



UNITED LAGUNA WOODS
MUTUAL

OPEN MEETING

REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL
GOVERNING DOCUMENTS REVIEW COMMITTEE

Monday, June 24, 2019 – 1:30 P.M.
Laguna Woods Village Community Center, Sycamore Room
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Maggie Blackwell - Chair, Juanita Skillman, Andre Tornig, Anthony Liberatore, Advisor Bevan Strom

MEMBERS ABSENT: Advisor Mary Stone

OTHERS PRESENT: Roy Bruninghaus, Cash Achrekar, Roberta Berk, Mary Wall

STAFF PRESENT: Siobhan Foster, Jacqueline Kupfert, Francis Gomez, Blessilda Wright

REPORT

1. Call to Order

Chair Blackwell called the meeting to order at 1:31 p.m.

2. Acknowledgement of Press

No press was present.

3. Approval of the Agenda

President Skillman moved to approve the agenda. The committee was in unanimous support.

4. Approval of Report from the May 28, 2019 Meeting

Director Tornig made a motion to approve the Report. President Skillman seconded. The Report was approved by consensus. Director Tornig inquired as to the removal of guarantors on Future Agenda Items. It will be moved to Future Agenda Items for the future.

5. Chair's Remarks

Chair Blackwell stated the meeting began with adversarial comments and requested respect as to conduct in the meeting without combativeness.

6. Member Comments (Items not on the agenda)

Mary Wall (239-D) presented a copy of the Village Breeze which stated Mutual CCRs are available and she would like a copy. Director Skillman stated that United has no CCRs. Ms. Wall inquired as to who will correct the Breeze. Director Skillman stated Marketing and Communications will correct the misinformation.

Consent Calendar:

All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

None.

Reports:

7. Review and Discuss Enforcement of Move In and Move Out Rules and

Ms. Wright presented the proposed change requiring that any moves into the Village may not start after 4 p.m., instead of the current time of 6 p.m.

Per Chair Blackwell, there will be an article in the Breeze to indicate changes in these rules and remind those moving of the current policies to assist in notification of new/current residents.

Advisor Strom inquired as to posting donation site contacts to remove large items. Chair Blackwell will request assistance with the Communication Committee.

Director Skillman made a motion to accept the change to a 4 p.m. start time for any move-ins. Director Liberatore seconded. Motion passed 3-0-1 (Director Torng abstained).

Advisor Strom suggested that Social Services should be aware of the moving process. Chair Blackwell will contact Communications Committee.

8. Discuss Laundry Rooms in Regards to Overnight Access

This year, eleven coin boxes in laundry rooms have been damaged, and five of them have had money removed.

Ms. Gomez presented the recommendation to purchase Coin Box Guards for the United laundry rooms, with the supplemental appropriation of \$20,000 to be funded from the Equipment Fund.

Chair Blackwell inquired if this includes the installation as well. Per staff, yes.

Director Torng inquired as to this being an M&C committee issue. Staff explained how Security is involved, making this a Documents Committee issue as well. Per Director Skillman, this will go to Finance next for ruling. Director Liberatore stated he has been discussing this with residents and requested an Ad Hoc committee to respond to this issue.

The committee took an informal vote regarding the locking of the laundry rooms and no one was favor.

Director Skillman inquired as to ease of transfer. Staff stated easy transfer.

Advisor Strom inquired as to use of a bolt cutter to steal the coins. Staff stated new equipment is resistant to average bolt cutters.

Advisor Strom stated roll out should start with laundry rooms in troubled areas. Staff agreed.

Director Skillman motioned to accept Staff recommendation of purchasing the locked Coin Boxes and make this recommendation to the Maintenance and Construction committee. Chair Blackwell seconded. Motion approved 2-1-1 (Director Torng abstained).

9. Discuss Traffic School Eligibility

Ms. Wright presented the Staff recommendation regarding traffic school eligibility.

Director Torng asked if education of wrongful action is presented. Staff stated there are repeat offenders and Staff is looking at ways to make traffic school more effective at this time. Staff explained that they are categorizing the traffic school requirements and proposing restricting those who may attend traffic school due to the severity of the citation. Director Torng stated that education is better than fines.

Director Skillman moved to accept Staff's recommendation and endorse amending the current rules to specify the types of traffic violations eligible for Traffic School. Chair Blackwell seconded. Motion passed 3-1. (Director Torng was against.)

Items for Discussion and Consideration:

None.

Concluding Business:

10. Committee Member Comments

Director Torng stated that he is trying to assist residents by not fining at first offense; he would also like guarantors to be added on future agenda items.

Director Skillman suggested Rules for New Lenders be put onto future agenda items.

Advisor Strom stated there should be a consideration of including "Policy" into the Governing Documents Review Committee charter.

Chair Blackwell asked that a Guarantor discussion be added to future agenda items.

The committee voted (3-1) against adding Advisor Policy to future agenda.

11. Future Agenda Items

- a. A Member Guide to United Governance
- b. Executive Committees and how the word "charter" is currently used
- c. Further review and discussion of the possibility of a lender application
- d. Discussion of Guarantors

12. Date of next meeting is July 22, 2019

13. Adjournment at 2:35 p.m.


Maggie Blackwell, Chair