



**OPEN MEETING**

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL  
LANDSCAPE COMMITTEE**

**Friday, February 2, 2023 – 9:30 AM  
BOARD ROOM/VIRTUAL MEETING  
Laguna Woods Village Community Center, 24351 El Toro Road**

**REPORT**

**COMMITTEE MEMBERS PRESENT:** Chair- Ira Lewis, Mark Laws, Ralph Engdahl, Donna Rane-Szostak, Jules Zalon (entered the meeting at 11:44 a.m.)

**COMMITTEE MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Kay Havens (left the meeting at 11:35 a.m.)

**ADVISORS PRESENT:** None.

**STAFF PRESENT:** Kurt Wiemann, Jayanna Abolmoloki

**1. Call Meeting to Order**

Chair Lewis called the meeting to order at 9:30 a.m.

**2. Approval of the Agenda**

Chair Laws recommended the addition of agenda item 8b. Director Rane-Szostak made a motion to approve the agenda with the additional item added. Chair Engdahl seconded. The meeting agenda was approved by unanimous consent.

**3. Approval of the January 13, 2023 Report**

Director Laws made a motion to approve the meeting report. Director Lewis seconded. The committee was in unanimous support.

**4. Remarks of the Chair**

Chair Lewis explained several reasons as to why artificial turf is not ideal for our community.

**5. Department Head Update**

**5a. Key Performance Indicators**

Mr. Wiemann shared a presentation with the committee and the audience. Members made comments and asked questions.

## **5b. Ticket Process Overview**

Mr. Wiemann shared a presentation with the committee and the audience. Members made comments and asked questions.

## **6. Member Comments**

Multiple members made comments and asked questions regarding specific issues within the mutual.

## **7. Response to Member Comments**

Mr. Wiemann, along with several committee members, responded to each comment individually.

## **8. Items for Discussion and Consideration**

### **8a. Tree Removal Request – One Flaxleaf Paperbark Tree and Two Volunteer California Pepper Trees – 5064 Avenida Del Sol**

Director Engdahl made a motion to approve the staff recommendation listed in the report. Director Laws seconded. The motion passed.

### **8b. Tree Retainment Request – Five Citrus Trees – 5194 Duenas**

Director Laws made a motion to approve the staff recommendation listed in the report. Director Rane-Szostak seconded. The motion passed.

### **8c. Water Saving Landscape Projects**

Members of the committee discussed the report included in the agenda packet in depth. Members of the committee reviewed the locations listed, and agreed to a list of 14 locations for the Landscape crew to begin working on. Mr. Wiemann agreed to meet with the Chair to discuss more potential locations with different criteria.

### **8d. Landscape Committee Charter**

Chair Lewis stated that this would be discussed at the next meeting.

### **8e. Landscape Manual**

Chair Lewis stated that this would be discussed at the next meeting. Staff agreed to re-send word versions of the manual to committee members.

### **8f. Tree Well Discussion**

Members of the Committee discussed the possibility of increasing the circumference of tree wells throughout the Mutual. Members made comments and asked questions.

## **9. Items for Future Agendas**

- Landscape Charter
- Landscape Manual

## **10. Committee Member Comments**

Several comments were made.

**11. Date of Next Meeting:** Thursday, March 2, 2023 at 9:30 a.m.

**12. Adjournment at 12:01 p.m.**

*Ira Lewis*  
Ira Lewis (Feb 7, 2023 11:13 PST)

---

Ira Lewis, Chair  
Kurt Wiemann, Staff Officer  
Jayanna Abolmoloki, Landscape Administrative Assistant | 949-268-2565

THIS PAGE LEFT BLANK INTENTIONALLY