



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
RESIDENT POLICY AND COMPLIANCE COMMITTEE**

Wednesday, January 15, 2020 – 1:30 p.m.
Laguna Woods Village Community Center, Board Room – 24351 El Toro Road

MEMBERS PRESENT: Lynn Jarrett, Chair, Ralph Engdahl, Robert Mutchnick, and Steve Parsons

MEMBERS ABSENT: Reza Karimi

ADVISORS PRESENT: None

ADVISORS ABSENT: Stuart Hack

STAFF PRESENT: Pamela Bashline, Francis Gomez, Blessilda Wright, Gavin Fogg, and Paul Nguyen

CALL TO ORDER

Lynn Jarrett, Chair, called the meeting to order at 1:30 p.m.

ACKNOWLEDGEMENT OF PRESS

The Media was not present.

APPROVAL OF AGENDA

Director Parsons made a motion to approve the agenda as presented. Director Engdahl seconded the motion.

By unanimous vote the motion carried.

APPROVAL OF MEETING REPORTS

Director Engdahl made a motion to approve the December 2, 2019 meeting report as presented. Director Parsons seconded the motion.

By a vote of 3-1-0 (Director Mutchnick abstained), the motion carried.

CHAIRMAN'S REMARKS

Chair Jarrett stated there is a lot of interesting topics to be covered in today's meeting; commended staff on their work in putting the agenda packet together; and commented that it was good team work.

MEMBER COMMENTS ON NON-AGENDA ITEMS

None

REPORTS

Vacant Manor List Update

Gavin Fogg, Inspections Supervisor, presented the Vacant Manor List Update. The Committee members commented and asked questions.

Mr. Fogg left the meeting at 1:37 p.m.

Disciplinary Report

Blessilda Wright, Compliance Supervisor, presented the Disciplinary Report. The Committee members commented and asked questions.

Expired Lease – 15 Day Letter

Pamela Bashline, Community Services Manager, presented the Expired Lease – 15 Day Letter report. The Committee members commented and asked questions.

ITEMS FOR DISCUSSION AND CONSIDERATION

Lease Cap and Lease Waiting List Policy

Ms. Bashline presented the Lease Cap and Lease Waiting List Policy. The Committee commented and asked questions.

Director Parsons made a motion to approve the Lease Cap and Lease Waiting List Policy. Director Engdahl seconded the motion.

By unanimous vote, the motion carried.

Harassment Policy

The Committee discussed the Harassment Policy. The Committee commented and asked questions.

Director Parsons made a motion to approve the Harassment Policy. Director Engdahl seconded the motion.

By unanimous vote, the motion carried.

Nuisance Policy

The Committee discussed the Nuisance Policy. The Committee commented and asked questions.

Director Parsons made a motion to approve the Nuisance Policy with changes. Director Engdahl seconded the motion.

By unanimous vote, the motion carried.

Director Parsons made a motion to approve the Election Rules and directed staff to seek clarifying language from Legal Counsel. Director Engdahl seconded the motion.

By unanimous vote, the motion carried.

Good Standing Policy

The Committee discussed the Good Standing Policy. The Committee commented and asked questions.

Director Parsons made a motion to approve the Good Standing Policy. Director Engdahl seconded the motion.

By unanimous vote, the motion carried.

Designate Smoke Free Building Policy & Procedure

Ms. Wright presented Designate Smoke Free Building Policy & Procedure. The Committee commented and asked questions.

By consensus, the Committee tabled the matter for the next meeting and directed staff to research an internal procedure for notification, during the resale process, when a unit is within a building designated as smoke free; obtain confirmation from Legal Counsel and obtain feedback from members of the real estate community.

ITEMS FOR FUTURE AGENDAS

- Purchase by Proxy
- Designate Smoke Free Building Policy & Procedure
- Rules for Board Meetings

CONCLUDING BUSINESS

Committee Member Comments

Director Mutchnick stated it was a good meeting.

Director Parsons commented on Election Proxies. Staff advised Election Proxies are addressed in the Election Rules.

Date of Next Meeting

To be determined

Adjournment

With no further business before the Committee, the Chair adjourned the meeting at 3:02 p.m.


Lynn Jarrett, Chair
Third Laguna Hills Mutual