

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
LAGUNA WOODS MUTUAL NO. FIFTY
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION**

October 17, 2013

The Board of Directors of Laguna Woods Mutual Fifty, a California non-profit mutual benefit corporation, met at 2:00 P.M. on Thursday, October 17, 2013 at 24055 Paseo del Lago West, Laguna Woods, California.

Directors Present: Ryna Rothberg, Chair; Chace Kendro, Marilyn Ruekberg, Erwin Levy, Inesa Nord-Leth

Directors Absent: None

Others Present: Jerry Storage, Kim Taylor, Katy Howe, Betty Parker, Deborah Thornton, and Michelle Calles and Kasan Soewono from Guckenheimer

CALL TO ORDER

President Ryna Rothberg served as Chair of the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 2:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

Director Kendro led the membership in the Pledge of Allegiance to the Flag.

ACKNOWLEDGEMENT OF PRESS

A representative of the Laguna Woods Globe was not present.

APPROVAL OF AGENDA

Without objection, the agenda was approved as written.

APPROVAL OF MINUTES

The Board reviewed and approved without objection the minutes of the Regular Meeting of September 19, 2013.

PRESIDENT'S COMMENTS

President Rothberg commented on various items relating to the Towers.

GOLDEN RAIN FOUNDATION

A report was given by Mr. Jerry Storage on the October 1, 2013 Golden Rain Foundation Board Meeting.

RESALE AND LEASING REPORTS

A report was given by Mr. Jerry Storage on the resale and leasing activity at the Towers.

Ms. Cathy Flores presented specific resale activity as of October 14, 2013.

ADMINISTRATOR'S REPORT

Ms. Katy Howe introduced Michelle Calles and Kasan Soewono from Guckenheimer. Ms. Calles presented a report on favorite foods, server incentives, and answered questions from the Board and Members.

Ms. Howe updated the Members on the Great Shakeout Drill, Towers Elections, and provided an AT&T construction completion update.

REVIEW PRELIMINARY FINANCIAL STATEMENTS

Ms. Betty Parker reviewed the Preliminary Financial Statements with the Board and answered questions from the Members.

MEMBERS' COMMENTS

- Olive Guggenmos (455) commented on leasing at the Towers.
- John Dalis (1202) commented on the Recreation Master Plan – Fitness Centers.
- Anne Gilbert (1403) commented on having a gate at Clubhouse 7.
- Vicky Kasselheim (1056) commented on Clubhouse 7 and the proposed fitness center and noise from the cleaning carts on the main floor.

RESPONSE TO MEMBERS COMMENTS

The Directors briefly responded to Members' comments.

CONSENT CALENDAR

No items fell under the Consent Calendar.

OLD BUSINESS

No Old Business came before the Board.

NEW BUSINESS (Items for Discussion and Consideration)

Authorize Purchase of Interlace Silverware Replacements

Director Kendro read a proposed resolution authorizing the purchase of Interlace silverware replacements. Director Kendro moved to approve the resolution. Director Ruekberg seconded the motion.

By a vote of 4-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION M50-13-49

WHEREAS, Mutual Fifty currently purchases and replaces flatware in the Crystal and California Dining Rooms; and

WHEREAS, the residents of Mutual Fifty have requested and the Board has approved accepting a donation of a new set (300 pieces of each of the 5 flatware pieces) of the “Interlace” design flatware, sold by US Foods; and

WHEREAS, nearly 80 cases of flatware are purchased annually to replace flatware that is lost or discarded; and

WHEREAS, replacing this much flatware annually, would add nearly \$3,000 to Mutual Fifty’s food service costs;

NOW THEREFORE BE IT RESOLVED, October 17, 2013 that the Board of Directors approves the ongoing replacement of the Interlace flatware when flatware is lost or discarded as an unbudgeted operating expense; and

FURTHER RESOLVED, in an effort to reduce flatware costs, food service room service will no longer include flatware with the delivery of food to units; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Approve Location of Meeting Notices

Director Kendro read a proposed resolution approving the location of meeting notices. Director Kendro moved to approve the resolution. Director Ruekberg seconded the motion.

By a vote of 4-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION M50-13-50

WHEREAS, the reorganized Davis-Stirling Act takes effect January 1, 2014 and provides for an expanded definition of “general delivery” or “general notice” to members, and

WHEREAS, one method of general notice defined under Civil Code §4045(a)(3) allows communication from this Corporation to be posted as a “...printed document in a prominent location that is accessible to all members, if the location has been designated for the posting of general notices by the association in the annual policy statement...”,

NOW THEREFORE BE IT RESOLVED, that this Corporation hereby designates the following location for the purpose of meeting general notice posting requirements under Civil Code §4045(a)(3):

Towers Lobby Bulletin Board

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Approve Increasing Price of Guest Dinner Tickets

Director Kendro read a proposed resolution approving increasing the price of guest dinner tickets. Director Kendro moved to approve the resolution. Director Levy seconded the motion.

Director Kendro made a motion to amend the resolution by adding, "Effective January 1, 2014." The motion was seconded by Director Levy.

Member John Dalis (1202) commented on the resolution.

By a vote of 3-0-1(Director Ruekberg abstained) the amendment carried.

By a vote of 3-0-1(Director Ruekberg abstained), the motion carried and the Board of Directors adopted the following amended resolution:

RESOLUTION M50-13-51

WHEREAS, the price of a Guest Dinner ticket is currently \$16.00 for all guest dinner tickets;

NOW THEREFORE BE IT RESOLVED, October 17, 2013, that the Board of Directors of this Corporation hereby establishes the non-refundable guest dinner ticket price at \$20.00 for all guests effective January 1, 2014; and

RESOLVED FURTHER, that this price does not include brunch ticket prices nor holiday guest dinner tickets but only regular dinner tickets; and

RESOLVED FURTHER, Resolution M50-07-01, adopted January 18, 2007 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Authorize Purchasing of New Brunch Tickets

Director Kendro read a proposed resolution authorizing the purchase of new brunch tickets. Director Kendro moved to approve the resolution. Director Ruekberg seconded the motion.

By a vote of 4-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION M50-13-52

WHEREAS, Mutual Fifty provides a “tear off drawing style” ticket for each Sunday Brunch purchased;

WHEREAS, this ticket style does not adequately represent the Towers superior service;

WHEREAS, the new tickets cost approximately \$.60 per ticket;

NOW THEREFORE BE IT RESOLVED, October 17, 2013 that the Board of Directors approves the \$600 purchase of 1,000 new Brunch tickets (in similar style to the Guest Dinner Tickets currently being issued) from the operating fund; and

FURTHER RESOLVED, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Discuss Doorstep Trash and Recycling Collection Memo

Ms. Howe informed the Board that OC Rubbish and Recycling Removal has requested permission to offer a doorstep trash and recycling service, which would place trash collection bins in common area. The Board discussed the offer.

By unanimous consensus the Board declined OC Rubbish and Recycling Removal's offer to provide a doorstep trash and recycling service at the Towers.

Discuss and Consider Appointments to the Finance Committee

President Rothberg announced that the Board is seeking Members to apply to be on the Finance Committee. President Rothberg directed interested Members to submit their qualifications and interest to Katy Howe at the Administrator's office.

Discuss and Consider Appointments to the Marketing Committee

President Rothberg announced that the Board is seeking Members to apply to be on the Marketing Committee. President Rothberg directed interested Members to submit their qualifications and interest to Katy Howe at the Administrator's office.

Approve the Revised 2013 Election Schedule

Director Kendro made a motion to approve the revised 2013 election schedule. Director Nord-Leth seconded the motion.

By a vote of 4-0-0 the Board approved the revised 2013 election schedule.

Discuss Dining Room Reservation Policy

Ms. Howe discussed the dining room Reservation Policy with regard to parties of 5 or more not filling their reserved table at dinner.

Discuss Dining Room Seating Etiquette

Ms. Howe discussed the dining room seating etiquette with regard to parties of 5 or more and with seating small parties of 1 or 2.

Discuss Pet Policy

Director Kendro reminded the Members of the pet policy and asked that if anyone witnesses a violation to contact Ms. Howe at the Administrator's office.

Discuss Hedges on North Side of Parking Lot

Director Nord-Leth discussed beautifying the North side of the parking lot. By way of unanimous consensus the Board directed staff to research pricing.

Director Nord-Leth left the meeting at 3:45 PM.

Discuss Creation of Town Hall Meeting

Mr. Storage provided an overview of Town Hall meetings. By way of unanimous consensus the Board decided not to proceed with creating a Town Hall meeting at this time.

MUTUAL FIFTY COMMITTEE REPORTS

- **Resident Entertainment Committee:** Deborah Thornton reported on behalf of the Resident Entertainment Committee.
- **Business Planning Committee:** Director Levy reported on behalf of the Business Planning Committee.
- **Finance Committee:** Beginning January 2014.
- **Marketing Committee:** Beginning January 2014.
- **Orientation Committee:** No report was given.
- **Architectural Control Committee:** No report was given.

GRF COMMITTEE REPORTS

- **Community Activities Committee:** No report was given.
- **Recreation Master Plan Ad Hoc Committee:** President Rothberg reported on behalf of the Recreation Master Plan Ad Hoc Committee.
- **Finance Committee:** Director Levy reported on behalf of the Finance Committee.
- **Landscape Committee:** No report was given.

- **Maintenance and Construction Committee:** No report was given.
- **Media and Communications Committee:** President Rothberg reported on behalf of the Media and Communications Committee.
- **Mobility and Vehicles Committee:** No report was given.
- **Security Committee:** No report was given.

DIRECTORS' FORUM

No comments were made.

RECESS

The meeting recessed at 4:10 PM and reconvened into Executive Session at 4:15 PM.

Summary of Previous Closed Session Meetings per Civil Code Section §1363.05

During its Regular Executive Session meeting of September 19, 2013, the Board of Directors reviewed and approved the minutes of the August 15, 2013 Regular Executive Session meeting; and discussed litigation and disciplinary matters.

There being no further business to come before the Board, the meeting was adjourned at 4:55 PM.

Chace Kendro, Secretary