



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Monday, May 28, 2019 – 1:30 p.m.
Laguna Woods Village Community Center Board Room
24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair – Steve Parsons, Roy Bruninghaus, John Frankel, Lynn Jarrett, Reza Karimi

COMMITTEE MEMBERS ABSENT: Rosemarie diLorenzo, Advisor Mike Plean

OTHERS PRESENT:

ADVISORS PRESENT: Mike Butler

STAFF PRESENT: Brett Crane, Eve Morton, Alisa Rocha, Gavin Fogg

1. Call to Order

Chair Parsons called the meeting to order at 1:30 p.m.

2. Acknowledgement of Media

No media were present.

3. Approval of April 22, 2019 Report

Director Bruninghaus moved to approve the report. Director Karimi seconded. The committee was in unanimous support.

4. Approval of the Agenda

Director Bruninghaus made a motion to approve the agenda. Director Jarrett seconded. The committee was in unanimous support.

5. Committee Chair Remarks

None

6. Member Comments - (Items Not on the Agenda)

Ms. Julie Nielson (3213-D) stated that she was told she could build on the existing footprint according to the submitted variance request and that Staff should stick to their word. Ms. Nielson stated she incurred the cost of \$3,450 for plans.

7. Department Head Update

Mr. Crane stated that the new employee, Alisa Rocha, will be taking Eve Morton's position as the Alteration Coordinator and he is happy to have her on board.

Consent:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

None.

Items for Discussion and Consideration:

Variance Requests:

8. 3391-B (Malaga, P102A/P42) - Patio Enclosure on Previously Extended Common Area

Director Bruninghaus made a motion to accept Staff's recommendation and deny this request. Director Jarrett seconded. The committee voted in favor of the motion; John Frankel was not in favor.

The committee suggested the member to extend the roofline of the alteration patio cover to extend over the existing slump stone wall with an adequate gutter system to avoid any water damage to the Mutual Building.

9. 3461-C (Andaluz, P203A/P43) - Room Extension on Previously Extended Common Area

Director Karimi made a motion to accept Staff's recommendation and deny this request. Director Bruninghaus seconded. The committee was in unanimous support.

Standards Discussion Items:

10. Review Standard 4: Air Conditioning Units/Heat Pumps

Director Bruninghaus made a motion to accept Staff's recommendation and approve the updates to the Standard. Director Karimi seconded. The Committee was in unanimous support.

11. Review Standard 38: Patio Enclosures

The committee suggested staff look into the process of supplying the original tract map/Condo plan which identifies the floorplan and exclusive use common area.

Recommendation to reference the Common Area Policy in this Standard.

Staff was asked to address Chair Parson's questions regarding §2.5 and §5.2.

The committee proposed these changes to this Standard and asked Staff to bring a redline of the committee's proposed updates to the next committee meeting.

Reports

12. Status of Mutual Consents

Mr. Fogg reviewed this report with the committee.

Concluding Business:

13. Committee Member Comments

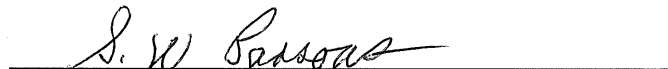
Chair Parsons suggested the possibility of adding as a 'Future Agenda Item' revisiting the alteration fees. He also requested to bring to the committee any alternative construction materials when Staff has some they would like to be considered.

Director Karimi suggested that communication with real estate agents on what alterations are and are not permitted regarding Common Area. Chair Parsons agreed and said this issue is being discussed with the CEO.

Advisor Mike Butler recommended the committee seek legal counsel to clarify that when a new policy has been adopted, does a member who already had submitted an application need to follow the new policy or the previous policy.

Date of next meeting – Monday, June 24, 2019

14. Adjourned at 3:30 p.m.



Chair, Steve Parsons
Brett Crane, Staff Officer
Eve Morton, Alterations Coordinator, 268-2565

