



OPEN MEETING

**REGULAR MEETING OF THE THIRD LAGUNA HILLS MUTUAL
LANDSCAPE COMMITTEE**

**Thursday, July 6, 2023 at 9:30 a.m.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center, 24351 El Toro Road**

REPORT

COMMITTEE MEMBERS PRESENT: Chair- Ira Lewis, Mark Laws, Donna Rane-Szostak, S.K. Park

COMMITTEE MEMBERS ABSENT: Ralph Engdahl (Excused), Jules Zalon (Excused)

OTHERS PRESENT: Kay Havens (President, El Toro Water District Board of Directors), Cush Bhada (Committee Alternate, arrived at 11:04 a.m.)

ADVISORS PRESENT: None.

STAFF PRESENT: Kurt Wiemann, Jayanna Abolmoloki

1. Call Meeting to Order

Chair Lewis called the meeting to order at 9:30 a.m.

2. Approval of Agenda

Director Rane-Szostak made a motion to approve the agenda. Director Laws seconded. The meeting agenda was approved by unanimous consent.

3. Approval of the May 4, 2023 Report

Director Rane-Szostak made a motion to approve the meeting report. Director Laws seconded. The committee was in unanimous support.

4. Remarks of the Chair

Chair Lewis informed the audience that the Landscaping Department is currently focused on repairing turf that was impacted by the rain events this last Winter and Spring, and that the focus will shift to slope renovation in Fall 2023.

5. Department Head Update

Mr. Wiemann informed the audience that landscaping services has been busy reseeding the turf areas and spraying the turf weeds along with the shrub bed weeds. He also gave a brief overview of the status of the plastic covered slope areas.

5a. Project Log

Mr. Wiemann discussed the provided Project Log in detail. Members made comments and asked questions.

5b. Water Use Comparison

Mr. Wiemann discussed the provided graph in detail. Members made comments and asked questions.

5c. Tree Work Status Report

Mr. Wiemann discussed the provided list of tree work in detail. Members made comments and asked questions.

5d. Key Performance Indicators

Mr. Wiemann discussed the provided presentation in detail. Members made comments and asked questions.

6. Member Comments

Several comments were made. Topics included:

- Member specific requests
- Fire fuel reduction procedures in Gate 11
- Slopes
- Drought tolerant plantings

7. Response to Member Comments

Mr. Wiemann, along with other committee members, responded to the comment.

8. Items for Discussion and Consideration

8a. Tree Removal Request: 5480-B Paseo Del Lago West

Director Laws made a motion to accept staff recommendation for the removal of one Bottlebrush tree located at 5480-B. Director Rane-Szostak seconded. The motion passed unanimously.

8b. Tree Removal Request: 5554-A Rayo Del Sol

Director Laws made a motion to accept staff recommendation for the removal of one Fern Pine tree located at 5554-A. Director Rane-Szostak seconded. The motion passed unanimously.

8c. Urban Forest Management Plan (UFMP)

Mr. Wiemann instructed the Committee to review the 80% Completion Draft of the UFMP and send their notes to Mrs. Abolmoloki at their earliest convenience. Mr. Wiemann also recommended that the notes be reviewed by the Committee in a "special open working group meeting" format instead of the more formal "regular open committee meeting" format.

8d. Proposed Addition of Two Full Time Equivalents

Mr. Wiemann discussed and reviewed the provided Staff Report. Director Laws made a motion to recommend to the Board of Directors to add two Gardener positions to the Grounds Maintenance Division for the period of July through December 2023. Director Rane-Szostak seconded. The motion passed unanimously.

9. Items for Future Agendas

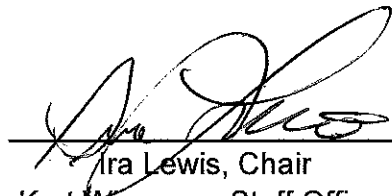
- Addition of One Full Time Equivalent for Quality Control
- Architect Design Templates
- Passive Park Concept Plans
- Landscape Manual (September)

10. Committee Member Comments

No comments were made.

11. Date of Next Meeting: Thursday, August 3, 2023 at 9:30 a.m.

12. Adjourned at 11:23 a.m.



Ira Lewis, Chair

Kurt Wiemann, Staff Officer

Jayanna Abolmoloki, Landscape Administrative Assistant

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