

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

June 7, 2011

The Regular Meeting of the Golden Rain Foundation of Laguna Woods Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, June 7, 2011, at 9:30 A.M., at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Jim Matson, Lloyd Foster, Don Tibbetts, Ruth May, Bob Hatch, Ken Hammer, Patrick Murphy, Lynne Dvorak, Ray Gros, Bevan Strom, Burns Nugent

Directors Absent: None

Others Present: Jerry Storage, Patty Kurzet
Executive Session: Jerry Storage, Cris Robinson, Patty Kurzet

Designated Representative
from Mutual Fifty: None

CALL TO ORDER

President Jim Matson served as Chair of the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 9:30 A.M.

A moment of silence and reflection was held to honor our US Troops who are serving our Country, and for those who are in harm's way.

PLEDGE OF ALLEGIANCE TO THE FLAG

Director Hammer led the membership in the Pledge of Allegiance to the Flag.

ACKNOWLEDGEMENT OF PRESS

Ms. Claire Webb from the Laguna Woods Globe and the Channel 6 Camera Crew, by way of remote cameras, were acknowledged as present.

APPROVAL OF AGENDA

Without objection, the agenda was approved as written.

APPROVAL OF MINUTES

The Board reviewed and approved without objection the minutes of the Regular Meeting of May 3, 2011, and the Special Meeting of May 10, 2011.

CHAIR'S REPORT

President Matson commented on the status of the Management Agreement and stated that the Board will be discussing it in detail in closed session since it is a contractual issue.

GENERAL MANAGER'S REPORT

Mr. Storage commented on the construction progress of the new Golf Building and encouraged residents to follow the construction through the webcam on the Laguna Woods Village website; provided a status update on the City Centre Park and the City's plan to change the configuration of Santa Maria; updated the membership on the ongoing GRF projects within the Community and at the Clubhouses; announced that the Annual Guest Pass and Non-Resident Member Pass Program are underway and applications are now being accepted; provided details of the Annual Vehicle Decal Replacement Program; announced that Senator Mimi Walters will be holding a Town Hall meeting regarding Identity Theft and Fraud Prevention on June 17, 2011 at Clubhouse One; and announced that GRF and the PC Club will be holding free website classes on June 16, 2011 and June 22, 2011.

OLD BUSINESS

Without objection, the Board waived the reading of the following resolutions which were postponed from last month to satisfy the 30-day notification requirements.

Director Foster moved to approve the proposed resolution approving the revised Recreation Division Policy with respect to "Section XXIV Garden Center." Director Hammer seconded the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-45

WHEREAS, the Board of Directors of this Corporation adopted Resolution 90-07-82 on November 6, 2007, which approved Section III of the new Recreation Division Policy with respect to "Recreational Facilities;" and

WHEREAS, a recommendation has been made by the Community Activities Committee to make additional changes to further accommodate the needs of the residents;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of this Corporation hereby approves the revised Recreation Division Policy with respect to "Section XXIV Garden Center," effective June 7, 2011, by adding the following paragraph:

- 22. Mulch is for use in the Garden Centers only and is not to be used anywhere in the Garden Centers except in the individual garden plots. Gravel is only permitted for use in the Garden Center Two pathways.

RESOLVED FURTHER, that Resolution 90-11-06 adopted February 1, 2011 is hereby superseded and cancelled and Resolution 90-07-82 adopted November 6, 2007 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Hatch moved to approve the proposed resolution approving the revised Recreation Division Policy with respect to "Section XI Continuing Education Program – (A) Emeritus Program." Director Foster seconded the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-46

WHEREAS, the Board of Directors of this Corporation adopted Resolution 90-07-81 on November 6, 2007, which approved Section I of the new Recreation Division Policy with respect to "General Recreation;" and

WHEREAS, a recommendation has been made by the Community Activities Committee to make additional changes to further accommodate the needs of the residents;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of this Corporation hereby approves the revised Recreation Division Policy with respect to "Section XI Continuing Education Program – (A) Emeritus Program," effective June 7, 2011, by revising A(8) to read as follows:

- Recreation Staff will work with the College to maintain the Emeritus Program class schedule subject to the limit of 100 classes per semester.

RESOLVED FURTHER, that Resolution 90-07-81 adopted November 6, 2007 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Hatch moved to approve the proposed resolution approving the revised Recreation Division Policy with respect to "Section II Use of GRF Recreation Facilities." Director Hammer seconded the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-47

WHEREAS, the Board of Directors of this Corporation adopted Resolution 90-07-81 on November 6, 2007, which approved Section I of the new Recreation Division Policy with respect to "General Recreation;" and

WHEREAS, a recommendation has been made by the Community Activities Committee to make additional changes to further accommodate the needs of the residents;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of this Corporation hereby approves the revised Recreation Division Policy with respect to "Section II Use of GRF Recreation Facilities," effective June 7, 2011, by adding (H) as follows:

- H. No Styrofoam products may be used in any GRF recreation facility.

RESOLVED FURTHER, that Resolution 90-07-81 adopted November 6, 2007 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Hatch moved to approve the proposed resolution approving revisions to the Recreation Division Fee Schedule. Director Murphy seconded the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-48

WHEREAS, by way of Resolution 90-06-32 the Board of Directors of this Corporation adopted the Recreation Division Fee Schedule; and

WHEREAS, the Community Activities Committee found a need to revise a portion of the Fee Schedule;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of this Corporation hereby approves the following revisions to the Recreation Division Fee Schedule, dated May 2, 2006:

- Treat technician, host/hostess, and clubhouse aide fees as chargeable services rather than having established fees.

- Eliminate deliveries and delivery fee to the Garden Villas.
- Change the participant cost for the Saturday Night Dance program to a self-sustaining fee, and remove fee from the Fee Schedule.
- Eliminate library late fees and allow the Library Club, in its role of operating the facility, to set its own late fees.

RESOLVED FURTHER, Resolution 90-06-32 adopted May 2, 2006 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Hatch moved to approve the proposed resolution approving the revised Recreation Division Policy with respect to "Section XXII Equestrian Center." Director Gros seconded the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-49

WHEREAS, the Board of Directors of this Corporation adopted Resolution 90-07-82 on November 6, 2007, which approved Section III of the new Recreation Division Policy with respect to "Recreational Facilities;" and

WHEREAS, a recommendation has been made by the Community Activities Committee to make additional changes to further accommodate the needs of the residents;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of this Corporation hereby approves the attached revised Recreation Division Policy with respect to "Section XXII Equestrian Center," effective June 7, 2011; and

RESOLVED FURTHER, that Resolution 90-07-82 adopted November 6, 2007 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Hatch moved to approve the proposed resolution adopting the GRF Pricing policy relative to Bar Service Fees. Director Murphy seconded the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-50

WHEREAS, according to Resolution G-89-115, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding and minimize over-usage, and to recover operating costs; and

WHEREAS, by way of Resolution 90-06-32, the Board of Directors adopted a Recreation Division Fee Schedule which lists fees charged to residents and non-residents to use GRF shared facilities; and

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of the Corporation hereby adopts the GRF Pricing policy relative to Host Bar Service Fees:

Host Bar Pricing Policy

- The resident host shall pay GRF a bartender fee.
- The bartender fee shall be calculated by multiplying the current billing rate by the total number of bartender hours required to perform the service, including setup time prior to the event, and cleanup time following the event, beginning with a three (3) hour minimum per bartender and increasing in hourly increments thereafter, and shall be rounded up or down to the nearest dollar.
- The resident host shall reimburse GRF for 100% of the cost of materials with no mark up.

RESOLVED FURTHER, that Resolution 90-06-32 adopted May 2, 2006 is hereby amended (Recreation Division Fee Schedule); and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

NEW BUSINESS

No new business came before the Board.

CONSENT CALENDAR

No items came under the consent calendar.

COMMITTEE REPORTS

Director Nugent gave the Treasurer's and Finance Committee reports.

Director May reported from the Government and Public Relations Committee.

Director Ken Hammer reported from the Bus Services Committee.

Director Bob Hatch reported from the Community Activities Committee.

The Secretary of the Corporation, Director Lynne Dvorak, read the following proposed resolution approving the revised Recreation Division Policy with respect to "Section XXV Golf Facilities:"

RESOLUTION 90-11-

WHEREAS, the Board of Directors of this Corporation adopted Resolution 90-07-82 on November 6, 2007, which approved Section III of the new Recreation Division Policy with respect to "Recreational Facilities;" and

WHEREAS, a recommendation has been made by the Community Activities Committee to make additional changes to further accommodate the needs of the residents;

NOW THEREFORE BE IT RESOLVED, August 2, 2011, that the Board of Directors of this Corporation hereby approves the revised Recreation Division Policy with respect to "Section XXV Golf Facilities," effective August 2, 2011, by adding the following policy:

- 7. Golfers shall refrain from cell phone use while on the course.

RESOLVED FURTHER, that Resolution 90-07-82 adopted November 6, 2007 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Hatch moved to approve the resolution. Director Hammer seconded the motion.

Without objection, the motion was postponed to the July meeting to conform to the 30-day notification requirements.

The Secretary of the Corporation read the following proposed resolution approving the revised Recreation Division Policy with respect to "Section XIII(J) Clubhouses and Community Center Recreation Rooms (flyers/posters):"

RESOLUTION 90-11

WHEREAS, the Board of Directors of this Corporation adopted Resolution 90-07-81 which approved the new Recreation Division Policy, Section I "General

Recreation” & Section II “Use of Clubhouses and Community Center Rooms”;
and

WHEREAS, a recommendation has been made by the Community Activities Committee to make additional changes to further accommodate the needs of the residents;

NOW THEREFORE BE IT RESOLVED, August 2, 2011, that the Board of Directors of this Corporation hereby adopts and approves the revised Recreation Division Policy, as attached to the minutes of this meeting, with respect to “Section XIII(J) Clubhouses and Community Center Recreation Rooms (flyers/posters),” effective August 2, 2011; and

RESOLVED FURTHER, that Resolution 90-10-37 adopted June 1, 2010 is hereby superseded and cancelled, and Resolution 90-07-81 adopted November 6, 2007 is hereby amended; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this Resolution.

Director Hatch moved to approve the resolution. Director May seconded the motion.

Without objection, the motion was postponed to the July meeting to conform to the 30-day notification requirements.

The Secretary of the Corporation read the following proposed resolution adopting a GRF Pricing Policy relative to no-host bar services:

RESOLUTION 90-11-

WHEREAS, according to Resolution G-89-115, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding and minimize over-usage, and to recover operating costs; and

WHEREAS, by way of Resolution 90-06-32, the Board of Directors adopted a Recreation Division Fee Schedule which lists fees charged to residents and non-residents to use GRF shared facilities;

NOW THEREFORE BE IT RESOLVED, August 2, 2011, that the Board of Directors of the Corporation hereby adopts the GRF Pricing policy relative to No Host Bar Service Fees:

No Host Bar Pricing Policy

- The resident requesting the bar service shall pay GRF a bartender fee.

- The bartender fee shall be calculated by multiplying the current work center billing rate by the total number of bartender hours required to perform the service, including setup time prior to the event and cleanup time following the event, beginning with a three (3) hour minimum per bartender and increasing in hourly increments thereafter, and rounded to the nearest dollar.
- Drink prices charged to the consumer shall be set on the basis of material cost plus a markup, rounded to the nearest dollar, such that the sales would recover 100% of the materials cost plus generate a profit that will be used as described below to partially or fully offset the bartender fee.
- Some or all profit generated from drink sales will be used to reduce or eliminate the bartender fee; if the profit is less than the bartender fee, the requestor is required to pay the difference; if the profit exceeds the bartender fee, the fee shall be waived completely and GRF will retain the remainder.

RESOLVED FURTHER, that Resolution 90-06-32 adopted May 2, 2006 is hereby amended (Recreation Division Fee Schedule) as to the liquor/wine delivery fee, making it a chargeable service; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Hammer moved to approve the resolution. Director Murphy seconded the motion.

Without objection, the motion was postponed to the July meeting to conform to the 30-day notification requirements.

The Secretary of the Corporation read a proposed resolution approving the request from South County Outreach to hold its Volunteer Recognition Luncheon at Clubhouse Two. Director May moved to approve the resolution. Director Foster seconded the motion and discussion ensued.

Members Pat Feeney (2399-1E), Dottie Fredericks (776-Q), and Pamela Grundke (2214-B) commented on the resolution.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-51

WHEREAS, the South County Outreach requested to hold a Volunteer Recognition Luncheon at Clubhouse Two on Sunday, September 25, 2011 and that GRF waive the outside room rental rate of \$415;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors hereby approves the request from South County Outreach to hold its Volunteer Recognition Luncheon at Clubhouse Two on Sunday, September 25, 2011 and hereby waives its outside room rental rate of \$415; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

The Secretary of the Corporation read a proposed resolution approving the new golf building room use assignments. Director Hatch moved to approve the resolution. Director Murphy seconded the motion and discussion ensued.

Members Maxine McIntosh (68-C), Pat Feeney (2399-1E), Dave Talcott (5447), Kathryn Freshley (5490-N), Pamela Grundke (2214-B), Cynthia Keller (309-G), and Bud Nesvig (2392-3H) commented on the resolution.

By a vote of 8-2-0 (Directors Strom and Hammer opposed), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-52

WHEREAS, the president and vice president of each of the four golf clubs (Men's 18, Men's 9, Woman's 18 and Woman's 9) submitted a request for use of certain club rooms in the new golf building to meet the requirements of over 900 Golf Club members;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of this Corporation hereby approves the request of the four golf clubs for use of three rooms in the new golf building as follows:

ROOM NUMBER	CLUB	HOURS	DAYS
One	Men's 18 and Men's 9	6:00 AM - 6:00 PM	Monday, Tuesday, Wednesday, Friday
Two	Men's 9	6:00 AM - 2:00 PM	Wednesday
Two	Woman's 9	6:00 AM - 2:00 PM	Tuesday
Three	Woman's 18 and	6:00 AM - 6:00 PM	Monday,

	Woman's 9		Tuesday, Wednesday
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RESOLVED FURTHER, that the remaining available time outside of this schedule shall be available for community use via the Room Reservation System; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Member Rich Haskell (3240-A) commented on CAC approving the holding of a tennis tournament.

Director Don Tibbetts reported from the Landscape Committee.

Director Jim Matson reported from the Village Greens (Golf Building) Ad Hoc Committee.

Director Bob Hatch provided an update on the Specific Plan. He reminded the Board that it agreed to disband the Land Use Ad Hoc Committee and appoint a few Board Members to meet with the land use consultants, but no official appointments were made.

Director Hatch made a motion to approve Directors Hatch, Murphy, May, and Dvorak as the GRF representatives to meet with the Land Use Consultants to discuss the Specific Plan process. Director May seconded the motion and the motion carried by a vote of 9-0-1 (Director Strom abstained).

Director Lloyd Foster reported from the Maintenance and Construction Committee.

The Secretary of the Corporation read a proposed resolution authorizing a supplemental appropriation of \$62,700 to reconstruct a compromised section of the perimeter retaining wall along a portion of Santa Maria Avenue. Director Foster moved to approve the resolution. Director Hammer seconded the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-53

WHEREAS, during the December 2010 rain events, a section of GRF's perimeter retaining wall which provided physical security for the Nursery and the Gate 16 area collapsed;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$62,700 to be funded from the Facilities Fund to reconstruct

the compromised section of the perimeter retaining wall along a portion of Santa Maria Avenue; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

The Secretary of the Corporation read a proposed resolution authorizing a supplemental appropriation of \$78,100 to construct structural improvements in the Clubhouse Three Auditorium. Director Hammer moved to approve the resolution. Director Foster seconded the motion and discussion ensued.

By a vote of 9-1-0 (Director Strom opposed), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-54

WHEREAS, a Theater Specialist and a Structural Engineer were hired to address structural improvements to the Clubhouse Three Auditorium and recommended improvements to the in-ceiling catwalk, ladder and tree lights;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$78,100 to be funded from the Facilities Fund to construct the recommended structural improvements to the catwalk, ladder, and stage light trees in the Clubhouse Three Auditorium; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

The Secretary of the Corporation read a proposed resolution approving an update to the vehicle fleet policy to include evaluating the value of purchasing used construction equipment. Director Foster moved to approve the resolution. Director Gros seconded the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-55

WHEREAS, the Golden Rain Foundation vehicle fleet consists of sedans, vans, large and small pickup trucks, buses, utility vehicles, maintenance vehicles, construction equipment and trailers; and

WHEREAS, on November 21, 2005, by way of direction from the Maintenance and Construction Committee, a policy was set forth to purchase new vehicles for the Golden Rain Foundation vehicle fleet; and

WHEREAS, the Maintenance and Construction Committee has requested that the policy be updated to include the opportunity to evaluate purchasing used construction equipment and trailers (e.g. tractors, specialty large trucks, forklifts, man-lifts, trailers, etc); and

WHEREAS, the following items have been identified as parameters for evaluating quality used construction equipment before purchasing new:

- Remaining service life of the equipment
- Condition of the equipment including age, engine hours and physical condition
- Equipment maintenance records
- Annual capital cost of the equipment
- Proximity of the equipment to the Community and delivery fees

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors of this Corporation hereby approves an update to the vehicle fleet policy to include the opportunity to evaluate if the value of purchasing used construction equipment and trailers is more advantageous than purchasing new; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Ruth May reported from the Broadband Services Committee.

The Secretary of the Corporation read a proposed resolution authorizing a supplemental appropriation of \$10,000 to purchase a software license to launch 10 digital foreign language sub-channels. Director Hammer moved to approve the resolution. Director May seconded the motion and discussion ensued.

Members Rae Tso (3256-A), Henry Lee (2130-D), and Mary Stone (356-C) commented on the resolution.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-11-56

WHEREAS, with the continued growth and diversity of residents in the Community, Broadband Services has received requests for additional channels in other languages;

NOW THEREFORE BE IT RESOLVED, June 7, 2011, that the Board of Directors hereby authorizes an unbudgeted operating expenditure of \$10,000 to purchase a software license to launch 10 digital foreign language sub-channels that are offered by various local networks; and

RESOLVED FURTHER, that the local digital sub-channels will be part of the basic service and will be available to residents with a digital ready television set or set-top box; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Ray Gros reported from the Security and Community Access Committee.

Director Gros made a motion to rescind Resolution 90-11-32 which restricts parking on Avenida Sevilla. Director Foster seconded the motion.

Member Mary Stone (356-C) commented on the resolution.

By a vote of 9-0-1 (Director Nugent abstained), the motion carried.

Director May made a motion to allow the use of the Private Golf Cart Parking by other vehicles after 4:00 P.M. at Clubhouse Two during the construction of the Golf Building and instruct Staff to post signs to that end. Director Strom seconded the motion and discussion ensued.

Members Don Cole (3365-2A) and Maxine McIntosh (68-C) commented on the motion.

By a vote of 10-0-0, the motion carried.

Director Gros reported on the Laguna Canyon Foundation.

MEMBER COMMENTS

- Rae Tso (3256-A) commented on the cost of the new Golf Building.
- Maxine McIntosh (68-C) commented on the waiting list for the garden plots and the GRF Board holding a special board meeting during a United Board Meeting.
- Bud Nesvig (2392-3H) commented on a Resident Voice newsletter on Associa and its attendance at the Friends of the Village Meeting.
- Connie Grundke (2214-B) commented on qualifications necessary for hiring a new managing agent.
- Robert Tsubota (3490-B) thanked Director May and the Broadband Committee for approving the addition of foreign language channels.

- Pamela Grundke (2214-B) apologized to President Matson for statements she made to him at the last Village Greens Ad Hoc Committee and blamed the Board for not having tighter oversight over project costs.
- Dave Talcott (5447) stated that the costs of the new Golf Building have been funded through the reserve funds.
- Neil Yuan (4011-3D) commented on the Golf Clubs using the rooms free of charge.
- Marty Rhodes (5369-2A) commented on temporarily using the pedestrian trail as a golf cart path.
- Liang Kui (5146) commented on the Golf Clubs paying for the rooms.

DIRECTORS' RESPONSES TO MEMBER COMMENTS

- Director Hatch commented on the rental rates for use of the Golf Building rooms.
- Director Tibbetts commented on the rental rates for rooms.

DIRECTORS' COMMENTS

- Director Hammer commented on the new Golf Building as an asset to the Community.
- Director Foster commented on the shared cost concept.
- Director Strom commented on community usage of the Golf Building.

MEETING RECESS

The regular open meeting recessed at 11:55 A.M. and reconvened into Executive Session at 12:40 P.M.

Summary of Previous Closed Session Meetings per Civil Code Section §1363.05

During its Regular Executive Session Meeting of May 3, 2011, the Board reviewed and approved the minutes of the Special Executive Session meeting of March 30, 2011, the Regular Executive Session meeting of April 5, 2011, the Special Executive Session meeting of April 14, 2011, and the Special Executive Session meeting of April 26, 2011; approved GRF Security and Community Access Committee Recommendations for RV Lot Violations; and discussed contractual, litigation, and other member disciplinary matters.

During its Special Executive Session Meetings of May 11, 2011, May 18, 2011, May 24, 2011, and May 27, 2011, the Board discussed contractual and litigation issues.

ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting adjourned at 2:45 P.M.

Lynne Dvorak, Secretary

**RECREATION DIVISION POLICY
SECTION III, OTHER GRF FACILITIES**

XXII. Equestrian Center

A. General Information

1. All residents and their guests must sign in upon entering the facility.
2. The Equestrian Center Office is open year round every Wednesday through Sunday except holidays from 7:00 AM until 4:00 PM for rides and/or lessons and is closed on Monday and Tuesday. During daylight savings time hours may be adjusted to accommodate twilight trail rides.
3. Access to the Golden Rain Foundation Stables when Managing Agent Staff is not present is restricted to authorized GRF Volunteers, and Laguna Woods Village Residents boarding a horse at the stables and their guests with a current Release, Waiver of Liability, Hold Harmless, and Indemnity Agreement on file with the Laguna Woods Village Recreation Division.
4. No access to the stables is allowed after 10:00 PM except for response to a medical concern by a horse owner or lessee and persons assisting with the medical concern. Prior to entering the stables, Laguna Woods Village Security Dispatch must be notified at 949-580-1400 and re-notified hourly until departing stables.
5. Prior to utilizing the Equestrian Center, Equestrian Center Staff must evaluate each rider's ability to control his or her horse.
6. Should an accident occur, specific details of the occurrence must always be reported promptly to the Equestrian Center Supervisor. However, in the absence of the Equestrian Center Supervisor, Security must be contacted immediately.
7. When riders require aid or assistance of any kind they should request it from the Equestrian Center Staff on duty or authorized persons immediately available.
8. Residents who have any child or adult guests wishing to ride must accompany their guests to the Equestrian Center and register them. In addition, the Equestrian Center Supervisor must provide each guest with authorization to use the facility.

9. Prior to using the Equestrian Center, each resident or guest must complete and sign an Equestrian Release, Waiver of Liability and Indemnity Agreement. A new waiver must be completed and signed each calendar year and must be on file in the Equestrian Center Office.
10. Children must be 10 years of age or older to ride GRF owned horses. All persons under the age of 18 must wear a helmet and the appropriate footwear for riding, no exceptions. After staff leaves for the day no one under the age of 18 is allowed on the property or on the trails unless accompanied by an adult.
11. Any minors (those under 18 years of age) using the Equestrian Center must have a completed and signed Minor Equestrian Release, Waiver of Liability and Indemnity Agreement on file. As part of the document, the Permission for Medical Care form must also be signed. These documents must be completed and signed by a parent or legal guardian each calendar year and must be on file in the Equestrian Center Office.
12. Permission to ride in one of the arenas must be obtained from the Equestrian Center Supervisor.
13. Horses shall not be taken through the breezeways, near the tables, near the tack rooms, or outside lounging areas when people are present. Riding under the eaves is prohibited.
14. Horses must be walked at all times in and around the Equestrian Center unless involved in lessons in the arenas, circular pen, on a bridle path, or in a designated area. Cantering of any horse is allowed only in the arenas, circular pen, or appropriate areas of the bridle path or open space outside the Equestrian Center when other horses are not present. Running of horses is only allowed when practicing for an event and under the guidance of the Equestrian Center Supervisor.
15. The guide assigned to accompany riders on a trail ride is responsible for enforcing all rules. These rules have been established to ensure the riders' pleasure as well as their maximum safety.
16. For safety and courtesy, riders must keep their horses a safe distance from the horse in front of them, generally one horse length, and not crowd them together.
17. Horses should be kept to a walk when going up and down hills and through the tunnel.

18. Riding double is prohibited.
19. The speed of the trail ride is determined by the speed that the slowest rider can ride comfortably.
20. Dogs are not permitted inside the Equestrian Center during the daytime hours. During the evening hours, after dusk, dogs are permitted only if on leashes.
21. Fees for the Equestrian Center are in accordance with the approved GRF Fees List.
22. Employees shall not train privately owned horses.
23. Bare feet and/or inappropriate clothing are not allowed at the Equestrian Center.
24. Horses must be washed in the wash rack area. There is a limit of 15 minutes per horse at the wash rack when someone is waiting. Be sure to turn off the water when you're done, leave the wash rack clean, and rake or sweep up after your horse especially after hours.
25. Bridles, buckets, or other items must be cleaned in the utility sink, not the hand sink, and equipment must be wiped first, then clean the sink.
26. Provide your own detergent when using the washer. Do not take wet items out of dryer or put someone else's items into the dryer. Never use the washer or dryer if you plan to leave the Equestrian Center prior to completion of the cycle.
27. Horses are not allowed inside the tack rooms or tied in front of them. Horses must be tied outside of the rail in the designated tie up area. Do not tie your horse in a place that allows the horse to eat someone else's tack or commit an act of aggression against another horse. Wet horses need to be tied up by the wash rack to dry or in designated tie up areas. Never leave your horse unattended.
28. Never touch a horse other than your own (including GRF horses) without the owner's permission. Never feed another horse without permission. Hand feeding is not allowed. Also never feed horses in the corrals or by the tie up rails.

29. Always leave the grooming room clean, sweep up after your horse, coil up cords and put away equipment. Do not tack up your horse in the grooming room. Boarders are also responsible to keep their area clean and neat. Do not touch other rider's equipment without permission.
 30. When using the bridle path, walk your horse over the sidewalks and keep the bridge gate closed and locked upon entering and exiting. After 2:00 PM and when the Equestrian Center is closed, the rider is responsible for picking up the horse's droppings, especially offsite.
 31. Daily usage of the outside corrals is on a first come, first served basis. Do not remove someone else's horse from a corral; contact staff. When there are 20 or more boarded horses the rotation chart must be followed.
 32. Horses are not allowed in the hay barn area. Contact the Equestrian Center Supervisor if you believe your horse requires additional feed. Extra shavings are available and can be purchased for your horse. Please do not remove hay from the barn area.
 33. Golden Rain Foundation owned horses may only be fed by Equestrian Center or Authorized Staff. Hand feeding is prohibited.
 34. During the hours when the Equestrian Center is closed, boarders using the facility must lock all tack rooms and gates when exiting or riding. When no one else is present the tack room should be locked at noon.
 35. The use of plug-in electrical lights in or near horse stalls is prohibited. Only hand held battery operated flashlights are allowed.
 35. Only tasteful decorations and required items are allowed on stall doors.
 36. The Equestrian Center Supervisor may temporarily alter, suspend, or expand any regulations due to safety concerns.
- B. Riding Lessons & Trail Rides:
1. All lessons are arranged in advance with Equestrian Center Staff. The lessons are 50 or 25 minutes in duration and the fees are in accordance with the approved GRF Fees List.

2. In order to qualify for group lessons there must be a minimum of two riders per instructor.
3. Guest group riding lesson fees are different than the resident fees. The lessons are 50 or 25 minutes in duration and the fees are in accordance with the approved GRF Fees List.
4. Reservations for GRF coordinated rides are made by calling the Equestrian Center Office at 597-4275.
5. New riders must demonstrate to the satisfaction of Staff that they are capable of handling the horse assigned to them. A qualified resident rider or guide must accompany guest riders.
6. GRF horses are saddled and bridled in the stalls and brought to the mounting area.
7. Riders of GRF horses may only mount their horses when assisted by Equestrian Center Staff.

C. Boarded Horses, Resident Owned or Leased

1. Resident owned or leased horses can be boarded at the Equestrian Center. Applications are taken on a first-come, first-served basis.
2. The intent of the resident owned or leased boarding program is to allow for and encourage Laguna Woods Village residents to participate in a recreational activity by boarding their horses and to have the opportunity to enjoy the pleasure of riding regularly. Stallions and horses not suitable to this facility as determined by the Equestrian Center Supervisor will not be considered for participation in the boarding program.
3. Any resident wishing to board a resident owned or leased horse must complete and sign a Resident Owned Boarded Horse Release, Waiver of Liability and Indemnity Agreement or a Resident Leased Boarded Horse Release, Waiver of Liability and Indemnity Agreement. The forms must be signed by the owner or lessee prior to the Equestrian Center Supervisor accepting the horse. Should the resident change horses, new documents must be completed and signed. A new document must be signed each calendar year.
4. Yearly shots are recommended for all owned or leased horses boarded at the Equestrian Center. Horses must be wormed at least twice a year unless otherwise recommended by a Veterinarian.

5. The resident with an owned or leased horse to be boarded at the Equestrian Center is required to provide the Golden Rain Foundation with information regarding the value of the horse, the name and telephone number of the insurance company insuring the animal, and a copy of the owner's insurance certificate.
6. Residents must be actively involved in the care of their boarded horses.
7. A limit of one boarded horse per resident rider is permitted at the Equestrian Center. When accommodations are available, more than one horse may be permitted, however, exceptions require both the Equestrian Center Supervisor's approval and the Equestrian Center and Horseshoes Advisory Group's approval.
8. Charges for boarding resident owned or leased horses are in accordance with the approved GRF Fees List.
9. Only boarders may rent trailer space at the Equestrian Center in accordance with the approved GRF Fees List.
10. For Staff to transport a boarder's owned or leased horse an Equestrian Trailering Release, Waiver of Liability and Indemnity Agreement must be completed and signed and placed on file in the Equestrian Center Office prior to any transportation being provided.
11. In order for someone other than the resident boarded horse owner or lessee to tend to a boarded horse owner or lessee's horse, a copy of the Authorization to Have Boarder's Horse Tended by Someone Other than the Resident Owner or Lessee, must be signed by the boarded horse owner or lessee and placed on file in the Equestrian Center Office.

D. Veterinarian and Farrier Services

1. If the owner/lessee prefers a specific Veterinarian he/she must register that choice with the Equestrian Center Supervisor at the time of boarding his/her horse. For owners/lessees not having a specific Veterinarian, the Equestrian Center Supervisor may be able to provide some assistance, however the owner/lessee must select and identify the Veterinarian and provide this information to the Equestrian Center Supervisor.
2. In the case of privately owned/leased horses, the owner/lessee will sign an agreement in which he/she sets forth and agrees that in the event the horse becomes ill or incurs an injury while under the care

of the Equestrian Center Supervisor, and the owner/lessee is unavailable for consultation after all reasonable attempts have been made to contact him/her, the owner/lessee agrees to and allows the Equestrian Center Supervisor to use his/her best professional judgment as to the Veterinarian services required in administering care to the horse and owner/lessee agrees to be billed directly by the Veterinarian for any service rendered.

3. If the owner/lessee prefers a Farrier other than the one selected by the Equestrian Center Supervisor, the choice of an alternative Farrier is registered with the Equestrian Center Supervisor at the time of boarding his/her horse. The owner/lessee agrees to be billed directly by the Farrier for services rendered.
4. The Equestrian Center Supervisor must be notified whenever the owner/lessee of a boarded horse arranges to have that horse's Veterinarian come to the Equestrian Center.

E. Arena Policy

1. The priority for arena use is lessons, followed by riding, lunging, and loose horses. Loose horses may run free up to 15 minutes if no one is using the arena. They must be immediately removed if someone wishes to ride or lunge their horse. A horse may never be left unattended.
2. When in an arena, riders should make every effort to travel in the same direction. If one rider must pass another rider he/she should pass on the inside.
3. When passing from opposite directions riders should pass left shoulder to left shoulder, just as if you were driving a car.
4. When there are lessons in the arena, directions from the instructor must be followed. Discretion must be used when passing in either direction. You must stay out of the lesson area if instructed to do so.
5. Try not to interfere with the progress of another rider if they are crossing the arena or making a circle.
6. Be polite and give lesson riders plenty of room. Listen to what the instructor is telling the students and judge you're riding space accordingly.
7. Obtain permission to enter the arenas and/or to canter when lessons are taking place.

8. Should any problems occur in the arenas, stop all horses immediately.
9. If there are riders present and you wish to lunge a horse in one part of the arena, ask the riders for permission and then stay in your space and likewise, riders should give the person lunging the horse plenty of space.
10. When riders are using both arenas, someone wishing to lunge a horse must be given the opportunity. All parties must share the small arena. Each person shall alternate every 15 minutes in the small arena (lunging for 15 minutes, and then riding for 15 minutes).
11. When other riders are present do not canter on or near the rail. Canter safely toward the center of the arena.
12. Never stop on the rail to talk or adjust tack.
13. Do not stand or sit near the rail, use the covered bleacher seats when observing the arena.
14. Galloping is not allowed on GRF property except when practicing for a show/event under the guidance of the Equestrian Center Supervisor.
15. Loose horses are not allowed in the arenas when there are riders or when a horse is being lunged.