made a motion to table this to give the resident time to apply for turf reduction and if the resident does not apply, the gravel will need to be removed. Director Karimi seconded the motion. The motion passed unanimously.

d. Update on Nuvis Designs

Mr. Wiemann updated the committee on the project. He should have plans in the next week. The committee asked for them to be emailed to them for review and comments when he receives them.

e. Discussion on Advertising Campaign Awareness for Designs

Chair Lewis expressed his desire to promote the turf reductions for Gate 11 and 14 heavily once the designs are complete. Mr. Wiemann stated he is currently working on an article for the breeze regarding AB 1572. He will promote turf reduction in the article.

f. Update on PTP Components

Mr. Wiemann provided an updated the committee on the status. The RFP is out to bid, and will hopefully have the bid results to report at next meeting.

g. Update on Slope Renovations

Mr. Wiemann answered the committee questions. Chair Lewis asked staff to start posting the slope schedule, mulch schedule, renovation slope schedule on the website for member to be able to view. Mr. Wiemann let him know it was already on the website with the 3-week landscape schedule.

h. Discussion of Tree Replacement

Discussion amongst the committee on when to replace trees and how far back to go now that the UFMP is in place. The committee directed staff to start adding their recommendation on a tree planting to their tree removal reports, along with a timeline of when it will be done.

i. Discussion of the Proposed Inspection' Duties

Chair Lewis asked questions on job duties for the new position. Mr. Wiemann answered with the job expectations as the hiring process is still underway. The position will inspect approximately 17 cul-de-sacs a month, with a 52-point check list, broken up into 4 categories. The person will report directly to Mr. Wiemann.

j. Discussion Adding Trim Cycle-Survey

Chair Lewis asked Mr. Wiemann to provide costing per unit and benefits of adding a cycle. Chair Lewis and President Laws are working on a survey to be put together for Third Mutual to distribute and collect data on.

k. Update on Grounds Crews Training

Mr. Wiemann presented a power point presentation to the committee on the training staff has been participating in.

9. Items for Future Agendas

None

10. Committee Member Comments

Chair Lewis asked Mr. Wiemann to have staff look into a ticket for 4017-B. No other comments were made.

11. Date of Next Meeting: Thursday, April 4, 2024, at 9:30 a.m.

12. Adjourned at 11:37 a.m.

Ira Lewis

Ira Lewis (Mar 18, 2024 11:02 PDT)

Ira Lewis, Chair
Kurt Wiemann, Staff Officer
Megan Feliz, Landscape Administrative Assistant
949-268-2565