



REGULAR OPEN MEETING OF THE THIRD LAGUNA HILLS MUTUAL
RESIDENT POLICY AND COMPLIANCE COMMITTEE

Tuesday, February 28, 2023– 9:30 A.M.
Board Room/Virtual Meeting
Laguna Woods Village Community Center
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Mark Laws - Chair, Cris Prince, Nathaniel “Ira” Lewis and Jules Zalon

MEMBER EXCUSED: Cush Bhada

ADVISORS PRESENT: Stuart Hack and Theresa Keegan

ADVISORS ABSENT: None

STAFF PRESENT: Jacob Huanosto, Ruby Rojas, Pamela Bashline and Jeff Spies

1. Call to Order

Mark Laws, Chair, called the meeting to order at 9:32 a.m.

2. Approval of Agenda

Director Lewis made a motion to approve the agenda with minor changes. Director Prince seconded the motion.

By way of unanimous consent, the motion passed.

3. Approval of Meeting Report

Director Zalon made a motion to approve the January 24, 2023 meeting report. Director Prince seconded the motion.

By way of consensus, the motion passed. Director Zalon abstained.

4. Remarks of the Chair

None.

5. Members Comments (Items Not on Agenda)

Ms. Phyllis Waite, the member/ owner-occupant at 3428-N Bahia Blanca West provided written email correspondence suggesting that “Fountains and Fire Tables” be added to the “Care and Maintenance of Patios, Balconies, Breezeways, and Walkways Policy”.

Ms. Yvonne Horton, the member/ owner-occupant at 5475-B Paseo del Lago East discussed the issues with rentals and subletting in the community.

6. Response to Members Comments

It was suggested that Ms. Horton stick around for agenda item 8d.

7. Department Head Update

None.

8. Items for Discussion and Consideration

a. Appeal Policy

Director Laws, Chair, presented the Appeal Policy for discussion. The Committee discussed the matter and asked questions.

The committee tabled the matter and elected to continue updating the appeal policy and bring it back to the committee at next month's meeting.

b. Compliance Letters

Mr. Jacob Huanosto provided an overview of the Letter's templates. The Committee discussed the Compliance letters template and directed staff to implement minor changes and bring "clean" draft versions back at next month's meeting.

c. Barbecue Rules and Regulations

Director Laws, Chair, presented the Barbecue Rules and Regulations Policy for discussion. The Committee discussed the matter and asked questions.

Mr. Ralph Engdahl, the member/owner-occupant at 3399-B Punta Alta shared his comments regarding the updated Barbecue Rules.

The committee elected to table the matter until the Garden Villa Association could discuss the proposed changes, which probably won't happen until early May 2023; it is expected that the updates will be again discussed at the May Resident Policy and Compliance Committee meeting.

Ms. Pamela Bashline, Community Services Manager and Mr. Jeff Spies, Community Services Supervisor, entered the meeting at 10:45 AM and left the meeting at 11:17 a.m.

d. Co-Occupancy without a Qualifying Member

Ms. Pamela Bashline, presented co-occupancy without a qualifying member for discussion. The Committee discussed the matter and asked questions.

The Committee tabled the matter for further assessment and elected to take no action at this time.

9. Items for Future Agendas

- Internal Dispute Resolution Policy
- Monetary Fee Schedule
- Room Rentals "Bedroom Bill"

10. Committee Member Comments

None.

11. Date of Next Meeting

Wednesday, March 29, 2023 at 9:30 a.m.

12. Adjournment

With no further business before the Committee, the meeting was adjourned at 11: 21 a.m.

Mark W. Laws

[Mark W. Laws \(Mar 6, 2023 10:11 PST\)](#)

Mark W. Laws, Chair
Third Laguna Hills Mutual







TLHM Resident Policy and Compliance Committee- Minutes 2-28-2023

Final Audit Report

2023-03-06

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