



**OPEN MEETING**

**MINUTES OF THE SPECIAL OPEN MEETING OF THE BOARD OF DIRECTORS  
OF THIRD LAGUNA HILLS MUTUAL,  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Friday, October 1, 2021, at 1:30 p.m.**  
24351 El Toro Road, Laguna Woods, California  
VIRTUAL MEETING

**The purpose of this meeting is tabulate the ballots for the United Annual Election to elect three board members: three terms ending in 2024 at the annual election in accordance with Civil Code §5110**

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Directors Present: Steve Parsons, Ralph Engdahl, Lynn Jarrett, Robert Mutchnick, Reza Karimi, Craig Wayne, Cush Bhada, John Frankel, Annie McCary

Directors Absent: Donna Rane-Szostak

Staff Present: Siobhan Foster-COO, Eileen Paulin, Cheryl Silva, and Grant Schultz

Others Present: Catherine and Andrew Burkhart, Inspectors of Election  
Candidates: Jim Cook, Karen Shore,

**1. Call Meeting to Order / Establish Quorum – President Parsons**

President Parsons called the meeting to order at 2:00 p.m. and established that a quorum was present.

**2. State Purpose of Meeting – President Parsons**

President Parsons indicated the purpose of the meeting is to count the ballot for the Third Board Annual Election to elect three board members for three terms ending in 2024 at the annual meeting.

By consensus, the agenda was approved without objection.

**3. Acknowledgement of Inspectors of Election – Catherine and Andrew Burkhart, UniLect Election Services**

President Parsons introduced the Inspectors of Elections. Catherine and Andrew Burkhart, UniLect Election Services explained the counting of the ballot process.

Catherine Burkhart announced the 5,943 ballots were sent to Third Mutual residents. 2,926 ballots were returned. 37 ballots were not signed, 1 ballot was returned with no envelop, 51 ballots was returned in the secret ballot envelope only and there were 2 duplicate ballots received.

**4. Counting of the 2021 Ballots for the Third Board Openings (three 3-year terms ending in 2024 at the annual meeting)**

At 2:13 p.m. the Inspector of Elections started counting the ballots for Third Mutual. The counting of the ballot process could be watched live through the Laguna Woods Village website and Zoom webinar.

At 4:15 p.m. the Inspector of Elections announced some ballots were not filled in correctly and were damaged. Those ballots were recreated so they could be counted by the ballot counting machine.

**5. Announcement of Ballot Results – Catherine Burkhart, UniLect Election Service**

Andrew Burkhart, Inspector of Elections, explained the accuracy and logistic test.

Catherine Burkhart, Inspector of Elections, announced that there was 1 envelop with no ballots inside; therefore, only 2,923 ballots were counted.

At 5:32 p.m. the Inspector of Election announced the results of the Third Board of Directors election:

Jim Cook	2,186	24.93%
Mark Laws	2,158	24.61%
Nathaniel Lewis	2,045	23.32%
Lynn Jarrett	693	7.90%
Karen Shore	583	6.66%
Reza Karimi	488	5.57%

2,923 ballots counted

**6. Member Comments**

- A member thanked the outgoing board members.
- President Parsons thanked the Inspector of Elections and the board members.

**7. Adjournment**

The meeting was adjourned at 5:45 p.m.



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Lynn Jarrett, Secretary of the Board  
Third Laguna Hills Mutual