



FINANCE COMMITTEE MEETING REPORT OF THE REGULAR OPEN SESSION

Tuesday, March 5, 2019 – 1:30 p.m.
Laguna Woods Village Community Center Board Room, 24351 El Toro Road

MEMBERS PRESENT: Steve Parsons – First Co-Chair, Jack Connelly, Rosemarie diLorenzo, Roy Bruninghaus, Cush Bhada, John Frankel, John Pearlstone, Lynn Jarrett, Bunny Carpenter, Annie McCary
Advisors: Wei-Ming Tao, John Hess

MEMBERS ABSENT: Reza Karimi, Advisor: Michael Cunningham

STAFF PRESENT: Betty Parker, Steve Hormuth, Christopher Swanson, Kurt Weimann

Call to Order

Director Steve Parsons chaired the meeting and called it to order at 1:32 p.m.

Approval of Meeting Agenda

A motion was made and carried unanimously to approve the agenda with the following changes:

- Add President Update
- Remove Supplemental Funding for the 2019 Fumigation Program

Approval of Meeting Report for February 5, 2019

A motion was made and carried unanimously to approve the Committee report as presented.

Department Head Update

Betty Parker, Chief Financial Officer, commented on the upcoming Special Third Board Finance Workshop on March 22, 2019 at 9:30 a.m. in the Board Room and the hiring of a new financial analyst to fill the collections role.

President Update

Director diLorenzo commented on holding a strategic planning meeting on March 21, 2019 at 1:00 p.m. and special pre-budget meetings (without staff) on April 9 for Maintenance and Construction and April 12 for Landscape.

Preliminary Financial Statements dated January 31, 2019

The Committee reviewed financials and questions were addressed.

Investment Task Force Update

A verbal update was provided to the Committee regarding the Investment Task Force activity. Three vendors have responded to the RFI for investment management services and vendor interviews are being scheduled.

Audit Task Force Update

A verbal update was provided to the Committee for Audit Task Force activity. The KPMG team is onsite and the 2018 financial audit is in progress. The audit report will be presented to all boards at a special meeting on April 1, 2019.

AB 2912 Update

Questions were addressed regarding new statutory requirements for financial management that became effective January 1, 2019.

Alteration and Inspection Fees

The Committee reviewed a staff report proposing increases in certain Alteration and Inspections Fees to recover the costs for services provided by the Alternations Division.

A motion was made and carried unanimously to reject Staff's recommendation to increase fees to recover costs for services and asked for a revised staff report at the March 25, 2019, Architectural Control and Standards Committee, to include proposals for operational efficiencies and a breakeven point.

Future Agenda Items

2019 Reserve Study
2018 Solar Update

Committee Member Comments

None.

Date of Next Meeting

Tuesday, April 2, 2019 at 1:30 p.m. in the Board Room.

Recess to Closed Session

The meeting recessed at 3:15 p.m.



Steve Parsons, First Co-Chair