



**OPEN MEETING**

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL  
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE**

**Monday, January 28, 2019 – 9:30 a.m.  
Laguna Woods Village Community Center Board Room  
24351 El Toro Road**

**REPORT**

**COMMITTEE MEMBERS PRESENT:** Chair – Steve Parsons, Roy Bruninghaus, John Frankel, Lynn Jarrett

**COMMITTEE MEMBERS ABSENT:** Advisor Mike Butler

**OTHERS PRESENT:** Bunny Carpenter

**ADVISORS PRESENT:** Michael Plean

**STAFF PRESENT:** Kurt Wiemann, Eve Morton, Gavin Fogg, Brett Crane

**1. Call to Order**

Chair Parsons called the meeting to order at 9:30 a.m.

**2. Acknowledgement of Media**

No media were present.

**3. Approval of December 17, 2018 Report**

Director Plean moved to approve the Report with the correction of some Scribner's errors. Director Jarrett seconded. The committee was in unanimous support.

**4. Approval of the Agenda**

Director Bruninghaus made a motion to accept the agenda. Director Jarrett seconded. The committee was in unanimous support.

**5. Committee Chair Remarks**

None.

**6. Member Comments - (Items Not on the Agenda)**

None.

## 7. Department Head Update

None.

### Consent:

*All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.*

None.

### Items for Discussion and Consideration:

#### Variance Requests:

#### **8. 2205-D (Monterey, PS08) Retain unauthorized HVAC Condenser located in unapproved location on Common Area**

Director Frankel moved to accept Staff's recommendation and deny the request to retain a HVAC condenser beneath the balcony and relocate it to the roof. Director Bruninghaus seconded. The Committee was in unanimous support.

#### **9. 3255-B (El Doble, SB203RB) Retrofit Sliding Glass Doors without Retrofitting Remaining Windows within original floorplan footprint**

Advisor Plean moved to accept Staff's recommendation and approve the request. Director Jarrett seconded. The Committee was in unanimous support.

#### **10. 5165 (Villa Paraisa, C13C\_1) Extend Entryway onto Exclusive Use Common Area**

The resident and her contractor, Richard Smith, were in attendance.

Mr. Wiemann reported that Third's attorney had agreed that the entryways to the Paraisa plans should have been indicated as Exclusive Use Common Area in the original plans.

Chair Parson stated that the Executive Officers are discussing whether extending the entryways should allow enclosing the entryway versus just an overhang.

Director Frankel moved to approve this request and send it on to the Board. Advisor Plean seconded. The committee was in unanimous support.

### Standard Updates:

#### **11. Review Updates to Architectural Standard 32: Water Heater Relocation**

The Committee was in unanimous support to accept Staff's recommendation and approve the updates to the Standard.

Reports:

**12. Discuss Alteration Standard Plan Policy**

Mr. Wiemann reviewed the proposed policy with the committee.

Director Frankel moved to approve the policy. Director Bruninghaus seconded.  
The Committee was in unanimous support.

**13. State of the Division**

Chair Parsons stated that the committee and Staff are a team and it is important to work together on putting policies into place which make processes easier for both residents and Staff.

Mr. Wiemann conducted a PowerPoint presentation consisting of an overview of the past year's accomplishments of the committee and Alterations Division along with several goals for the future.

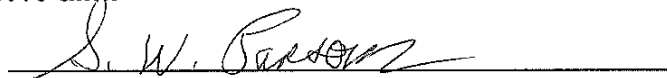
Concluding Business:

**14. Committee Member Comments**

None.

**15. Date of next meeting – Monday, February 25, 2019**

**16. Adjourned at 11:10 a.m.**



Chair, Steve Parsons

Kurt Wiemann, Staff Officer

Eve Morton, Alterations Coordinator, 268-2565