

RESOLUTION 03-15-08

180 Day Expiration for Alteration Permits Policy

WHEREAS, Members in Third Laguna Hills Mutual are required to obtain an Alteration Permit from the Mutual for many alterations to their manors prior to performing any work to their manor; and

WHEREAS, the purpose of Alteration Permit is to ensure the Member's alterations are performed in accordance with the Alteration Standards, Standard Plans, and Board-approved variances for the Mutual; and

WHEREAS, currently Third Laguna Hills Mutual Alteration Permits have no expiration date which allows permits to remain open for extended periods of time, resulting in the Mutual being unable to finalize Mutual permits in a timely manner;

NOW THEREFORE BE IT RESOLVED, January 20, 2015, the Board of Directors of this Corporation hereby adopts a 180 Day Expiration for Alteration Permits, as follows:

- (a) Work shall be completed within 180 calendar days of the permit issuance date.
- (b) If the work is not completed on time, the Member may apply for a one time only extension not to exceed 90 calendar days. This extension may be granted providing the Member has shown due diligence toward completion, and the original 180-day period has not expired at the time of extension.
- (c) Work not completed within the 180 calendar days or within an approved 90-day extension will require a new permit with all applicable fees.
- (d) Work completed during the extension period must comply with the most recent code or Mutual standard changes.
- (e) Work not completed within either of the above expiration dates may, at the discretion of the Board, be demolished and returned to original condition at the expense of the Member; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.