



**MINUTES OF THE THIRD REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

**Tuesday, December 18, 2018 - 9:30 a.m.  
Laguna Woods Village Community Center Board Room 24351 El Toro Road**

The Regular Meeting of the Third Laguna Hills Mutual Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, December 18, 2018, at 9:30 a.m., at 24351 El Toro Road, Laguna Woods, California

Directors Present: Rosemarie diLorenzo, Steve Parsons, James Tung, Roy Bruninghaus, Jack Connelly, John Frankel, Cush Bhada, Jon Pearlstone, Paul Chao, Lynn Jarrett and Bunny Carpenter (arrived late)

Directors Absent: None

Staff Present: Siobhan Foster, Eileen Paulin, Kurt Wiemann, Chris Langour, and Cheryl Silva

Others Present: Reza Karimi (VMS)

**1. Call meeting to order / Establish Quorum**

Rosemarie diLorenzo, President of the Corporation, chaired and opened the meeting, and stated that it was a Regular Meeting held pursuant to notice duly given. A quorum was established, and the meeting was called to order at 9:30 a.m.

**2. Pledge of Allegiance**

Director Bhada led the Membership in the Pledge of Allegiance.

**3. Acknowledge Media**

The Globe and the Village Television Crew, by way of remote cameras, were acknowledged as present.

**4. Approval of Agenda**

Director Parsons made a motion to approve the agenda as presented. Director Tung seconded the motion.

Director Tung requested to remove items under 11b(1) to new business and the amended agenda passed by unanimous consent.

**5. Approval of Minutes**

- a. November 6, 2018 – Special Open Meeting (Third Board Appointment)
- b. November 9, 2018–Special Open Meeting (VMS/Third Board Appointment)
- c. November 19, 2018–Special Open Meeting (VMS/Third Board Appointment)
- d. November 29, 2018 – Regular Open Meeting

Director Bhada made a motion, seconded by Director Bruninghaus, to approve these minutes as presented and the motion passed by unanimous consent.

**6. Report of the Chair**

President diLorenzo announced that this was the last meeting of the year and wished everyone Happy Holidays.

**7. Open Forum**

Several Members spoke about various issues: The benefits of the Laguna Woods Foundation and a golf cart decal violation.

**8. Responses to Open Forum Speakers**

President diLorenzo responded to the Members' concerns and requests.

**9. Update from the VMS Board– Director Karimi**

Director Karimi gave a presentation regarding the new employees on staff and the revisions to the VMS organization's structure. He summarized a report from the last VMS Board Meeting by Chuck Holland on Information Technology.

**10. CEO Report**

Siobhan Foster, Interim CEO, reported on the following developments:

- Encouraged residents to complete and return the CodeRed forms to the concierge desk in the Community Center.
- Transportation Holiday hours: Monday December 24<sup>th</sup> and December 31<sup>st</sup> Plan-a-Ride is the only transportation service running. Call 949-597-4659 or email [ride@vmsinc.org](mailto:ride@vmsinc.org) to schedule your trips by noon on Saturday, December 22<sup>nd</sup>. Tuesday, December 25<sup>th</sup> no transportation services will be available.
- Call Center Holiday hours: Monday, December 24<sup>th</sup> and December 31<sup>st</sup> the call center will be open from 7 a.m. to 3 p.m. and closed on Tuesday, December 25<sup>th</sup> and January 1<sup>st</sup>.
- Check the website for more Village Holiday hours.
- Upcoming New Year's Eve events include the Rockin' New Year's Eve dinner at Clubhouse 5. Doors open at 6:30 p.m. and tickets are available at Clubhouse 5. James Darren will be performing at 3:00 p.m. and 7:00 p.m. on New Year's Eve at Clubhouse 3.
- Toys were delivered to the Marines and OC Firefighters from the Toy Drive.

- Hydro-seeding the slopes in Third Mutual is complete after brush was cleared to reduce fire risk. Hydro-seed contains a mix of drought resistant plants (not lawn grass).
- Bruce Hartley was thanked for his services in the General Services Division.

Siobhan Foster, answered questions from the Board.

## 11. Consent Calendar

### 11a. Architectural Control and Standards Committee Recommendations:

- (1) Recommendation to Approve 2328-U (Monterey, PQ12) – Half Bathroom Conversion

#### **RESOLUTION 03-18-164** **VARIANCE REQUEST**

**WHEREAS**, Mr. Roger D. Decker of 2328-U Via Mariposa West, a Monterey style unit, is requesting Board approval of a variance to install a bathroom conversion and,

**WHEREAS**, a Neighborhood Awareness Notice was sent to Owners of affected Units on November 14, 2018, notifying them that an application to make an alteration to a neighboring Unit had been made and that comments or objections could be made in writing to the Architectural Controls and Standards Committee or in person at the Architectural Controls and Standards Committee Meeting on November 26, 2018.

**NOW THEREFORE BE IT RESOLVED**, on December 18, 2018, the Board of Directors hereby approves the request to install a bathroom conversion and that the proposed alteration is constructed in accordance with the Conditions of Approval as included in the official Board Decision Notice;

**RESOLVED FURTHER**, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 2328-U and all future Mutual members at 2328-U;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- (2) Recommendation to Approve 5165 (Villa Paraisa, C13C\_1) – Raise Ceiling in Living Room Only

#### **RESOLUTION 03-18-165** **VARIANCE REQUEST**

**WHEREAS**, Ms. Hope H. Miller of 5165 Belmez, a Villa Paraisa style unit, is requesting Board approval of a variance to raise the ceiling in the living room only, above the structural members,

**WHEREAS**, a Neighborhood Awareness Notice was sent to Owners of affected Units on November 14, 2018, notifying them that an application to make an alteration to a neighboring Unit had been made and that comments or objections could be made in writing to the Architectural Controls and Standards Committee or in person at the Architectural Controls and Standards Committee Meeting on November 26, 2018.

**NOW THEREFORE BE IT RESOLVED**, on December 18, 2018, the Board of Directors hereby approves the request to raise the ceiling in the living room and that the proposed alteration is constructed in accordance with the Conditions of Approval as included in the official Board Decision Notice;

**RESOLVED FURTHER**, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 5165 and all future Mutual members at 5165;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- (3) Recommendation to Approve 5398-A (Casa Rosa, RP302\_RA) – Retain Non-Standard Color on Two Exterior Entry Doors

**RESOLUTION 03-18-166**  
**VARIANCE REQUEST**

**WHEREAS**, Ms. Kerrie A. Bantivoglio of 5398-A Via Carrizo, a Casa Rosa style unit, is requesting Board approval of a variance to retain the non-standard color on two exterior doors and,

**WHEREAS**, a Neighborhood Awareness Notice was sent to Owners of affected Units on November 14, 2018, notifying them that an application to make an alteration to a neighboring Unit had been made and that comments or objections could be made in writing to the Architectural Controls and Standards Committee or in person at the Architectural Controls and Standards Committee Meeting on November 26, 2018.

**NOW THEREFORE BE IT RESOLVED**, on December 18, 2018, the Board of Directors hereby approves the request to retain the non-standard color on two exterior doors and that the proposed alteration is constructed in accordance with the Conditions of Approval as included in the official Board Decision Notice;

**RESOLVED FURTHER**, all costs for maintenance, repair, renovation, replacement or removal of the improvement, present and future, are the responsibility of the Property's Member Owner at 5398-A and all future Mutual members at 5398-A;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

- (4) Receive and File Revised Decision Tree – Full and Condensed Versions

**11b. Landscape Committee Recommendations:**

(1) Tree Removal: Approval (1), Denial (1)

- 5396-B Via Carrizo (Cronin)-Approve request for removal of one Rustyleaf Fig tree located at 5396-B Via Carrizo, at Mutual expense, due to lean of tree and number of large surface roots causing unstable root structure posing a high likelihood of tree failure.
- 5578-B Luz del Sol (Levy)-Deny request for removal of one Rustyleaf fig tree located at 5578-B Luz del Sol. Trees are not removed because they are messy.

**RESOLUTION 03-18-167**

**TREE REMOVAL APPROVAL (1) TREE REMOVAL DENIAL (1)**

**WHEREAS**, September 20, 2011, that the Board of Directors adopted Resolution 03-11-149 tree removal guidelines:

- Unless there is a purposeful reason, trees should not be removed merely because they are messy, or because of residents' personal preferences concerning shape, color, size, or fragrance.
- Trees should not be removed because of view obstruction if the obstruction is at a considerable distance from the complaining manor and therefore causes only a partial obstruction.
- Trees on slopes should not be removed if the removal will contribute to the destabilization of that slope.
- Trees which are damaging or will damage a structure, pose a hazard, in failing health or interfering with neighboring trees, will be considered for removal.

**WHEREAS**, on December 6, 2018, the Landscape Committee recommended to:

- Approve the removal of one Rustyleaf Fig tree located at 5396-B Via Carrizo, at Mutual expense, due to the lean of the tree and a number of large surface roots causing unstable root structure posing a high likelihood of tree failure, and;
- Deny the request for the removal of one Rustyleaf Fig tree located at 5578-B Luz Del Sol, based on the tree removal policies of Third Mutual, there is no justification to remove this tree solely due to litter and debris, and:

**NOW THEREFORE BE IT RESOLVED**, December 6, 2018, the Board of Directors approved the request to remove ~~one Brazilian Pepper tree at 2233-S Via Puerta~~ and one Rustyleaf Fig tree located at 5396-B Via Carrizo; denied the request to removed one Rustyleaf Fig tree located at 5578-B Luz Del Sol, and;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Tung made a motion to approve the consent calendar with the removal of agenda item 11b(1) 2233-S Via Puerta (DiDomenico), 11b(2) 5076 Tero (Asner), and 11c. Third and GRF Committee Appointments. The motion was seconded by Director Bhada, to approve the amended Consent Calendar items. The motion passed by unanimous consent.

**11b(1)** This item was removed from the consent calendar by Director Tung.

- Approve the request to remove one Brazilian Pepper tree located at 2233-S Via Puerta at Member's expense due to litter and debris and potential future damage to Common area patio wall and sidewalk. Cost will include the replacement with another tree.

Director Tung made a motion to deny this request. Director Bhada amended the motion and requested that this item be sent back to the Landscape Committee for review. The amended motion passed by unanimous consent.

**11b(2)** This item was removed from the consent calendar by Director Tung. 5076 Tero (Asner)-Deny the appeal for the off-schedule trimming of one Brizilian Pepper and two Lemon Scented Gum trees located at the rear of 5303 Cantante. The request does not meet the criteria for topping trees or as required under the resolution regarding view obstruction.

Director Tung made a motion, seconded by Director Bhada, to send this item back to the Landscape Committee for review. The motion passed by unanimous consent.

This item was removed from the consent calendar by Director Tung.

**11c.** Adopt a Resolution for Revised Third Mutual and GRF Committee Assignments

**RESOLUTION 03-18-168**  
**Third Mutual Committee Appointments**

**RESOLVED**, December 18, 2018, that the following persons are hereby appointed to serve on the committees and services of this Corporation;

**RESOLVED FURTHER**, that each committee chair in consultation with the vice chair may appoint additional members and advisors with interim approval by the President subject to the approval of the Board of Directors:

**Architectural Standards and Control Committee**

Steve Parsons, Chair  
Roy Bruninghaus  
John Frankel  
Lynn Jarrett

Rosemarie diLorenzo, Alternate  
Voting Advisors: Mike Butler and Mike Plean

**Communications Committee (Bi-Monthly)**

Roy Bruninghaus, Chair  
Jon Pearlstone, Co-Chair  
Jack Connelly  
Bunny Carpenter  
Lynn Jarrett  
Non-Voting Advisors: Carol St. Hillaire, Burt Baum

**Energy Task Force**

John Frankel (Third)  
Cush Bhada (Third)  
Paul Chao (Third), Alternate  
Juanita Skillman (United)  
Carl Randazzo (United)  
Bert Moldow (GRF)  
Jim Juhan (GRF)  
Voting Advisors: Steven Leonard

**Executive Hearing Committee**

Steve Parsons, Chair  
Rosemarie diLorenzo, Co-Chair  
Bunny Carpenter  
John Frankel  
James Tung  
Cush Bhada, Alternate  
Jon Pearlstone, Alternate

**Finance (Committee of the Whole)**

Jack Connelly, Chair  
Steve Parsons, First Co-Chair  
Rosemarie diLorenzo, Second Co-Chair  
Non-Voting Advisors: John Hess, Michael Cunningham

**Garden Villa Recreation Room Subcommittee (Quarterly)**

Lynn Jarrett, Chair  
Jon Pearlstone  
Cush Bhada  
Voting Advisors: Sharon Molineri, Stuart Hack, Randy Scott

**Laguna Woods Village Traffic Hearings**

John Frankel  
Jack Connelly

**Landscape**

James Tung, Chair  
Cush Bhada  
Lynn Jarrett  
John Frankel  
Jon Pearlstone

**Maintenance and Construction (Committee of the Whole)**

Cush Bhada, Chair  
Bunny Carpenter, First Co-Chair  
John Frankel, Second Co-Chair  
Paul Chao

**New Resident Orientation**

Per Rotation List

**Water Conservation Committee (Bi-Monthly)**

Jack Connelly, Chair  
James Tung  
John Frankel  
Paul Chao  
Cush Bhada

**Parking & Golf Cart Task Force**

Steve Parsons, Chair  
John Frankel  
Bunny Carpenter  
Lynn Jarrett  
Jon Pearlstone

**Resident Policy and Compliance Task Force**

Roy Bruninghaus, Chair  
Bunny Carpenter  
Rosemarie diLorenzo  
Steve Parsons  
Advisors: Stuart Hack, Cindy Baker

**RESOLVED FURTHER**, that Resolution 03-18-152, adopted November 9, 2018, is hereby superseded and canceled; and,

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

**RESOLUTION 03-18-169**  
**GRF Committee Appointments**



**RESOLVED**, December 18, 2018, that in compliance with Article 7, Section 7.3 of the Golden Rain Foundation Bylaws, the following persons are hereby appointed to serve on the committees of the Golden Rain Foundation:

**Business Planning Committee**

Rosemarie diLorenzo

Jack Connelly

**Community Activities Committee**

Steve Parsons

Cush Bhada

Jack Connelly, Alternate

Jon Pearlstone, Alternate

**Finance Committee**

Rosemarie di Lorenzo

Jack Connelly

Steve Parsons, Alternate

**Landscape Committee**

James Tung

John Frankel

Jon Pearlstone, Alternate

**Maintenance and Construction Committee**

John Frankel

Bunny Carpenter

Cush Bhada, Alternate

Paul Chao, Alternate

**PAC Task Force**

John Frankel

Cush Bhada

**Media and Communication Committee**

Roy Bruninghaus

Lynn Jarrett

Jack Connelly, Alternate

Bunny Carpenter, Alternate

**Mobility and Vehicles Committee**

John Frankel

Cush Bhada

Lynn Jarrett,

Alternate

Jon Pearlstone, Alternate

**Security and Community Access Committee**

Roy Bruninghaus

John Frankel

Steve Parsons, Alternate

Cush Bhada, Alternate

**Disaster Preparedness**

Roy Bruninghaus

John Frankel

Steve Parsons, Alternate

Jon Pearlstone, Alternate

**RESOLVED FURTHER**, that Resolution 03-18-153, adopted November 9, 2018, is hereby superseded and canceled; and

**RESOLVED FURTHER**; that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Tung made a motion to make Jack Connelly the Chair of the Water Conservation Subcommittee. Director Parsons made a motion to approve the amended Third and GRF Committee Appointments, Director Carpenter seconded the motion and the motion passed by unanimous consent.

**12. Unfinished Business--None**

**13. New Business**

**13a.** Entertain a Motion to Introduce a Resolution for Revised Alteration Standard 37: Patio Covers; Awnings

Director Bruninghaus, Secretary of the Board, presented a summary of the following Resolution:

**RESOLUTION 03-19-xxx**

**REVISE ALTERATION STANDARD 37: PATIO COVERS; AWNINGS**

**WHEREAS**, the Architectural Controls and Standards Committee recognizes the need to amend Alteration Standards and create new Alteration Standards as necessary; and,

**WHEREAS**, the Architectural Control and Standard Committee recognizes the need to create Alteration Standard 37: Patio Covers; Awnings.

**NOW THEREFORE BE IT RESOLVED**, December 18, 2018, that the Board of Directors of this Corporation hereby introduces Alteration Standard 37: Patio Covers; Awnings as attached to the official meeting minutes;

**RESOLVED FURTHER**, that Resolution 03-15-128 adopted September 2015, is hereby superseded in its entirety and no longer in effect;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

**DECEMBER Initial Notification**

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30- days from the postponement to comply with Civil Code §4360.

Director Bruninghaus made a motion to introduce a resolution for 30-day review to revise alteration standard 37: patio covers; awnings.

Discussion ensued among the Directors.

By consensus, the Board introduced a resolution for 30-day review.

**13b. Entertain a Motion to Introduce a Resolution for a Revised Alteration Standard 30A: Storage Cabinets**

Director Bruninghaus, Secretary of the Board, presented a summary of the following Resolution:

**RESOLUTION 03-19-xxx**  
**REVISE ALTERATION STANDARD 30A: STORAGE CABINETS**  
**(Patios, Breezeways, and Balconies)**

**WHEREAS**, the Architectural Controls and Standards Committee recognizes the need to amend Alteration Standards and create new Alteration Standards as necessary; and,

**WHEREAS**, the Architectural Control and Standard Committee recognizes the need to create Alteration Standard 30A: Storage Cabinets (Patios, Breezeways, and Balconies).

**NOW THEREFORE BE IT RESOLVED**, December 18, 2018, that the Board of Directors of this Corporation hereby introduces Alteration Standard 30A: Storage Cabinets (Patios, Breezeways, and Balconies) as attached to the official meeting minutes;

**RESOLVED FURTHER**, that Resolution M3-02-29 adopted December, 1998, is hereby superseded in its entirety and no longer in effect;

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

**DECEMBER Initial Notification**

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30- days from the postponement to comply with Civil Code §4360.

Director Bruninghaus made a motion, seconded by Director Parsons, to introduce a resolution for 30-day review to revise alteration standard 30A: storage cabinets.

Discussion ensued among the Directors.

By consensus, the Board introduced a resolution for 30-day review.

**13c. Entertain a Motion to Introduce a Resolution for the Revised Care Provider Policy**

Director Bruninghaus, Secretary of the Board, presented a summary of the following Resolution:

**Resolution 03-19-xx**  
**REVISE CARE PROVIDER POLICY**

**WHEREAS**, the Residency Policies and Compliance Task Force has recommended enhancements to the existing Care Provider Policy; and

**WHEREAS**, The Private Caregiver Policy will encompass part-time, long-term, and terminal health caregivers, whenever scheduled day or night; and

**WHEREAS**, the Private Caregiver Policy addresses caregivers irrespective of whether they are paid or not paid,

**NOW THEREFORE BE IT RESOLVED**, February 19, 2019, that the Board of Directors of this Corporation hereby amends the "Care Provider Policy," and renames it to "Private Caregiver Policy," as attached to the official minutes of this meeting; and

**RESOLVED FURTHER**, that Resolution 03-17-03 adopted January 24, 2017 is hereby superseded and canceled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution as written.

**DECEMBER Initial Notification**

Should the Board endorse the proposed revisions, Staff recommends that a motion be made and seconded to accept the resolution and allow discussion to ensure that the resolution reads to the satisfaction of the Board. Staff then recommends that a Board Member postpones the resolution to the next available Board Meeting no less than 30- days from the postponement to comply with Civil Code §4360.

Director Bruninghaus made a motion to introduce a resolution for 30-day review to revise the Care Provider Policy.

Discussion ensued among the Directors. Director Carpenter noted that the policy requires a 10 business day turn around for approval, but the instructions still have the old 14 day requirement; staff needs to change

By consensus, the Board introduced a resolution for 30-day review.

#### **14. Committee Reports**

- 14a. Report of the Finance Committee / Financial Report - Director Connelly presented the Treasurer's Report. Director Parsons reported on the Resale and Lease Reports. The Committee met on December 4, 2018; next meeting January 8, 2019, at 1:30 p.m. in the Board Room
- 14b. Report of the Architectural Controls and Standards Committee - Director Parsons reported on the last meeting. The Committee met on December 17, 2018; next meeting January 28, 2019, at 9:30 a.m. in the Sycamore Room
- 14c. Report of the Maintenance and Construction Committee - Director Bhada reported from the last meeting. The Committee did not meet in December; next meeting January 7, 2019, at 1:00 p.m. in the Board Room. The Committee will meet every other month starting in January.
  - Report of the Parking and Golf Cart Task Force - Director Parsons. The Task Force did not meet in December; next meeting TBA.
- 14d. Report of the Landscape Committee - Director Tung showed a presentation and gave an update from the last meeting. The Committee met on December 6, 2018; next meeting January 3, 2019, at 9:00 a.m. in the Board Room
- 14e. Report of the Laguna Woods Village Traffic Hearings - Director Bhada gave an update from the last meeting. The Traffic Hearings were held on November 21, 2018; next hearings December 19, 2018, at 9:00 a.m. in the Board Room and 1:00 p.m. in the Pine Room.

- 14f. Report of the Communications Committee - Director Bruninghaus gave an update since the last meeting. The Committee did not meet in December; next meeting January 9, 2019, at 1:30 p.m. in the Board Room.
- 14g. Report of the Village Energy Task Force - Director Frankel gave an update from the last meeting. The Task Force did not meet in December; next meeting January 9, 2019, at 9:00 a.m. in the Willow Room.
- 14h. Report of the Water Subcommittee - Director Tung showed a presentation on Water Conservation. The Subcommittee met on December 11, 2018; next meeting will be January 7, 2019 at 10:30 a.m. in the Cypress Room.
- 14i. Report of the Resident Policy and Compliance Task Force - Director Bruninghaus gave an update from the last meeting. The Task Force met on December 3, 2018; next meeting TBA.

#### **15. GRF Committee Highlights**

- 15a. Community Activities Committee – Director Parsons reported on upcoming recreation and special events. The Committee did not meet in December, 2018; next meeting January 10, 2019, at 1:30 p.m. in the Board Room.
- 15b. Finance Committee – Director Connelly reported on highlights from the last meeting. The Committee met on November 6, 2018; next meeting December 19, 2018, at 1:30 p.m. in the Board Room.
- 15c. Landscape Committee – Director Tung reported on highlights from the last meeting. The Committee met November 1, 2018; next meeting December 19, 2018 at 2:30 p.m. in the Sycamore Room
- 15d. Maintenance & Construction Committee – Director Frankel reported on highlights from the last meeting. The Shephards Crooks have been installed and special shorter pieces have been ordered to cover the gaps. The Committee met on December 12, 2018; next meeting February 13, 2019, at 9:30 a.m. in the Board Room
- 15e. Media and Communications Committee – Director Bruninghaus reported on highlights from the last meeting. The Committee met on December 17, 2018; next meeting January 21, 2019, at 1:30 p.m. in the Board Room
  - Thrive Project Task Force will start meeting every other month beginning in January. Next meeting January 23, 2018, at 1:30 p.m. in the Cypress Room
- 15f. Mobility and Vehicles Committee-Director Bhada reported on highlights from the last meeting. The Committee met on December 5, 2018; next meeting February 6, 2019, at 1:30 p.m. in the Board Room

15g. Security and Community Access Committee – Director Bhada gave an update from the last meeting. The implementation of Proximity Cards. The Committee met on December 17, 2018; next meeting January 25, 2019, at 9:30 a.m. in the Board Room

- Disaster Preparedness Task Force – Director Bruninghaus reported on the last meeting. The Task Force did not meet in December; next meeting January 29, 2019, 9:30 a.m. in the Cypress Room

**16. Future Agenda Items--** *All matters listed under Future Agenda Items are Resolutions on 30-day public review or items for a future Board Meetings. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*

**16a.** Resolution for Revised Alteration Standard 34: Window and Window Attachments (**NOVEMBER 29, 2018, initial notification-must postpone 30-days for Member comments and suggestions to conform to Civil Code §4360**)

**16b.** Resolution for a New Alteration Standard 44: Fencing; Vinyl (**NOVEMBER 29, 2018, initial notification-must postpone 30-days for Member comments and suggestions to conform to Civil Code §4360**)

**16c.** Resolution for Revised LH21 Storage Room Rules (**NOVEMBER 29, 2018, initial notification-must postpone 30-days for Member comments and suggestions to conform to Civil Code §4360**)

**17. Director's Comments**

Director Parsons thanked Reza Karimi for his VMS presentation and Director Tung for his presentations on the landscaping for the slopes.

Director Bhada, Jarrett and Pearlstone wished everyone Happy Holidays and Happy New Year.

**18. Recess**

The Board recessed at 11:15 a.m. and reconvened into Executive Session at 12:30 p.m..

**Summary of Previous Closed Session Meeting per Civil Code Section §4935**

*During the November 29, 2018, Regular Executive Session, the Board:*

*Approval of Agenda*

*Approval of the Following Meeting Minutes;*

*(a) October 4, 2018 – Emergency Closed Session*

*(b) October 16, 2018 – Regular Executive Session*

*Write-Off Delinquent Assessments*

*Discuss Contract Award Matters*

*Discuss and Consider Member Matters*

*Discuss and Consider Legal and Litigation Matters*

**19. Adjourn**

With no further business to come before the Board of Directors, the meeting was adjourned at 4:10 p.m.



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Roy Bruninghaus, Secretary of the Board  
Third Laguna Hills Mutual