



UNITED LAGUNA WOODS  
MUTUAL

**OPEN MEETING**

**REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL  
GOVERNING DOCUMENTS REVIEW COMMITTEE**

Monday, April 22, 2019 – 1:30 PM  
Laguna Woods Village Community Center, Sycamore Room  
24351 El Toro Road, Laguna Woods, CA 92637

**MEMBERS PRESENT:** Maggie Blackwell - Chair, Juanita Skillman, Andre Torng, Gary Morrison standing in for Anthony Liberatore, Advisor Bevan Strom

**MEMBERS ABSENT:** Anthony Liberatore, Advisor Mary Stone

**OTHERS PRESENT:** Carl Randazzo, Elsie Addington, Manny Armendariz, Dick Rader, Sherri Davis, Melanie Wood

**STAFF PRESENT:** Siobhan Foster, Blessilda Wright, Pamela Bashline, Eve Morton

**REPORT**

**1. Call to Order**

Chair Blackwell called the meeting to order at 1:30 p.m.

**2. Acknowledgement of Press**

No press was present.

**3. Approval of the Agenda**

President Skillman moved to approve the agenda. Director Torng requested that topic of guarantors be added to the agenda. The committee was in unanimous support to add this item and to approve the revised agenda.

**4. Approval of Report from the March 25, 2019 Meeting**

President Skillman made a motion to approve the Report. The Report was approved by consensus.

**5. Chair's Remarks**

Chair Blackwell stated that at the last two meetings, the guests along on the wall were speaking loudly. She asked that they please not do that and instead raise their hand to speak.

## **6. Member Comments (Items not on the agenda)**

None.

### Consent Calendar:

*All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.*

None.

### Items for Discussion and Consideration:

## **7. Review and Discuss the Proposed Updates to the Policy for Distribution of Material by Residents and Resident Organizations in Regards to the New Canvassing Law**

President Skillman made a motion to have Staff make the committee's proposed updates to this policy and send them on to the Board for approval. Director Morrison seconded. The committee was in unanimous support.

President Skillman stated that she will speak to Third and GRF about the possibility of incorporating a similar policy to this one.

## **8. Review and Discuss the Mutual's Current Smoking Policy**

The committee reviewed a Memo on this subject written by United Mutual attorney, Jeff Beaumont. Discussion ensued.

The committee requested that Staff replace Section 3 of the current Smoking Policy with the following wording:

*Smoking and vaping is prohibited in the entirety of United Laguna Woods Village, including Common Areas, but may be allowed in the following areas as long as a nuisance is not created:*

- *The interior of units as long as smoke is not permitted to escape the unit;*
- *The interior of enclosed balconies and enclosed patios as long as smoke is not permitted to escape the foregoing enclosures;*
- *Enclosed vehicles as long as smoke is not permitted to escape the vehicle;*
- *Any other authorized smoking areas established by the Board.*

The committee also requested to update Section 2g to read, "Smoking **or vaping** is defined as inhaling, exhaling, burning, or carrying any lighted cigar,

cigarette, e-cigarette, pipe, cannabis, or other combustible substance in any manner or in any form.”

President Skillman made a motion that Staff provide the existing version of the Smoking Policy, along with the proposed updated version, to the Corporate Secretary and to ask her to set up a Special Meeting prior to the next Board Agenda Prep meeting to discuss this issue. The committee was in unanimous support.

**9. Discuss Issue of Guarantors**

Via phone, the committee asked United Attorney, Jeff Beaumont, some questions regarding guarantors.

Concluding Business:

**10. Committee Member Comments**

None.

**11. Future Agenda Items**

- Guarantors
- Committee Advisor Requirements

**12. Date of next meeting is May 27, 2019**

**13. Adjournment at 3:55 p.m.**

  
Maggie Blackwell, Chair