



**MINUTES OF THE REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS
MUTUAL BOARD OF DIRECTORS, A CALIFORNIA NON-PROFIT MUTUAL
BENEFIT CORPORATION**

**Tuesday, June 16, 2020 - 9:30 a.m.
Laguna Woods Village Board Room/Virtual Meeting
24351 El Toro Road
Laguna Woods, California**

Directors Present: Steve Parsons, Annie McCary, Lynn Jarrett, Jon Pearlstone, John Frankel, Reza Karimi, Robert Mutchnick, Doug Gibson, Cush Bhada, Ralph Engdahl, Craig Wayne

Directors Absent: None

Staff Present: Jeff Parker, Siobhan Foster, Becky Jackson, Cheryl Silva and Grant Schultz

Others Present: Lora Young, Orange County Mosquito & Vector Control
Wei-Ming Tao, Rosemarie diLorenzo

1. Call meeting to order / Establish Quorum

Steve Parsons, President of the Corporation, chaired and opened the meeting stating it was a Regular Meeting held pursuant to notice duly given. A quorum was established, and the meeting was called to order at 9:30 a.m.

2. Pledge of Allegiance

Director Karimi led the Membership in the Pledge of Allegiance.

3. Acknowledge Media

The Village Television Camera Crew, by way of remote cameras, was acknowledged as present.

4. Approval of Agenda

Director McCary made a motion to approve the agenda as presented. Director Mutchnick seconded the motion.

By consensus, the agenda was approved and the motion passed unanimously.

5. Approval of Minutes

a. May 19, 2020—Regular Open Meeting Minutes

Director Bhada made a motion to approve the May 19, 2020, Regular Open Meeting minutes as presented. Director McCary seconded the motion.

By consensus, the May 19, 2020, Regular Meeting minutes were approved.

6. Report of the Chair

President Parsons commented about important information that will be presented by our Committee Chairs. The resident survey has been initiated. Upgrade of GRF Facilities is pending and more information will be provided in the future. Continue to take precautions to protect yourself and others from COVID-19.

7. Open Forum -- none

8. Responses to Open Forum Speakers -- none

9. CEO Report

CEO Jeff Parker reported on the following subjects:

- The LED Walkway Lighting project by Siemens is completed at the clubhouses;
- Reopening plan was presented on TV6 and will be rebroadcast for all residents. It analyzes how staff is following the County and State guidelines.
- Medical Advisory Roundtable presentation was held on TV6 Friday, June 12, 2020 and will be rebroadcast;
- Starting yesterday doubles play will be allowed at the Tennis Center;
- Pools will be reopened shortly;
- Standard Operating Procedures are being reviewed and evaluated as facilities reopen;
- SCE will conduct public forums on June 30th and July 1st on rate increases;
- Golf cart parade will be held on July 4th.

9a. Orange County Mosquito and Vector Control District Presentation

Lora Young from the Orange County Mosquito and Vector Control District gave a presentation on how residents can help control mosquitos, rats, fire ants and flies in the Community.

Lora Young answered questions from the Board.

10. Consent Calendar

10a. Finance Committee Recommendations:

- (1) Recommendation to Approve a Resolution to Record Lien against Member ID# 931-590-42

RESOLUTION 03-20-42
RECORDING OF A LIEN

WHEREAS, Member ID 931-590-42; is currently delinquent to Third Laguna Hills Mutual with regard to the monthly assessment; and

WHEREAS, a Notice of Delinquent Assessment (Lien) will be filed upon adoption of this resolution following at least a majority vote of the Board (with no delegation of such action by the Board), acting in an open meeting, and for which the Board's vote is recorded in the minutes;

NOW THEREFORE BE IT RESOLVED, June 16, 2020, that the Board of Directors hereby approves the recording of a Lien for Member ID 931-590-42 and;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- (2) Consistent with its statutory obligations the Board members individually reviewed Third Laguna Hills Mutual preliminary financials for the month of April 2020, and by this vote ratify that such review be confirmed in this month's Board Member Open Session Meeting minutes per Civil Code §5501.

Director Jarrett made a motion to approve the consent calendar as presented. Director Mutchnick seconded the motion and the motion passed without objection.

11. Unfinished Business -- none

12. New Business

12a. Landscape Committee Recommendation

Entertain a Motion to Deny Off-Schedule Tree Trimming Request: 3337-1G Punta Alta (Brown) – Two Silk Oak trees as it does not meet the guidelines in Resolution 03-11-149

Director Jarrett presented a summary of the following Resolution:

RESOLUTION 03-20-43
DENY THE REQUEST FOR OFF-SCHEDULE TREE TRIMMING
TWO SILK OAK TREES AT 3337-1G PUNTA ALTA

WHEREAS, on June 4, 2020, the Landscape Committee reviewed the request for the off-schedule trimming of two Silk Oak trees. The request was received from the

member at 3337-1G who cited the reasons as litter/debris and concern that the leaves on the sidewalk are hazardous to pedestrians and;

WHEREAS, the Committee determined that the trees do not meet the guidelines for off-schedule trimming since reducing the foliage of these trees to reduce the leaf drop would damage the overall health of the trees and recommends denying the request for the off-schedule trimming of two Silk Oak trees located at 3337-1G Punta Alta.

NOW THEREFORE BE IT RESOLVED, June 16, 2020, the Board of Directors denies the request for the off-schedule trimming of two Silk Oak trees located at 3337-1G;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Jarrett made a motion to deny the request for off-schedule tree trimming of two silk oak trees (3337-1G Punta Alta). Director Bhada seconded the motion.

Discussion ensued among the Directors.

President Parsons called for the vote, and the motion passed without objection.

13. Committee Reports

13a. Report of the Finance Committee / Financial Report – Director Pearlstone gave a presentation on the Treasurer’s report, Resale/Leasing report and the last Third Finance Committee report. The Committee met on June 2, 2020; next meeting July 7, 2020, at 1:30 p.m. location TBA.

- (1) Treasurer’s Report
- (2) Third Finance Committee Report
- (3) Resales/Leasing Reports

13b. Report of the Architectural Controls and Standards Committee – Director Parsons. The Committee met on February 24, 2020; next meeting June 19, 2020, at 9:30 a.m. as a virtual meeting.

13c. Report of the Communications Committee – Director McCary reported the Committee met on October 9, 2019; next meeting will be held on July 8, 2020 location TBA.

13d. Report of the Maintenance and Construction Committee – Directors Mutchnick reported on the last Committee Meeting. The LED streetlight project is completed. Approval of washer and dryer in the Garden Villa Units will be re-evaluated next year. Looking at electrical projects that would be beneficial to the

community. The Committee met on May 4, 2020; next meeting July 6, 2020, at 1:30 p.m. in the Board Room.

- (1) Report of the Parking and Golf Cart Task Force – President Parsons. The Task Force met on January 6, 2020; next meeting TBA.
 - (2) Garden Villa Rec. Room Sub-Committee – Director Jarrett reported on the last Sub-Committee Meeting which met on February 10, 2020; the next meeting TBA.
- 13e.** Report of the Landscape Committee – Director Jarrett reported on the last Landscape Committee meeting. The recent rains have increased the vegetation in the Village. The Landscape manual is available on our website. The turf reduction project continues throughout the community. The Committee met on June 4, 2020; next meeting July 2, 2020, at 9:30 a.m. location TBA.
- 13f.** Report of the Water Subcommittee – Director Karimi. The subcommittee met on October 9, 2019; next meeting TBA.
- 13g.** Report of the Resident Policy and Compliance Committee – Director Jarrett reported on the last Committee meeting. The Task Force met on May 14, 2020; next meeting June 30, 2020, at 9:30 a.m. as a virtual meeting.
- 13h.** Report of the Energy Research Group – Director Mutchnick. The next meeting will be held on July 1, 2020.
- 14. GRF Committee Highlights**
- 14a.** Community Activities Committee – Director Bhada reported on the Committee meeting. The July 4th Golf Cart Parade was approved. The Committee met on June 11, 2020; next meeting July 9, 2020, at 1:30 p.m. location TBA.
- (1) Equestrian Center Ad Hoc Committee – Director Bhada. The next meeting TBA.
- 14b.** GRF Finance Committee – Director Pearlstone. The Committee met on April 22, 2020; next meeting June 24, 2020, 1:30 p.m. as a virtual meeting.
- 14c.** GRF Landscape Committee – Director Jarrett. The Committee met on February 12, 2020; next meeting TBA.
- 14d.** GRF Maintenance & Construction Committee – Director Bhada showed a presentation on the Maintenance Service Center EV Charging Stations, RV Lot B & Maintenance Service Center Gate Access Installation and LED Walkway

Lighting Project and reported on the Committee meeting. The Committee met on June 10, 2020; next meeting August 12, 2020, at 9:30 a.m. location TBA.

- (1) PAC Renovation Ad Hoc Committee – Director Pearlstone reported the Committee approved the maintenance improvement project. The Committee met on May 14, 2020 in closed session.
 - (2) Clubhouse 1 Renovation Ad Hoc Committee – Director Pearlstone reporting that the Committee is looking at the different renovation options. The Committee met on June 1, 2020, as a virtual meeting
- 14e.** Media and Communications Committee – Director McCary reported on the Committee meeting. The Committee is looking at the Internet access, which was out yesterday because of the power outage. The new Village Breeze is out and contains the reopening schedule. Two members of the United Board are distributing masks at the Library. The committee met on June 15, 2020; next meeting July 20, 2020, at 1:30 p.m. location TBA.
- 14f.** Mobility and Vehicles Committee – Director Frankel reported on the Committee meeting. The Committee met on February 5, 2020; next meeting August 5, 2020, at 1:30 p.m. location TBA.
- 14g.** Security and Community Access Committee – Director Mutchnick. The Committee met on February 24, 2020; next meeting August 24, 2020, at 1:30 p.m. location TBA.
- (1) Disaster Preparedness Task Force – Director Engdahl. The Task Force met on January 28, 2020; next meeting July 28, 2020, 9:30 a.m. location TBA.
- 14h.** Report of the Laguna Woods Village Traffic Hearings – Director Frankel. The hearings were held on February 19, 2020; next hearings will be June 17, 2020 at 9:00 a.m. and 1:00 p.m. as virtual meetings.
- 15. Future Agenda Items** – *All matters listed under Future Agenda Items are items for a future Board Meetings. The Board will take action on these items at a future Board Meeting.*
- 15a.** Alternative Heat Source Policy (August initial notification—September postponed. Add to agenda for July 2020)
 - 15b.** Parking Report
 - 15c.** Resident Suggestion Program
 - 15d.** Resolution to Designate a Building as Non-Smoking (FEBRUARY referred back to Committee for revisions)
 - 15e.** Alterations Review
- 16. Director's Comments**

- Director Bhada and McCary asked residents to continue to stay safe and follow health practices.
- Director Jarrett looks forward to the time when they can meet again in the Board room.
- Director Mutchnick looking forward to getting back to being active in the community.
- Director Gibson encouraged residents to call resident services if they see something that needs to be taken care of in the community.
- Director Engdahl and Karimi looks forward to the time when the Board can meet together.

17. Recess

The Board recessed at 11:03 a.m. and reconvened in Closed Session at 12:00 p.m.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

During the May 19, 2020 Regular Closed Session, the Board:

Approved the Agenda

Approved the Meeting Minutes of:

(a) April 3, 2020 – Emergency Closed Meeting

(b) April 10, 2020 – Special Closed Meeting

(c) April 21, 2020 – Regular Closed Session

(d) May 11, 2020 – Special Closed Meeting

Discussed and Considered Legal and Litigation Matters

Discussed and Considered Contractual Issues:

Slope Acacia Renovation Project

Discussed Personnel Matters

Discussed Matters Related to COVID-19

Discussed the Disciplinary Case Report

18. Adjourn

With no further business to come before the Board of Directors, the meeting was adjourned at 3:16 p.m.



Lynn Jarrett, Secretary of the Board
Third Laguna Hills Mutual