



**MINUTES OF THE REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS
MUTUAL BOARD OF DIRECTORS, A CALIFORNIA NON-PROFIT MUTUAL
BENEFIT CORPORATION**

**Tuesday, July 21, 2020 - 9:30 a.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road
Laguna Woods, California**

Directors Present: Steve Parsons, Annie McCary, Lynn Jarrett, John Frankel, Robert Mutchnick, Doug Gibson, Cush Bhada, Craig Wayne, Ralph Engdahl, Jon Pearlstone, Reza Karimi

Directors Absent: None

Staff Present: Jeff Parker, Siobhan Foster, Robbi Doncost, Ernesto Munoz, Becky Jackson, Cheryl Silva and Grant Schultz

Others Present: VMS: Wei-Ming Tao, Rosemarie diLorenzo
Sandra Gottlieb, Esq.

1. Call meeting to order / Establish Quorum

Steve Parsons, President of the Corporation, chaired and opened the meeting stating it was a Regular Meeting held pursuant to notice duly given. A quorum was established, and the meeting was called to order at 9:30 a.m.

2. Pledge of Allegiance

Director Parsons led the Membership in the Pledge of Allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

4. Approval of Agenda

Steve Parsons requested that the fumigation schedule be added to the agenda as item 12c.

By consensus, the agenda as amended was approved and the motion passed without objection.

5. Approval of Minutes

a. June 16, 2020—Regular Open Meeting Minutes

Director McCary made a motion to approve the June 16, 2020, Regular Open Meeting minutes as presented. Director Jarrett seconded the motion.

By consensus, the June 16, 2020, Regular Meeting minutes were approved.

6. This item was moved to agenda item 17 on the agenda.

7. Open Forum

- A Member asked that the fumigation for her parents building be postponed until after the COVID-19 pandemic is under control;
- A Member commented against fumigation until the COVID-19 pandemic is under control;
- A Member commented against the fumigation of their building and asked that the fumigation be postponed until the pandemic is under control;
- A Member commented about difficulty reaching VMS staff when a property is listed and escrow is open. Commented about the resale inspection procedure;
- A Member commented against the new resolution to require facial coverings due to COVID-19 and asked that the music concerts be allowed to continue;
- A Member commented about the information provided about the suspension of the paint program;
- A Member commented that the recent resolution passed by the Board goes above the state mandates regarding facial coverings and social distancing. Asked that the resolution be revised;
- A Member commented about the number of liens in the agenda, asked if the LED street light retrofit project is completed and commented about the SCE rate increase hearings;

8. Responses to Open Forum Speakers

- Siobhan Foster-COO responded to the fumigation schedule;
- Jeff Parker-CEO responded regarding the COVID-19 cases in the Village and in Orange County;
- Director McCary responded regarding the resolution requiring facial coverings was passed to save lives in the Village;
- Director Mutchnick responded that the board acted responsibly by passing the resolution requiring facial coverings which follows the CDC requirements;
- Siobhan Foster-COO spoke to Ms. Hobson yesterday regarding the paint program;
- Siobhan Foster-COO commented that the street light program is completed;

9. CEO Report

CEO Jeff Parker reported on the following subjects:

- Update that the number of individuals in the Community, the County and the State that tested positive with COVID-19 and the hospitalization rate has gone down; however the COVID-19 cases have increased. Staff is following the state and county guidelines to protect residents in the Village. Residents can check the Laguna Woods Village website and the Orange County Health Care Agency for updated information on COVID-19;

- The lack of circulation of coins because of COVID-19 makes it difficult for residents to obtain coins for the laundry machines. Recommends obtaining coin dispensing machines;
- Gate 11 Construction is completed ahead of schedule and under budget;
- Commented about the upcoming budget calendar and insurance impact on the budget;
- Waste Management reinstates the Saturday bulky-item pickup. In-home pickups remain suspended. Call Resident Services to arrange for a pickup;
- The Landscape division picks up garden clippings on Fridays. Call Resident Services to schedule a pickup of your clippings;
- The 2020 census deadline has been extended to October 31.

10. Consent Calendar

10a. Finance Committee Recommendations:

Consistent with its statutory obligations the Board members individually reviewed Third Laguna Hills Mutual preliminary financials for the month of May 2020, and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes per Civil Code §5501.

- 10b. (1) Recommendation to Approve a Resolution to Record Lien against Member ID# 934-902-51

RESOLUTION 03-20-45 **RECORDING OF A LIEN**

WHEREAS, Member ID 934-902-51; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 934-902-51 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- (2) Recommendation to Approve a Resolution to Record Lien against Member ID# 932-200-13

RESOLUTION 03-20-46
RECORDING OF A LIEN

WHEREAS, Member ID 932-200-13; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 932-200-13 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

(3) Recommendation to Approve a Resolution to Record Lien against Member ID# 931-371-09

RESOLUTION 03-20-47
RECORDING OF A LIEN

WHEREAS, Member ID 931-371-09; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-371-09 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

(4) Recommendation to Approve a Resolution to Record Lien against Member ID# 931-720-47

RESOLUTION 03-20-48
RECORDING OF A LIEN

WHEREAS, Member ID 931-720-47; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-720-47 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

(5) Recommendation to Approve a Resolution to Record Lien against Member ID# 931-710-19

RESOLUTION 03-20-49
RECORDING OF A LIEN

WHEREAS, Member ID 931-710-19; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-710-19 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

(6) Recommendation to Approve a Resolution to Record Lien against Member ID# 931-630-83

RESOLUTION 03-20-50
RECORDING OF A LIEN

WHEREAS, Member ID 931-630-83; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-630-83 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

(7) Recommendation to Approve a Resolution to Record Lien against Member ID# 932-670-28

RESOLUTION 03-20-51
RECORDING OF A LIEN

WHEREAS, Member ID 932-670-28; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 932-670-28 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

(8) Recommendation to Approve a Resolution to Record Lien against Member ID# 932-201-23

RESOLUTION 03-20-52
RECORDING OF A LIEN

WHEREAS, Member ID 932-201-23; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 932-201-23 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

(9) Recommendation to Approve a Resolution to Record Lien against Member ID# 932-310-40

RESOLUTION 03-20-53
RECORDING OF A LIEN

WHEREAS, Member ID 932-310-40; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 932-310-40 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

(10) Recommendation to Approve a Resolution to Record Lien against Member ID# 931-590-42

RESOLUTION 03-20-54
RECORDING OF A LIEN

WHEREAS, Member ID 931-590-42; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, July 21, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-590-42 and;

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- 10c.** (1) Approve the Variance Request by 5598-A to Extend the Double-door Entryway into Exclusive Use Common Area and Deny the request to Replace the Existing planters with a Concrete Slab on Previously Extended Common Area

Director Pearlstone made a motion to approve the consent calendar as presented.
Director Karimi seconded the motion.

Discussion ensued among the directors.
Director Bhada made an amendment to remove agenda item (10c) from the Consent Calendar for discussion. The amendment failed for lack of a second.

President Parsons called for the vote and the motion passed without objection.

11. Unfinished Business

- 11a.** Entertain a Motion to Introduce a Resolution and Alternate Heat Source Policy for Alterations

President Parsons presented a summary of the following Resolution:

**RESOLUTION 03-20-xx
ALTERNATE HEAT SOURCE POLICY FOR
ALTERATIONS**

WHEREAS, there is no documented policy currently in place that outlines the procedure for an alteration alternate heat source within a manor when the original heat source system fails.

NOW THEREFORE BE IT RESOLVED, [date], 2020, that the Board of Directors of this Corporation hereby adopts the Alteration Alternate Heat Source Policy that defines the conditions under which the Mutual will approve a heat source replacement by the Member, the standard type of heat source to be installed, and the Member responsibility for the replacement of such; and

RESOLVED FURTHER, that no new Mutual Consents will be issued that may compromise the original radiant heat source without having a corresponding alternate heat source listed on the same Mutual Consent or an existing alternate heat source already installed; and

RESOLVED FURTHER, alternative heat sources shall be hardwired and installed on a dedicated circuit as needed; and

RESOLVED FURTHER, where the original radiant heat system has been verified as compromised due to penetrations made previously or existing to the ceiling, the corresponding thermostat must be disconnected from that radiant heat system; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

JULY Initial Notification

Should the Board endorse the proposed resolution, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

President Parsons made a motion to introduce a resolution and alternate heat source policy for alterations for 28-day review. Director Jarrett seconded the motion and the motion passed without objection.

12. New Business

12a. Landscape Committee Recommendation

Entertain a Motion to Deny Tree Removal Request: Recommend Denial of Tree Removal Request: 3135-B Via Serena N. (Yang) – One Canary Island Pine tree

Director Jarrett presented a summary of the following Resolution:

RESOLUTION 03-20-55
DENY THE REQUEST OF OFF-SCHEDULE TRIMMING
OF ONE CANARY ISLAND PINE TREE
3135-B VIA SERENA N.

WHEREAS, September 20, 2011, that the Board of Directors adopted Resolution 03-11-149 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.

- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

WHEREAS, on July 2, 2020, the Landscape Committee reviewed the request for the removal of one Canary Island Pine tree. The request was received from the Member at 3135-B who cited the reasons as sewer damage, structural damage, litter/debris, and a slip hazard and;

WHEREAS, the Committee determined that the trees do not meet the guidelines for tree removal and recommends denying the request for the removal of one Canary Island Pine tree located at 3135-B Via Serena N.

NOW THEREFORE BE IT RESOLVED, July 21, 2020, the Board of Directors denies the request for the removal of one Canary Island Pine tree located at 3135-B;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Jarrett made a motion to deny tree removal request (3135-B Via Serena N.-Yang). Director Mutchnick seconded the motion and the motion passed without objection.

12b. Entertain a Motion to Introduce a Resolution to Designate Smoke Free Building Policy & Procedure from the Resident Policy and Compliance Committee Meeting

Director Jarrett presented a summary of the following Resolution:

RESOLUTION 03-20-XX
SMOKE-FREE BUILDING DESIGNATION POLICY AND PROCEDURE

WHEREAS, the Board of Directors (the "Board") of Third Laguna Hills Mutual ("Third") held a meeting on July 21, 2020, at which a quorum of the Board was present;

WHEREAS, the members (each, a "Member") of Third Laguna Hills Mutual ("Third") have an interest in their health, safety and welfare while within Third's common interest development (the "Development"), including when in the separate interest dwelling units located within the Development (each, a "Unit") in which the Members, their co-occupants and tenants, as applicable, reside; and

WHEREAS, certain Members have requested that Third's Board designate the buildings in which their Units are located as "smoke-free", to reduce

those Members', their co-occupants and tenants, as applicable, exposure to second-hand smoke; and

WHEREAS, the Board has determined that in addition to addressing health concerns related to second-hand smoke raised by Members as referenced above, prohibiting smoking in buildings at the Development will reduce the risk of fires related to accidents stemming from the use of smoking tobacco, marijuana and other substances, and reduce maintenance and repair costs for building components needed due to wear and tear to those components caused by smoke; and

WHEREAS, the Board has consulted with Third's legal counsel on the legality of prohibiting smoking at the Development and the Board has determined that upon certain conditions and requirements being met, that multi-dwelling unit buildings at the Development can be permanently designated as "smoke-free" going forward so long as specific terms and conditions are met; and

WHEREAS, the Board recognizes that Members, their co-occupants and tenants, if applicable, have a right to privacy within their respective Units and a right to freely use and occupy the Units (in accordance with Third's governing documents), that Members purchased their Units with the understanding that smoking was not expressly prohibited in their Unit, and that legal precedent does not exist as to whether the Board can unilaterally prohibit smoking in Units; and

WHEREAS, the Board has determined that it will designate a building containing Units as non-smoking if all of the then Members who are record owners of the Units in that building agree in writing before a notary public, that the building should be non-smoking and if certain other requirements are met; and

WHEREAS, the Board has tasked Third's legal counsel with drafting documents related to implementing and managing the designation of buildings at the Development as non-smoking that provide for such designation in a systematic, fair and reasonable manner; and

WHEREAS, Third's legal counsel has drafted those documents, the Board has reviewed those documents, and the Board believes those documents and the procedures and requirements described in those documents meet the Member needs and business requirements of Third; and

WHEREAS, those documents consist of (i) the "Smoke-Free Building Designation Policy and Procedure", (ii) the "Petition for Designating a

Building as Smoke-Free”, (iii) the “Petition Agreement Form” and (iv) the “Agreement And Covenant to Run with Land (Non-Smoking Building Designation)” (collectively, the “Designation Documents”), all of which are attached to this Resolution and incorporated in their entirety herein by this reference.

NOW, THEREFORE, BE IT RESOLVED, July 21, 2020, that the Board has determined that the Designation Documents, and the procedures and requirements described thereunder, shall be immediately effective upon adoption by the Board, to provide for a systematic, fair and reasonable manner to designate buildings at the Development as non-smoking.

RESOLVED FURTHER; that the directors, officers and agents of Third are hereby authorized on behalf of Third to carry out the purposes of this Resolution.

JULY Initial Notification

Should the Board endorse the proposed resolution, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 28-days from the postponement to comply with Civil Code §4360.

Director Jarrett made a motion to introduce a resolution to designate smoke free building policy and procedure for 28-day review. Director Mutchnick seconded the motion.

Discussion ensued among the directors.

President Parsons called for the vote and the motion passed without objection.

12c. Discuss the Fumigation Schedule

President Parsons discussed the possibility of postponing the fumigation of buildings until a later date.

Jeff Parker-CEO commented that the fumigation of buildings can be postponed until next year. He asked the Board to consider the notification process which will impact the fumigation schedule.

Director Mutchnick made a motion to postpone the fumigation schedule until next year. The motion was seconded by Director McCary.

Discussion ensued among the directors.

Ernesto Munoz, Maintenance and Construction Director, answered questions from the Board.

President Parsons called for the vote and the motion passed without objection.

13. Committee Reports

13a. Report of the Finance Committee / Financial Report – Director Pearlstone deferred his time to Director Gibson. Director Gibson commented about the insurance costs and landscaping needs in the budget. Director Pearlstone gave a presentation on the Treasurer’s report, Resale/Leasing report and the last Third Finance Committee report. The Committee met on June 2, 2020; next meeting August 4, 2020, at 1:30 p.m. as a virtual meeting.

- (1) Treasurer’s Report
- (2) Third Finance Committee Report
- (3) Resales/Leasing Reports

13b. Report of the Architectural Controls and Standards Committee – Director Parsons commented about the Alternate Heat Source Project. The Committee met on June 19, 2020; next meeting July 27, 2020, at 9:30 a.m. as a virtual meeting.

13c. Report of the Communications Committee – Director McCary reported the Committee met on October 9, 2019; next meeting TBA.

13d. Report of the Maintenance and Construction Committee – Directors Mutchnick reported on the last Committee Meeting. Many of the programs are on hold because of COVID-19. The Committee met on July 6, 2020; next meeting September 7, 2020, at 1:30 p.m. as a virtual meeting.

- (1) Report of the Parking and Golf Cart Task Force – President Parsons. The Task Force met on January 6, 2020; next meeting TBA.

- (2) Garden Villa Rec. Room Sub-Committee – Director Jarrett reported the Sub-Committee met on February 10, 2020; the next meeting TBA.

13e. Report of the Landscape Committee – Director Jarrett reported on the last Landscape Committee meeting. The Committee met on July 2, 2020; next meeting August 6, 2020, at 9:30 a.m. as a virtual meeting.

13f. Report of the Water Subcommittee – Director Karimi asked residents to watch what they flush down the toilet and conserve water. The subcommittee met on October 9, 2019; next meeting TBA.

13g. Report of the Resident Policy and Compliance Committee – Director Jarrett reported on the last Committee meeting. Director Jarrett commented about the

non-smoking building resolution, BBQ rules, and tightening up rules for guarantors. The committee met on June 30, 2020; next meeting July 29, 2020, at 9:30 a.m. as a virtual meeting.

- 13h.** Report of the Energy Research Group – Director Mutchnick. The next meeting TBA.

14. GRF Committee Highlights

- 14a.** Community Activities Committee – Director McCary reported on the Committee meeting. The Committee is looking into outdoor gym equipment. The Committee met on June 11, 2020; next meeting July 9, 2020, at 1:30 p.m. as a virtual meeting.

(1) Equestrian Center Ad Hoc Committee – Director Bhada. The Committee met on July 15, 2020; the next meeting August 25, 2020 at 9:30 a.m.

- 14b.** GRF Finance Committee – Director Pearlstone. The Committee met on June 24, 2020; next meeting August 19, 2020, 1:30 p.m. as a virtual meeting.

- 14c.** GRF Landscape Committee – Director Jarrett. The Committee met on February 12, 2020; next meeting August 12, 2020 at 1:30 p.m. as a virtual meeting.

- 14d.** GRF Maintenance & Construction Committee – Director Bhada reported on the last Committee meeting. The Committee met on June 10, 2020; next meeting August 12, 2020, at 9:30 a.m. as a virtual meeting.

(1) PAC Renovation Ad Hoc Committee – Director Pearlstone reported from the last Committee meeting. The Committee met on July 13, 2020.

(2) Clubhouse 1 Renovation Ad Hoc Committee – Director Pearlstone reporting from the last Committee meeting. The Committee met on June 1, 2020.

- 14e.** Media and Communications Committee – Director McCary reported on the Committee meeting. The committee met on June 15, 2020; next meeting August 17, 2020, at 1:30 p.m. as a virtual meeting.

- 14f.** Mobility and Vehicles Committee – Director Frankel reported on the Committee meeting. The Committee met on February 5, 2020; next meeting August 5, 2020, at 1:30 p.m. as a virtual meeting.

- 14g.** Security and Community Access Committee – Director Mutchnick. The Committee met on February 24, 2020; next meeting August 24, 2020, at 1:30 p.m. as a virtual meeting.

(1) Disaster Preparedness Task Force – Director Engdahl. The Task Force met on January 28, 2020; next meeting July 28, 2020, 9:30 a.m. as a virtual meeting.

14h. Report of the Laguna Woods Village Traffic Hearings – Director Frankel deferred his time to Director Mutchnick. The hearings were held on July 15, 2020; next hearings will be August 19, 2020 at 9:00 a.m. as virtual meetings.

15. Future Agenda Items – *All matters listed under Future Agenda Items are items for a future Board Meetings. The Board will take action on these items at a future Board Meeting.*

15a. Parking Report

15b. Resident Suggestion Program

15c. Alterations Review

16. Director's Comments

- Director Gibson commented his neighbor is happy with the new water heater that was installed;
- Director Jarrett commented about the non-smoking building resolution;

17. Report of the Chair

- President Parsons asked residents to wear their masks and protect yourself and your neighbors. Please comply with the new rules.

18. Recess

The Board recessed at 11:20 a.m. and reconvened in Closed Session at 11:30 a.m.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

During the June 16, 2020 Regular Closed Session, the Board:

Approved the Agenda

Approved the Meeting Minutes of:

(a) May 19, 2020 – Regular Closed Session

Discussed and Considered Legal and Litigation Matters

Discussed and Considered Contractual Issues:

Discussed Personnel Matters

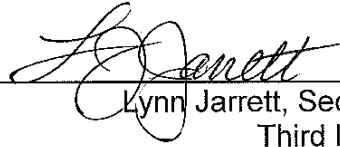
Discussed Matters Related to COVID-19

Discussed the Disciplinary Case Report

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19. Adjourn

With no further business to come before the Board of Directors, the meeting was adjourned at 3:30 p.m.

A handwritten signature in cursive script, appearing to read "L. Jarrett", is written over a horizontal line.

Lynn Jarrett, Secretary of the Board
Third Laguna Hills Mutual